



**Vale of Glamorgan Public Services Board**  
**28<sup>th</sup> February 2019**  
**Minutes**

<b>In attendance:</b>		
<b>Name</b>	<b>Title</b>	<b>Organisation</b>
Mark Brace (MB)	Assistant Commissioner	South Wales Police and Crime Commissioner
Cllr Neil Moore (NM)	Leader	Vale of Glamorgan Council
Rob Thomas (RT)	Managing Director	Vale of Glamorgan Council
Wendy Gunney (WG)	Superintendent	South Wales Police
Nadia De Longhi (ND)	Operations Manager	Natural Resources Wales
Charles Janczewski (CJ)	Interim Chair	Cardiff and Vale UHB
Abigail Harris (AH)	Executive Director of Strategy and Planning	Cardiff and Vale UHB
Emil Evans (EE)	Vice Principal	Cardiff and Vale College
Judith Cole (JC)	Deputy Director Local Government Finance and Workforce Partnerships Division	Welsh Government
Huw Jakeway (HJ)	Chief Fire Officer	South Wales Fire & Rescue Service
Cllr Mike Cuddy (MC)	Nominated Town and Community Council Representative	Penarth Town Council
Hannah Williams (HW)	Head of South Wales One	National Probation Service
Judith Cole (JC)	Deputy Director Local Government Finance and Workforce Partnerships Division	Welsh Government
<b>Also in Attendance:</b>		
Tom Bowring (TB)	Head of Policy and Business Transformation	Vale of Glamorgan Council
Helen Moses (HM)	Strategy and Partnership Manager	Vale of Glamorgan Council
Lloyd Fisher (LF)	Senior Data and Policy Officer	Vale of Glamorgan Council
Deb Gibbs (agenda item 4)	Principal Community Safety Officer	Vale of Glamorgan Council
<b>Apologies:</b>		
Len Richards (LR)	Chief Executive	Cardiff and Vale UHB
Paula Ham (PH)	Director of Learning and Skills	Vale of Glamorgan Council
Rachel Connor (RC)	Executive Director	Glamorgan Voluntary Services

Fiona Kinghorn (FK)	Director of Public Health	Cardiff and Vale UHB
Chris Hadfield (CH)	Group Manager	South Wales Fire & Rescue Service
Anne Wei (AW)	Strategic Partnership and Planning Manager	Cardiff and Vale UHB

	Actions
<p><b>1. Welcome and introductions</b></p> <p>NM welcomed everyone to the meeting and introductions were made. NM also advised that Mike Cuddy would continue as the Town and Community Councils representative on the PSB.</p>	
<p><b>2. Apologies</b></p> <p>See above.</p>	
<p><b>3. Minutes of the Public Services Board 18<sup>th</sup> October 2019 and 5<sup>th</sup> December 2019</b></p> <p>The minutes were agreed to be an accurate and true reflection of the meetings.</p>	
<p><b>4. Community Safety Update</b></p> <p><b><u>Community Safety Strategy:</u></b></p> <p>DG informed that the draft Community Safety Strategy was brought to the PSB for discussion at its meeting in June. Following discussion at the PSB a period of public consultation has been undertaken which ended in January. Changes have been made following consultation and the actions and commitments set out in the strategy have been agreed at a meeting of its strategic partnership. The strategy is now being taken through partners' internal processes for formal sign-off and a launch event will be held in the next few months.</p> <p>DG explained that the partnership is planning for two main events this year, the first is a local 'Walk a Mile in Her Shoes' event in May and the Safer Vale Family Funday in July. The focus of the funday will be on knife crime to reflect concerns raised by young people across the Vale of Glamorgan in their responses to the 'Make Your Mark' youth parliament campaign. CJ noted that the Health Board are currently working with a third sector organisation on the topic of knife crime and its wider issues and would be interested to discuss with colleagues from Safer Vale.</p> <p><b><u>Proposed Basic Command Unit Changes:</u></b></p> <p>WG introduced changes to South Wales Police's Basic Command Unit (BCU) structure across the Vale of Glamorgan, Cardiff and Bridgend. The Vale will now be policed as part of a Cardiff and Vale of Glamorgan BCU with Bridgend joining the northern arc. As a result of changes, the Vale of Glamorgan and Cardiff BCU will now have a command team of around 1,000 staff and will cover 42% of the demand of the full force area. Operation Uplift, the Home Office programme for the introduction of new Police Officers will see additional officer numbers across the BCU. This builds on £1.2 million of focused funding to address</p>	DG

