



## Vale of Glamorgan Public Services Board

### 5<sup>th</sup> February 2021

### Minutes

<b>In attendance:</b>		
<b>Name</b>	<b>Title</b>	<b>Organisation</b>
Mark Brace (MB)	Assistant Commissioner	South Wales Police and Crime Commissioner
Rob Thomas (RT)	Managing Director	Vale of Glamorgan Council
Cllr Liz Burnett (LB)	Deputy Leader	Vale of Glamorgan Council
Cllr Mike Cuddy (CMC)	Nominated Town and Community Council Representative	Penarth Town Council
Janine Bennett (JB)	Dean of Faculty	Cardiff and Vale College
Charles Janczewski (CJ)	UHB Chair	Cardiff and Vale UHB
Tom Porter (TP)	Consultant in Public Health Medicine	Cardiff and Vale UHB
Wendy Gunney (WG)	Superintendent	South Wales Police
Shaun Moody (SM)	Group Manager	South Wales Fire & Rescue Service
Judith Cole (JC)	Deputy Director Local Government Finance and Workforce Partnerships Division	Welsh Government
Rachel Connor (RC)	Executive Director	Glamorgan Voluntary Services
Hannah Williams (HW)	Head of South Wales One	National Probation Service
Mike Evans (ME)	Head of Operations for South Central	Natural Resources Wales
<b>Also in Attendance:</b>		
Tom Bowring (TB)	Head of Policy and Business Transformation	Vale of Glamorgan Council
Helen Moses (HM)	Strategy and Partnership Manager	Vale of Glamorgan Council
Joanna Beynon (JRB)	Policy Officer	Vale of Glamorgan Council
Edward Hunt (EH)	Programme Director	Cardiff and Vale UHB
Victoria Le Gry's (VL)	Programme Director	Cardiff and Vale UHB
<b>Apologies:</b>		
Paula Ham (PH)	Director of Learning and Skills	Vale of Glamorgan Council
Cllr Neil Moore (NM)	Leader	Vale of Glamorgan Council
Huw Jakeway (HJ)	Chief Fire Officer	South Wales Fire & Rescue Service
Nadia De Longhi (ND)	Operations Manager	Natural Resources Wales

Emil Evans (EE)	Vice Principal	Cardiff and Vale College
Chris Hadfield (CH)	Group Manager	South Wales Fire & Rescue Service
Fiona Kinghorn (FK)	Executive Director of Public Health	Cardiff and Vale UHB
Abigail Harris (AH)	Executive Director of Strategy and Planning	Cardiff and Vale UHB
Anne Wei (AW)	Strategic Partnership and Planning Manager	Cardiff and Vale UHB
Mark Cadman (MC)	Ambulance Operations Manager, Cardiff and Vale localities	Welsh Ambulance Service

Agenda Items	Actions
<p><b>1. Welcome and introductions</b></p> <p>MB welcomed everyone to the meeting of the PSB.</p>	
<p><b>2. Apologies</b></p> <p>See above.</p>	
<p><b>3. Minutes of the Public Services Board 4th December 2020</b></p> <p>The minutes were agreed to be an accurate and true reflection of the meeting.</p> <p>TB informed partners the action to meet with Cath Doman has been deferred as guidance on the Population Needs Assessment (PNA) is awaited.</p>	
<p><b>4. COVID-19 Update</b></p> <p>RT recognised the good working that is continuing to take place across the region through TTP and the roll out of the COVID-19 vaccine. The increased rates of COVID seen in the Vale either side of Christmas have stabilised. Whilst the rates are decreasing they are decreasing from a very high level, therefore rates continue to be high despite the downward trend. RT explained there have been concerns over the new strain and this is part of the Welsh Government rationale for the current lockdown. Discussions are ongoing surrounding the awaited Welsh Government announcement on the return of schools expected this afternoon. The majority of Council employees continue to work at home with this being the default.</p> <p>TP shared the latest Cardiff and Vale COVID-19 dashboard that showed case rates across the region are decreasing. TP explained the current trends showing the infection rate in the Vale increased in October/November 2020, however the increase was more significant in Cardiff. TP highlighted:</p> <ul style="list-style-type: none"> <li>• The number of positive tests continue to fall however hospital admissions remain very high. Since November/December 2020 admissions are above the peak seen in April.</li> <li>• Bed occupancy in COVID beds is double that in the first wave, however the rate of increase is starting to fall.</li> </ul>	

- Sadly there has been a rise in deaths across the region based on ONS death numbers with the peak in the second wave larger than that in the first.

Overall there have been positive developments and the picture is encouraging however there continue to be concerns over care homes, hospital admissions and returning travellers.

CJ thanked the PSB and representatives for the support provided to the Health Board. Whilst staff are exhausted the support is making a big difference to morale.

MB asked how the vaccine uptake had been. TP outlined that in general progress is on track to meet priority groups 1 -4 by mid-February 2021. After mid-February the roll-out will temporarily slow down due to supply but will increase again in March. CJ confirmed Holm Vue in Barry will be opening on Monday 8<sup>th</sup> February 2021 as a mass vaccination centre and will initially open for up to 500 appointments a day, growing to 1,000.

