



Vale of Glamorgan Public Services Board

10th December 2018

Minutes

| In attendance: | | |
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| Name | Title | Organisation |
| Cllr John Thomas (JT) | Leader | Vale of Glamorgan Council |
| Rob Thomas (RT) | Managing Director | Vale of Glamorgan Council |
| Paula Ham (PH) | Director of Learning and Skills | Vale of Glamorgan Council |
| Christian Hadfield (CH) | GM – Operations Department (Vale of Glamorgan and Bridgend) | South Wales Fire & Rescue Service |
| Nadia De Longhi (ND) | Operations Manager | Natural Resources Wales |
| Rachel Connor (RC) | Executive Director | Glamorgan Voluntary Services |
| Cllr Mike Cuddy (MC) | Nominated Town and Community Council Representative | Penarth Town Council |
| Hannah Williams (HW) | Head of South Wales One | National Probation Service |
| Anthony Williams (AWi) | Superintendent | South Wales Police |
| Emil Evans (EE) | Vice Principal | Cardiff and Vale College |
| Sian Griffiths (SG) | Consultant in Public Health Medicine | Cardiff and Vale UHB |
| Marie Davies (MD) | Deputy Director of Strategy & Planning | Cardiff and Vale UHB |
| Alun Michael (AM) | South Wales Police and Crime Commissioner | South Wales Police and Crime Commissioner |
| Mark Brace (MB) | Assistant Commissioner | South Wales Police and Crime Commissioner |
| Also in Attendance | | |
| Huw Isaac (HI) | Head of Performance and Development | Vale of Glamorgan Council |
| Helen Moses (HM) | Strategy and Partnership Manager | Vale of Glamorgan Council |
| Lloyd Fisher (LF) | Policy Officer | Vale of Glamorgan Council |
| Amber Condy (AC) | Operational Manager - Children and Young People Services | Vale of Glamorgan Council |
| Anne Wei | Strategic Partnership and Planning Manager | Cardiff and Vale UHB |
| Apologies: | | |
| Fiona Kinghorn (FK) | Deputy Director of Public Health | Cardiff and Vale UHB |
| Abigail Harris (AH) | Executive Director of Strategy and Planning | Cardiff and Vale UHB |

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| Stuart Parfitt | Chief Superintendent | South Wales Police |
| Huw Jakeway (HJ) | Chief Fire Officer | South Wales Fire & Rescue Service |
| Judith Cole (JC) | Deputy Director Workforce and Social Partnerships (Local Government) | Welsh Government |

| | Actions |
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| <p>1. Welcome and introductions</p> <p>JT welcomed everyone to the meeting and introductions were made.</p> | |
| <p>2. Apologies See above.</p> | |
| <p>3. Minutes of the Public Services Board 25th September 2018</p> <p>The Minutes were agreed as an accurate record.</p> | |
| <p>4. Well-being Plan Implementation Update</p> <p>HI introduced an item on the implementation of the Well-being Plan. It was explained that this would be taken forward as a standing item on future meeting agendas. To ensure that the PSB maintain an overview of implementation at each PSB meeting, leads for three Objectives will give a brief update of progress; an in-depth update will then be given against the fourth Well-being Objective. The Objective reviewed in focus will be rotated for each meeting ensuring that each Objective will be considered and discussed in depth. At this meeting, Objective Three 'To give children the best start in life' was reviewed in depth.</p> <p>Objective 1 - Enable people to get involved, participate in their local communities and shape local services update:</p> <p>CH informed the Board that an Engagement Task and Finish group has been established and met for the first time on the 26th November, there were good discussions at the meeting and partners have committed to working together to undertake a mapping exercise to develop a picture of the types of engagement activities being undertaken, and to develop an events calendar of activities planned by partners.</p> <p>AW stated that much enthusiasm was voiced at the group and a number of different networks are being discussed and brought to the table. MC enquired whether Town and Community Councils have been included on the group. CH informed that representatives from the three Town and Community Council's that meet the criteria through the legislation have been invited to sit on the group and two attended the first meeting.</p> <p>Objective 2 - Reduce poverty and tackle inequalities linked to deprivation update:</p> <p>SG provided an update for the nine actions set out under Objective 2. A postgraduate student from Cardiff University has been appointed to work with the Vale of Glamorgan Council's Strategy and Partnership team to build on, and update the evidence collected through the Well-being Assessment and to undertake further research and analysis of data around inequalities and deprivation. Work is being progressed to identify synergies between the ten grants identified by the Welsh Government to be progressed through the Flexible Funding programme. New guidance is expected to be released, but this should provide an opportunity for a more integrated approach to supporting people in need. A community project has been identified by Natural Resources Wales (NRW) to look at the Coldbrook/Cadoxton/Sully brook flood catchment and this will link to the action around co-production under to Objective 1.</p> | |