<p>Knife Crime and £780,000 which has been allocated to specific activities to address serious violence for 2020/2021. NM enquired when it is likely that the new officers will be introduced. WG explained that it is hoped that between 400 and 430 extra officers will be introduced over the next 3 years.</p> <p><b>Police Precept 2020-2021:</b>  MB explained that the Police Precept for South Wales Police for 2020-2021 has now been approved. The precept is a cash flat settlement with additional monies allocated specifically for the recruitment of additional officers through 'Operation Uplift' but no allowances made for inflation or other pressures. In order to ensure the continuation of services across the South Wales Area an increase of 5.9% has been proposed to the precept. MB explained that it will be essential to continue to work in partnership to take forward the early intervention and prevention work which has been particularly successful in addressing Domestic Violence.</p>	
<p><b>5. Presentation: Draft Strategic Clinical Services Plan</b></p> <p>AH introduced a presentation on the Cardiff and Vale UHB's Draft Strategic Clinical Services Plan. The draft Plan has been developed by Executive and Clinical leads within the health board to ensure the delivery of sustainable service models and a plan for how community and hospital services will develop over next decade. The Plan is currently being tested through a process of internal engagement within the health board prior to external engagement and consultation.</p> <p>The Plan aligns to the Welsh Government's Healthier Wales Strategy, in particular taking forward the key concept of health and well-being hubs. It was explained that service change is being measured against the UHB patient representative 'Wyn' to ensure that all services are citizen focused and designed to ensure patient safety and well-being. There is a recognition from other healthcare systems that have transformed the way they deliver systems, of the need to move away from hospital focused models of care. There are also a number of challenges to respond to, such as the demographic changes across Cardiff and the Vale, changing demands for healthcare and treatments, workforce changes and infrastructure challenges.</p> <p>The vision for future service provision is for an integrated whole-system model of care which ensures the right support is delivered in the community. As more services are based in the community, only those services that require either a critical mass, access to critical care or theatres, or specialist diagnostic or medical equipment, would be provided in one of the two acute hospitals. This approach would also provide opportunities for hospitals to continue to become specialist care centres such as the provision of spinal specialist provision at Llandough. As technology develops there are also opportunities to deliver services from sites other than main hospital bases, this is an approach currently used with cystic fibrosis patients who are accessing services with the UHB as the regional centre for South Wales.</p> <p>JC enquired whether the UHB are consulting with local authority social services staff before the consultation goes wider. AH explained that the approach has been developed with involvement from the Cardiff and Vale Regional Partnership Board and there are good examples of work that has been taken forward so far such as work with the Western Vale</p>	

<p>GP cluster to deliver dementia services, this is now being rolled out in North Cardiff. CJ noted that the UHB is proactively looking to improve how it shares the work that is being undertaken with partners and with the public.</p> <p>HJ asked whether there is an overlap between the change in lifestyles and behaviours and early intervention, prevention and education. AH informed that the Plan is part of the wider jigsaw of health provision and will be essential to link to early intervention and prevention work such as first 1,000 days and Adverse Childhood Experiences (ACEs) in order to have a positive impact on health over the lifecourse.</p> <p>NM noted that it will be essential that such prevention and early intervention projects are joined-up, for example with the co-ordination of school's programmes. AH said that there has been success in promoting the uptake of bowel cancer screening through engagement with schools.</p>	
<p><b>6. Prevention and Early Years Funding</b></p> <p>AH introduced a report on the allocation of prevention and early years funding across Cardiff and the Vale of Glamorgan. It was explained that the Public Health Team has been working with partners to structure projects in response to the funding allocation from Welsh Government. Proposals have been prepared to support and take forward plans already agreed through the Vale of Glamorgan and Cardiff PSBs including the Move More, Eat Well Plan. TB noted appreciation for the development of proposals to support projects that are being taken forward by partners and that link to the priorities set-out in the PSB's Well-being Plan. The PSB noted support for the funding and agreed to champion the actions being taken forward to improve the health and well-being in the Vale.</p>	
<p><b>7. Move More, Eat Well Plan</b></p> <p>AH presented the Cardiff and Vale of Glamorgan Move More, Eat Well Plan. The Plan has been developed in partnership across the Cardiff and Vale PSBs and is now presented to the PSB for sign-off. The Plan was agreed by the PSB and will now be taken through internal processes for organisational sign-off. AH advised that a launch event is planned and it is hoped that it will be held in conjunction with an event that links to the actions outlined in the Plan.</p>	<b>All</b>
<p><b>8. Tackling Climate Change</b></p> <p>RT introduced a presentation on developing the PSB's response to the climate emergency. RT provided an overview of the current context in which the PSB is working, including the declaration of a climate emergency by Welsh Government in April 2019 and by the Vale of Glamorgan Council in July 2019. It was noted that in October 2019 the PSB agreed to make tackling climate change a key priority. In December 2019 the PSB then held a workshop meeting with young people from groups across the Vale of Glamorgan. The workshop discussed how partners and young people can work together to tackle climate change in the Vale, three priorities were identified at the meeting to be taken forward and these have been amended slightly to make them appropriate for the public and partner organisation, these are:</p>	