#### **5. Meeting between the Minister for Housing and Local Government and PSB Chairs, 22nd March 2021**

RT informed partners a meeting has been arranged between the Minister for Housing and all PSB Chairs for March 2021. A letter received seeks discussion on how PSBs can further develop, marking the end of the cycle for local Well-being Plans. RT opened discussions for all partners to share their views on what feedback the Chair should provide in March.

MB voiced that across Wales PSBs are discussing what are the priorities and whether there are any new emerging priorities as a result of COVID. The next cycle is a good opportunity to have fewer and more focused priorities. WG echoed this as SWP is an organisation that supports 7 PSBs and added community safety strategies are taking a similar approach to allow a focus on local community issues and challenges.

RT noted one of the challenges taking work forward for the PSB is resource in comparison with the RPBs that have a stream of funding and staff to support its work. The remit of PSBs is vast in nature and the expectation on PSBs is considerable as shown in the reach of the Well-being Assessments and Well-being Plan. This large remit impacts the resource issues. Funding remains a challenge, however the PSB does get access to some funding, the recent NRW funding for example is very welcome. Connection to the RPB is another key issue. RT was keen however to note the success of the PSB is far greater than the challenges. A success of the PSB is the level of good relationships between partners and the great work between partners since March 2020 is evidence of this. Across the PSB expertise is vast, allowing the PSB to focus on a variety of areas of work knowing there is the expertise to take it forward. An example of this is the Climate Emergency Charter and the Staff Healthy Travel Charter that we would not have without this vast expertise.

RT also suggested the PSB need to develop the workshop approach which has worked well previously on specific topics.

ME informed partners work is taking place across Wales to look at the impact COVID has had on working and how organisations have responded e.g. reduced travel, increased remote working, to provided lessons learnt. Many changes could be taken forward to address climate change and natural emergencies.

<p>MC voiced that from a communications perspective Well-being Plans are not visible in communications or to Town and Community Councils, and this is an issue with the architecture of the Act itself. Improving visibility in communities and engagement with them is key.</p> <p>JC agreed with the challenges put forward by RT and said for her the benefits would be seen in tackling big issues collectively rather than smaller issues.</p> <p>LB also agreed with RT and saw the benefit of partnership working allowing different organisations with the expertise to take on specific pieces of the collective PSB work. All partners do not have to have an active role in all the different strands of PSB work. It would be very helpful to have broad aims to use to develop pilot programmes. There are already good examples of this through the work with NRW and FoodVale to pilot projects and bring back the learning to the PSB.</p> <p>RC echoed the earlier comments and raised queries surrounding the PSB working with the RPB and how PSBs manage the relationship with RPBs and cross over. Recently a document has been released by Welsh Government for consultation which includes the possibility of fully constituting the RPB. MB suggested Police would like a closer relationship with the RPB as at the moment they do not sit on the board. RT noted the challenge around duplication between RPBs and PSBs in both work and board members. This is an issue that can be explored with the Minister.</p> <p>HM informed partners that there would be discussions about how to align the work on the Well-being Assessment with the Population Needs Assessment that the RPB will be undertaking. When undertaking the previous PSB Well-being Assessment engagement work was carried out together with Cardiff's PSB and the Cardiff and Vale RPB however the PSB Well-being Assessments must be drilled down to local communities, whilst the RPB's Population Needs Assessment is at a much higher level across the region. Funding has been made available to help PSBs carry out their next Well-being Assessments. Guidance is awaited on the Population Needs Assessment to see how the PSB and RPB can work together.</p> <p>RT asked partners to forward any additional feedback they have or issues they would like the Chair to raise with the Minister to HM.</p>	<p><b>All</b></p>
<p><b>6. Involving Town and Community Councils (TCCs)</b></p> <p>HM and MC presented an overview of how Town and Community Councils are linked into the PSB through the Welsh Government guidance and the requirements placed on Barry, Penarth and Llantwit Major TCCs by the Act to take all reasonable steps towards meeting the local objectives included in the local Well-being Plan that has effect in their areas. The presentation highlighted that these TCCs have to work towards delivery of the PSBs Well-being Plan and must produce annual reports against the Plan.</p> <p>MC outlined that there are 26 TCCs in the Vale. When establishing the PSB a representative was chosen to sit on the Board, the representative sits for a 2 year period although some TCCs have queried why they do not sit on the PSB directly. Regular PSB updates are provided to the Community Liaison Committee, the Committee was previously involved in developing the Well-being Plan and Assessment. The TCCs were recognised as a valuable resource partners are keen to involve further. Suggested opportunities to engage</p>	