Objective 4 - Protect, enhance and value our environment update:

ND explained that a pilot project at the Coldbrook flood catchment in Barry to progress the community co-production project may be explored initially and then extended into other areas if successful. Meetings have been held between officers from NRW and the Council's Operational Manager for property services to identify opportunities for partners to work together. The Cardiff and Vale regional Asset Management group is currently awaiting a decision from Welsh Government on a funding bid to undertake some asset mapping work; if successful this work will provide a useful foundation to inform a number of actions in the Well-being Plan.

A Vale of Glamorgan Active Travel Task and Finish Group has been established and at its first meeting the group agreed to focus on sustainable and active travel, joint messages and improving infrastructure to support active travel across the Vale. The next meeting of the group will be held in January and will seek to take forward a number of the cross-cutting actions in the Well-being Plan.

SG noted that the work to progress engagement that has been outlined and cuts across all the Well-being Objectives and will be key to taking the Well-being Plan forward.

In-depth update – Objective 3 – Give children the best start in life:

PH explained that there are six broad actions to be progressed through this Objective and these actions link to other aspects of the Well-being Plan, in particular to the work being progressed through Objective 2. Welsh Government funded projects such as Flying Start and Families First will be essential to taking forward the actions set out in the Well-being Plan and, building on work that has been progressed over the last few years.

AC outlined that Public Health will be taking the lead on work focused on the First 1,000 days and the lead officer has attended the Early Years Partnership. The possibility of being a Welsh Government Early Years pathfinder is also being reviewed; a meeting with Welsh Government to discuss the pathfinder will be arranged for the New Year. It was explained that joint working has been on-going between the Flying Start and Families First programmes for the last eight or nine years. The two programmes have worked recently to join-up parenting provision to form a single parenting team, which has been established alongside a single point of access through a new Families First Advice Line (FFAL). This single point of access will provide access to a range of services and is integrated with Social Services. Work is on-going to map services and ensure duplication is identified and limited.

AC explained that work is being progressed with NRW to promote play opportunities in outdoor spaces, reducing the perception of risk and improving the accessibility and confidence of parents to take-up outdoor play opportunities. It is hoped that through promotion of these opportunities parents will then become champions for outdoor play opportunities.

Work has also been identified in order to progress a review of preventative and statutory services for children and young people in the Vale. In the first instance this will involve mapping the universal and statutory services accessible for young people in the Vale. This will initially be undertaken by the Local Authority and will

then be widened to partners to ensure an overview of all opportunities across the Vale.

AC explained that a PSB workshop with the Children’s Commissioner for Wales has been arranged for the 14th February to explore the development of adopting a children’s rights based approach in the Vale.

AW outlined that Cardiff and Vale University Health Board recently launched a Children’ Health Charter and established a Cardiff and Vale Youth Board. This work will link to a number of the actions under Objective 3, but also provides a link to the work being progressed through Objective 1. Membership of the Cardiff and Vale Youth Advisory Board has been recruited, with 40 members to date. Terms of reference are being developed. It was explained that representation from the Vale of Glamorgan is currently quite low and work will be undertaken to increase membership from the Vale. MC noted that many Town and Community Councils have affiliated youth groups who could be interested in becoming members of the Advisory Board.