<ul style="list-style-type: none"> <li>- To work in partnership to promote more sustainable and ethical consumer choices including how organisations procure goods and services.</li> <li>- To work in partnership to reduce plastic use and move towards more sustainable food options in schools and within our organisations.</li> <li>- To work in partnership to encourage public transport use and to make it easier for people to use recognising the particular concerns of young and older people.</li> </ul> <p>To take these priorities forward and to achieve buy-in from our organisations, other partners and the local community it is suggested that a Climate Emergency Charter be developed for the Vale of Glamorgan. The Charter will build on the success of the Staff Healthy Travel Charter, enable the sharing of expertise, the identification of opportunities for shared initiatives and the involvement of the public in shaping our commitments and activities. The Charter will be informed by a Community Conversation which will be held from April to June which will enable members of the public to provide key feedback on the draft charter commitments and work that should be undertaken by partners to tackle the climate emergency. Should members of the public support the approach, the Climate Emergency Charter will be launched later this year, potentially the end of July or the beginning of September.</p> <p>ND noted that the draft Charter has been developed in order to enable work to be taken forward in partnership, but also for individual organisations to develop their own individual action plans. The charter should encourage the challenging of current working practices and to put in place work to address the climate emergency now rather than waiting for the launch of the Charter. TB explained that the Charter could be developed in isolation; however, this would limit the potential to develop community buy-in for this work. MC suggested that it will be key to involve groups such as Penarth and Llantwit Youth Action in the Community Conversations. HM agreed that it will be key to involve such groups and that the Vale 50+ Forum are also very interested in being involved in work to address Climate Change. AH noted that the Charter will provide a focus to enable partners to discuss within their organisations how they can take action to address the climate emergency, with the UHB setting an ambition to become an exemplar large organisation. EE agreed that the Charter will aid the co-ordination of work to address climate change in individual organisations.</p> <p>It was agreed that a draft Climate Emergency Charter will be developed and circulated to the PSB prior to a Community Conversation in April – June 2020.</p>	<p><b>HM</b></p>
<p><b>9. Involving Young People in the Work of the PSB</b></p> <p>TB provided an overview of work that has been undertaken to involve young people in the work of the PSB, this includes a workshop with the Children’s Commissioner for Wales in February 2019, piloting the commissioners Children’s Rights Toolkit and young people’s involvement in the December Climate Change workshop meeting. To build on the involvement of young people it was suggested that a challenge session and workshop be held in June to look at how young people can be involved in the development of the PSB’s Annual Report and in the implementation of the Move More, Eat Well Plan.</p> <p>It was agreed that discussion on how we continue to involve young people in the work of the PSB will form a key aspect of the workshop in June.</p>	<p><b>All</b></p>

<p><b>10. Coronavirus Update</b></p> <p>AH advised that much work is currently underway to prepare for a potential covid-19 outbreak in Cardiff and the Vale of Glamorgan. It was explained that it will be essential to ensure that communications are clear on what is being done to respond to the virus. There are simple things that people can do to minimise the spread of the virus such as repeated hand washing and it will important to reiterate these in our communications with the public. The UHB is currently planning for a range of scenarios and modelling has been done to assist preparation work. It was explained that we are currently in the containment phase of plans and will move into delay phase of planning should there be a substantial outbreak. RT explained that Council social media channels have been sharing key messages and are linking back to key messages on the UHB and Council websites. WG noted that it will be important for partners to consider their business continuity plans, particularly in relation to front line staff.</p>	
<p><b>11. Forward Work Programme</b></p> <p>TB informed that the Older Peoples Commissioner for Wales, the Chair of the Vale 50+ Strategy Forum and the lead officer for Cardiff and Vale Regional Partnership Board have been invited to attend the next meeting of the PSB in April to join discussions on the topic of an Age Friendly Vale.</p> <p>In June a workshop will be held to consider progress against the Well-being Plan and to discuss the Annual Report.</p> <p>MC enquired if it might be possible to discuss the work of Town and Community Councils in the Vale of Glamorgan and the linkages to the PSB at a future meeting. This would link to the Wales Audit Office’s recommendations set out in their Review of Public Services Boards.</p>	
<p><b>12. Challenges and Opportunities and Any Other Business</b></p> <p>TB noted the Council’s thanks to partners for their contributions to the Corporate Plan. The Plan was agreed by full Council at its meeting on 26<sup>th</sup> February. An Annual Delivery Plan (ADP) which will set out the actions the Council will take to deliver the commitments set out in the Corporate Plan this year will now be circulated for consultation, partners are invited to attend a stakeholder drop-in session on the ADP on Monday 23<sup>rd</sup> March.</p>	
<p><b>13. Date of next meeting – 24<sup>th</sup> April 2020, 10:00am – 12:00pm</b></p>	