<p>TCCs in the work of the PSB included the climate emergency charter, the Environment Act and biodiversity and the Well-being Assessment. MC informed partners TCCs also have access to additional environmental grants and would be keen to work together in this area.</p> <p>MB agreed with the suggested opportunities proposed to further involve TCCs and strengthen their engagement. MB recognised there is a lot of great work being done by TCCs, especially in relation to climate change. Partners agreed to take the opportunities suggested in the presentation to open a wider conversation with TCCs.</p>	<p><b>MC and HM</b></p>
<p><b>7. Climate Emergency Charter Launch</b></p> <p>RT updated the group on the progress made since the draft Charter was presented to partners and highlighted this work as an example of the strength of partnership working in the PSB. RT thanked NRW and ND in particular who organised and chaired the first meeting of the PSB climate change sub-group for their work in developing the Charter. HM was also thanked for her contribution.</p> <p>RT outlined the key components of the Charter and noted that signing the Charter is the start of the work and putting it into practice is the challenge going forward. A press release and social media posts have been created for the public launch. The Charter has also been sent to all partners to disseminate and promote in their own organisations and via their external communications channels</p> <p>MB suggested the Charter is revisited at regular intervals to highlight opportunities for further partnership working and progress made.</p> <p>The Climate Emergency Charter was agreed by all PSB partners.</p>	<p><b>All</b></p>
<p><b>8. UHW2 and 9 Shaping Our Clinical Services Plan</b></p> <p>EH and VL introduced themselves to partners and provided a presentation summarising the current considerations that are being given to develop the new clinical services plan and build UHW2. Partner feedback was encouraged.</p> <p>VL informed partners that work will soon be undertaken to engage on the clinical services plan, any feedback and comments would be gratefully received. The planned engagement is for 7 weeks starting in March 2021. The key themes are prevention, wellness, staff, innovation in technology and medicines and the importance of partnerships to deliver best outcomes for patients. The clinical service plan takes into account learning from the response to COVID such as, the use of expertise from outside of the health arena as seen at the Dragon's Heart Hospital.</p> <p>EH informed the group that consideration has been given to replacing UHW for some time and provided an outline of the draft business case for UHW2 that is being developed. EH highlighted the benefits to the Vale that include patients being treated closer to home, a wider range of services provided in the Vale through health and well-being centres, new jobs, investment in the region likely to be over £1 billion, attracting high skilled professionals to the region and associated environmental benefits. The business case will be submitted to Welsh Government by the end of March 2021.</p> <p>ME thanked EH and VL for the presentation and voiced that the NRW team who work on well-being and reducing environmental impacts would be very keen to be involved. EH</p>	

<p>welcomed this as the Environment Act and The Wellbeing of Future Generations Act are the golden thread between the clinical strategy and the business case.</p> <p>CJ thanked both for the information and noted the overarching business case is not just for UHW2 but the whole clinical services strategy that includes new opportunities at Llandough. EH informed partners since the outbreak of COVID more surgeries have been transferred to Llandough and this is something that could continue, VL added work is ongoing to discover the appetite for this. There has been a big development in Llandough over recent years with more non-urgent surgery taking place there, these surgeries are less likely to be cancelled due to emergencies. VL is keen to explore opportunities for what else can be moved to this environment that is better for the patient and staff.</p> <p>LB queried how the patients voice was being built into the development of clinical service plans as patients often require a collection of different services. VL informed partners a pathway-based approach has been taken as it is understood patients often don't see the divides between services. Current service users and the future generations team have helped design the pathways. The public engagement will also be asking for people who would like to be more involved in this work to get in touch. This will help to make services as seamless as possible for patients using different departments. EH added Cath Doman from the RPB is working on integrated care across Cardiff and the Vale to bring services together not just health services but others such as housing etc. EH suggested he would be happy to get in touch with Cath to speak to the PSB in future on this area of work if partners are interested.</p>	
<p><b>9. Forward Work Programme</b></p> <p>TB provided an overview of the forward work programme highlighting that the Older People's Commissioner will be in attendance at the April meeting for age friendly Vale discussions. The Move More Eat Well Plan progress report will now be coming to the PSB in July not April. TB welcomed any suggestions from partners for future agenda items and asked partners to contact himself or HM.</p> <p>RT informed partners there had been useful discussions held at a Wales level on community wealth building and progressive procurement following COVID including issues on buying local and developing wealth from the bottom up. RT suggested it would be useful to have a discussion on this at a future PSB meeting. The previous national level discussions have been held by Nick Sullivan in Welsh Government. It was agreed RT will contact Nick to see if he can attend a future meeting.</p>	<p><b>RT</b></p>
<p><b>10. AOB</b></p> <p>MB highlighted a recent report that had been circulated to partners outlining the Police and Crime Commissioner's recent public engagement in the Vale. The report contains an overview of some of the questions asked by the public, most are consistent with the issues the PSB is considering. If partners have any questions, please get in touch with MB directly.</p> <p>TB informed partners a letter from Welsh Government has been received confirming that PSB grant funding is available for next year. The total amount is just shy of £50k regionally. Given the work needed to be done on the Well-being Assessment the PSB could explore using the grant to assist how to undertake engagement and how data is gathered and presented. Proposals for the use of the funding will be developed with colleagues in Cardiff Council/PSB and circulated to all partners to agree.</p>	
<p><b>11. Date of next meeting – 30<sup>th</sup> April 2021, 10:30am – 12:30pm via Microsoft Teams</b></p>	