



Vale of Glamorgan Public Services Board Meeting
9th April 2024 @ 2-4pm Minutes

In attendance:		
Name	Title	Organisation
CLlr Lis Burnett (LB)	Leader	Vale of Glamorgan Council
Rachel Connor (RC)	Chief Executive Officer	Glamorgan Voluntary Services
Andy Robinson (AR)	People and Places Team Leader	Natural Resources Wales
Judith Cole (JC)	Local Government Finance Policy and Sustainability Division	Welsh Government
Claire Beynon (CB)	Executive Director of Public Health	Cardiff and Vale UHB
John Treherne (JT)	Group Manager	South Wales Fire and Rescue Service
CLlr Shirley Hodges (SH)	Nominated Town and Community Council Representative	Barry Town Council
Daniel Jones (DJ)	Head of Community Safety and Violence Prevention Unit	South Wales Police and Crime Commissioner
Paula Ham (PH)	Director of Learning and Skills	Vale of Glamorgan Council
Tom Bowring (TB)	Director of Corporate Resources	Vale of Glamorgan Council
Estelle Hitchon (EH)	Director of Partnerships and Engagement	Welsh Ambulance Service Trust
Eirian Evans (EE - NPS)	Head of Cardiff and Vale PDU	National Probation Service
Also in Attendance:		
Helen Moses (HM)	Operational Manager Strategy and Insight	Vale of Glamorgan Council
Dafydd Sedgwick (DS)	Strategy and Partnership Intern	Vale of Glamorgan Council
Hannah Rapa (HR)	Public Participation and Campaign Delivery Lead	Vale of Glamorgan Council
Cath Doman (CD)	Director of Health and Social Services Integration	Cardiff and Vale UHB
Sarah Tipping (ST)	Head of Strategic Partnerships and Engagement	Cardiff and Vale UHB
Sian Griffiths (SG)	Consultant in Public Health Medicine	Cardiff and Vale UHB
Ciaran Humphreys (CH)	Consultant in Public Health Medicine	Public Health Wales
Christian Heathcote-Elliot (CHE)	Principal Public Health Practitioner	Public Health Wales
Apologies:		
Suzanne Rankin (SR)	Chief Executive	Cardiff and Vale UHB

Rob Thomas (RT)	Chief Executive Officer	Vale of Glamorgan Council
Charles Janczewski (CJ)	UHB Chair	Cardiff and Vale UHB
David Letellier (DL)	Head of Operations South Wales Central	Natural Resources Wales
Mark Brace (MB)	Assistant Commissioner	South Wales Police and Crime Commissioner

No.	Agenda Item	Actions
1.	<p>Welcome and Introductions</p> <p>LB introduced and welcomed everyone to the meeting of the PSB.</p>	
2.	<p>Apologies for Absence</p> <p>Please see full list of apologies above.</p>	
3.	<p>Minutes of the Public Services Board 31st January 2024</p> <p>Minutes were agreed to be a true and accurate reflection.</p>	
4.	<p>Cardiff and Vale Regional Partnership Board Update</p> <p>CD thanked the PSB for inviting her to attend the meeting and highlighted the importance of the RPB and the PSB working closely together. Advised that a number of key RPB documents had been circulated with the agenda and explained that in the presentation she would cover four themes of the RPB – how they plan, what they cover and deliver, the arrangements around funding, and where they aim to go next.</p> <p>CD advised that there are 7 RPBs across Wales and her role is to manage the work of the Cardiff and Vale RPB. The focus is on improving the health and well-being of residents by providing the right support in the right place.</p> <p>CD highlighted that the RPB are required to produce a population needs assessment every 5-years. She explained this comes together with the market stability report and every 5-years the RPB produces a Joint Area Plan. The current plan sets out the commitments the RPB are required to cover through a 5-year agenda. CD explained there are new requirements for Annual Delivery Plans which come into force in 2028, but the RPB will be starting them this year to clearly show what's being put in place. An Annual Report is produced each year detailing the work the RPB has done, and the Strategic Capital Plan was recently developed and sets out the RPB's capital pipeline as a partnership over a 10-year period.</p> <p>CD explained that as the RPB are required to produce a Joint Area Plan focused on services and a Strategic Capital Plan focused on buildings, and they are thinking increasingly of place-based planning.</p>	CD

This would include thinking specifically what they can do to improve the outcomes of people in particular places by bringing together services, infrastructure and population. Place-based planning may enable the RPB to coordinate work more effectively by beginning conversations across partnerships. CD noted that the PSB and RPB must work together in terms of delivery as everything is delivered through partnership and neither the RPB nor the PSB can deliver everything alone. CD described how the RPB are working through the life stages of starting well, living well, and ageing well to improve services. CD highlighted the At Home Programme which encourages integrated community-based health and social care services and moving from a hospital-based to a community-based approach.