PH explained that the Regional Partnership Board (RPB) has successfully bid for funding for work on Adverse Childhood Experiences (ACEs), this will include the appointment of a lead officer who will take forward the action on ACEs included in the Well-being Plan. Work on ACEs has also been taken forward by South Wales Police as part of the Early Action Together Programme. AWi outlined that this work has been piloted in Maesteg and some good results have been evidenced; significant work has been undertaken to up-skill staff across South Wales Police. This work will be brought together to ensure a co-ordinated approach to ACEs work in the Vale and partners will meet in the New Year to establish links and share knowledge and ideas.

AM noted that the Maesteg pilot has had a significant impact in the area with Community Sergeants reflecting that the ACEs approach is transforming the way Police Community Support Officers (PCSOs) undertake work in their communities. It was explained that the Youth Offending Service has also been taking an ACEs and trauma informed approach to address first time offenders. As this work progresses it will be important to ensure that work undertaken to address the impact of ACEs in the Vale of Glamorgan is joined-up, especially as through the legislation Police Forces are not listed as members of RPBs.

It was explained that the action to provide preventative support for adults in children’s lives is being led by Safer Vale. The partnership are undertaking a pilot project with regard to a Domestic Abuse Assessment referral co-ordinator, and a report will be brought to the PSB in due course.

PH noted that it is clear there are many linkages between the actions across the plan, and as work progresses it will be important to align projects where possible.

5. Performance Management Discussion

HI explained that performance management has previously been discussed at the PSB, the report presented at this meeting sets out proposals for consideration by the Board as to how to undertake performance management and assess progress against the Well-being Plan through an Annual Report.

It was noted that the legislative context of the Act sets out that the PSB must produce an Annual Report no later than 14 months following the launch of its Well-being Plan, in the Vale this means the publication of an Annual Report in July 2019 at the latest. The legislation states that the Annual Report should set out the steps taken since publication to meet the PSB's Well-being Objectives. Progress should take account of the National Indicators for Wales; however, this does not have to mean measuring progress against each indicator in turn, but taking account of those relevant to the work of the PSB. The LSB had previously implemented a systematic approach to performance management, with in-depth performance profiles being produced for each measure aligned to the Community Strategy. Producing these detailed reports was time consuming and required the maintenance of a dedicated performance framework.

Two approaches to performance management were outlined for the PSB to consider:

- Approach A would be to develop a set of performance measures aligned to, and reflecting progress against, each of the actions and objectives set in the Well-being Plan. It was explained however, that due to the integrated and cross-cutting nature of the plan it may be difficult to develop such a comprehensive set of indicators.
- Approach B would be to agree a range of relevant cross-cutting population level indicators. These indicators would be inclusive of some of the Welsh Government National Indicators for Wales and the Thriving Places indicators developed by Data Cymru (Data Unit Wales) and Happy City. Adopting this approach would enable the PSB to develop a more holistic overview and to make linkages between these indicators and the implementation of the Well-being Plan.

To assist the PSB in agreeing a way forward, it was explained that some initial scoping work has been undertaken; a catalogue of 44 headline and sub indicators were presented. It was explained that these indicators have been selected to provide a mix of information that is available at both a local and national level, and that offer a balance against the four aspects of Well-being, social, cultural, economic and environmental and across the PSB's four Well-being Objectives. It was recommended that the PSB consider the options set out within the report and determines the most appropriate performance management approach.

MB advised that it will be important to remember that the PSB's audience should be the public when developing this approach to performance management and in the presentation of the Annual Report. AM noted that it is difficult to reflect the added value delivered through partnership working. As such, It is important to not just measure outputs but about the outcomes of work, this may necessitate moving away from the more traditional ways of measurement in order to convey the added value of joint working. MD agreed that it would be necessary to move away from adopting a more linear approach to performance management, and that a more holistic approach such as Approach B would be welcome. RC noted that a holistic approach set out through Approach B would be welcomed by the Third Sector also.

ND advised that as it is year one of the Plan, the Annual Report should reflect more information on how the PSB is adopting new ways of working than linking actions to outcomes. HM explained that it would still be important to have an eye on relevant data to see if the work being progressed is having an effect, not

necessarily as performance measures but using data to inform the narrative of the Annual Report. MC enquired whether the area sub-divisions that were used in the Well-being Assessment would be carried forward to the Annual Report. HI explained that where local data was available and relevant it could be used in the Annual Report, but this would be referred to rather than forming the structure of the report.

HM noted that the PSB has had a number of update reports on the Cardiff Capital City Region, but reports have not been received on the work of the Safer Vale partnership or the Regional Partnership Board for integrating Health and Social Care. It is suggested that the Chairs/lead officers for these partnerships are invited to attend a meeting of the PSB once a year to provide an overview of work being undertaken and how this complements the work of the PSB and contributes to the national well-being objectives.

There was consensus that Approach B may offer the best approach for the PSB's performance management. It was agreed that a report will be brought back to the PSB in February to agree a set of performance measures and to produce a timetable for the Annual Report.

6. Presentation: The Development of UHB Clinical Services Plan

MD gave a presentation on the UHB plans for future service delivery. The Shaping Our Future Well-being Strategy 2015-25 describes the ambition for the UHB and details how service delivery would need to change. The strategy is in line with the Welsh Government Strategy, A Healthier Wales and a community based model of care, the promotion of independence in the community and a move away from hospitals being the centre for the provision of services.

The size of the population served by the UHB continues to increase, this is an ageing population which presents significant challenges. Service models need to be designed to meet the changing needs of the population. In Cardiff this means responding to an increasing population and a younger population. In the Vale this means meeting the needs of an ageing population. The population of the Vale will increase modestly over the next 10 years, by around 1% or 1,200 people; however, there will be significant growth in the over-65 and over-85 categories.

Resources need to be co-ordinated and integrated. MD emphasised the need to organise services in the right way and in the right place. There is a need to get the most out of the limited resources available and this means promoting independence and well-being; working to keep people out of hospital. There needs to be a new and modern approach where service users are empowered and co-design services with the UHB. The focus should be on home first and delivering the outcomes that matter to people. This approach was illustrated through a slide which set out a diagram titled the future model of care for Cardiff and Vale UHB. In developing their proposals the UHB have looked at learning from elsewhere, in particular Canterbury in New Zealand and it is clear that effective engagement with citizens will be fundamental to the success of the changes planned and the move away from centralised service provision in hospitals.

The aim is to establish an integrated network of hospital and community care and

well-being. The robustness of this network and how the different elements fit together will be critical to bidding for funding to modernise and redevelop the UHW site and ensure it is fit for purpose. This will happen around the Children's Hospital and will be a complex process. MD explained the different roles of the different sites within the network. The UHW will provide emergency services, the major trauma centre and more specialist services. University Hospital Llandough (UHL) will provide a range of services including the mental health unit, orthopaedic services and spinal and neuro-rehabilitation.

Health and Well-being Centres will provide services for those who are unwell but stable, community teams and outpatient services. There will be a range of additional services that will be developed with locality leads and stakeholders to provide a tailored service model to respond to individual locality needs or enhance/develop existing regional services e.g. SARC (at CRI) Younger Onset Dementia Centre (Barry). Wellbeing hubs will be focussed on the social model of health and delivered in partnership with the local authority and the third sector. Core services proposed for each Wellbeing Hub include GP services, community midwifery services, health visiting, primary mental health services, community children's services and some specific outpatient services to meet cluster health priorities.

There was an interesting discussion amongst PSB partners about the benefits of the proposed changes and the greater focus on local services and prevention and keeping people out of hospital. There was particular interest around mental health services and about how to engage with local people about the proposed changes. AW highlighted that there was a role for the engagement task and finish group to help shape this work.

RT highlighted the need to consider within current financial constraints how we maintain preventative services recognising the wider benefits of services which contribute to physical and mental health.

The discussion about the UHB proposals highlighted the importance of partners being involved in discussions at an early stage when changes are planned to how services are delivered.

7. Presentation: Vale of Glamorgan Council Budget 2019-20

RT gave a presentation to the Board on the Council's budget for 2019-2020. As with the previous presentation from the UHB, RT emphasised how the Council is taking a long term view in terms of budgetary planning and service improvements.

RT provided the context of the Council being consistently the top performing Council in Wales for the last four years, reporting the best GCSE results in 2018 and receiving a number of positive audits and inspections across all areas. Despite high performance, the Council is facing a challenging set of demands which include growing pressures in education and social care, significantly reducing funding year on year and the need to deliver services differently.

A team approach with members, partners and staff has been adopted with a more outcome focused approach developed. RT explained where the council funding

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| <p>(£220million annual revenue budget) comes from. 55% is Revenue Support Grant, 28% from Council Tax and 17% business rates. In terms of how it is spent, 48% is spent on education and 25% on social services, leaving only 17% for all other council services.</p> <p>In recognition of the need to change how services are provided the Council has adopted a transformation programme, Reshaping Services. This has led to different solutions for different services ‘a mixed model economy’ e.g. shared services with neighbouring authorities, community empowerment through the community libraries and integration of health and social care services across the region. This has helped to respond to pressures, maintain services, innovation and ensure greater resilience.</p> <p>Significant savings are required year on year and the Council needs to keep changing. Key considerations are transformation against service reductions and cut backs, what must we do, what is valued, what is necessary. These must be considered in the context of local government reform as although the risk has dissipated it has not disappeared.</p> <p>As with the development of the UHB Clinical Services Plan there is a focus on engagement to involve all stakeholders in the way forward. This includes a Public Opinion Survey in December/January which will include budget consultation, a staff survey which has just closed and had a 57% return rate, the Big Conversation 2 with all Council staff from February, work on a new Corporate Plan and a new programme of Member development.</p> <p>Partners again discussed the importance of the preventative agenda and recognising the value of investing in preventative services.</p> | |
| <p>8. Tackling Loneliness and Social Isolation – Welsh Government Consultation</p> <p>LF advised that the Welsh Government is currently consulting on ‘Connected Communities – Tackling loneliness and social isolation’ which is focused on the effect loneliness and social isolation can have on mental and physical well-being. The consultation closes on Tuesday 15th January. A joint Vale and Cardiff PSB, and Cardiff and Vale RPB response is being co-ordinated by the Cardiff and Vale Integrated Health and Social Care Team (IHSC). Some of the key data and information that was gathered through the PSB Well-being Assessment will be fed into this response; however, this will not cover the breadth of issues highlighted through the consultation document. PSB partners were invited to feed into the cross-partnership regional response by submitting information to the IHSC team.</p> | |
| <p>9. Forward Work Programme</p> <p>HM outlined the items that will be discussed by the PSB at its next meetings and noted that a PSB workshop on Embedding Childrens Rights has been arranged for Thursday 14th February and a PSB Healthy Boards workshop has been arranged for Thursday 7th March, further details on these workshops will be circulated closer to the dates.</p> <p>AM welcomed the approach of focusing on one Well-being Objective at each</p> | |

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| meeting in turn, and enquired whether the PSB could have a focussed agenda item on the linkages between the different partnership bodies, in particular between the PSB, RPB and the Safer Vale partnership board. | |
| 10. Any Other Business RC advised that Glamorgan Voluntary Services (GVS) have recently worked with the Local Authority to negotiate a Community Asset Transfer for the Llantwit Major Youth Centre and the Western Vale Integrated Children's Centre and will be hosting an engagement event on Thursday 13 th December if partners would like to join. | |
| 11. Date of Next Meeting 6 th February 2019, 14:00-16:00pm, Committee Room 2, Civic Offices | |