CD emphasised the importance of Strategic Enablers. The RPB work as a partnership to coordinate their Capital Programme and have accessed national funding. They have given additional capacity to Vale of Glamorgan Council and Penarth Older Person's Village is one of the more important developments for which they have managed to secure funding. The Digital Care Region is a Strategic Enabler critical for working together closely across the partnership. The RPB are supporting the work around the transition from Welsh community care and are analysing data to understand how people use health care so they can utilise demand intelligently and improve services.

CD stated the RPB receive revenue and capital funds. Annually, they receive £20 million which is allocated to organisations to enable them to deliver programmes. The RPB have specific funding pots for specific work. Bids are submitted to the integration and capital fund for well-being hubs and care around the region. CD explained RPB planning is important to ensure funding is used effectively and coordinated with statutory partners.

CD noted partners may be interested in how spending is distributed. There are significant amounts going towards at home development, dementia and unpaid carers. CD stated that delivery is the priority and will be guided by Annual Delivery Plans and the Joint Area Plan. They will look to demonstrate what they deliver and how to align with partner organisations plans. Aligning isn't about changing what people do but highlighting opportunities to work more closely together. CD encouraged planning based on place-based services and having better commissioning of third sector services. CD stated RC will acknowledge this can be improved and be more aligned into third sector investment.

RC agreed that third sector commissioning procurement and funding is an issue. Noted her interest in the possible resurgence of mixed economy funding the third sector with smaller grants rather than the hurdles of contract culture and procurement for smaller amounts of money (£15,000 or less). Noted she will be pushing for movement on the amount going to the third sector as indicated in the legislation.

	<p>LB recognised that place-based planning is running through the agenda. This challenges how effectively we collaborate and how that collaboration is formed around residents’ lives. Noted that morning the Council’s senior leadership team meeting was discussing placemaking and that another project is the Western Gateway Project in Barry which will provide a replacement for Broadway clinic and older peoples accommodation.</p>	
<p>5.</p>	<p>Climate Change Risk Assessment</p> <p>AR recommended the PSB ask the Asset Management sub-group consider the proposed climate change risk assessment and make recommendations about how the Vale PSB might proceed.</p> <p>AR explained the finalised framework was developed by NRW with the Future Generations Commissioner’s Office and Welsh Government support. Explained PSB feedback was included in its development and thanked the Vale’s officers for their help. AR noted the framework details were circulated in the agenda. It is an Excel workbook with straightforward steps. The framework encourages consideration of the 61 climate risks from a Vale of Glamorgan perspective and scale, as well as identifying gaps. Noted the tool allows for the identification of where collaboration is needed and recognised there is a concern that the climate change risk assessment is an ask of people’s time but doesn’t come with the resources or the necessary expertise to complete the risk assessment.</p> <p>TB agreed it would be good for that group to have a consideration of the resourcing and expertise. Recommended asking the group to look at an additional element – the way this would be delivered, the project managed and how to make sure that work is applicable to and can be delivered by partner organisations. Asserted it’s important to recognise many partners work across multiple geographical areas.</p> <p>All partners happy to note recommendations and endorse the proposed way forward.</p>	<p>AR/HM</p>
<p>6.</p>	<p>Cardiff and Vale Health Protection Plan</p> <p>CB advised that Welsh Government have requested the development of a Health Protection Plan.</p> <p>SG advised the Cardiff and Vale Health Protection Plan had been circulated in the agenda. PSB partners have always worked together as partner organisations to address health protection. During Covid the PSB’s partner organisations came together in an unprecedented way and worked effectively through partnership. Explained that the ask from the Welsh Government is to use this learning to develop integrated teams for health protection with an all-hazards remit. SG explained the Welsh Government set out the core principles at the start of 2023-24 to help shape regional health protection teams. They</p>	<p>SG</p>

wanted these teams to be agile by working locally and nationally and dealing with both current and future threats. Advised that partners aim to use learning to develop an integrated partnership that delivers value to the existing services and systems.

The plan sets out how the integrated partnership will be delivered in Cardiff and the Vale. The document was prepared with regional partners and describes how partners must coordinate to add value. The process of planning the next phase for 2024-25 has begun and is set out using a framework that considers the people in need of support from the Health Protection System and the functions that need delivering.

SG explained that the partnership is for everyone who lives, works and visits Cardiff and the Vale. However, there are individual groups and settings that encounter a higher risk and planning must consider that increased risk when considering diagnosing, treating and managing hazards. Must also consider how to engage and communicate with professional colleagues and the wider public. Explained that the 2023-24 plan pulled out added value actions to begin further strengthening the integrated Health Protection Team. There are four statutory organisations, and the key roles are the Executive Director of Public Health, Director of Public Protection and Consultant in Health Protection. Sitting underneath those roles are all the teams that deliver this health protection function.

SG explained they are asking for the PSB to approve the contents of the Health Protection Plan and actively support the actions to drive further service development and integration across the partnership.

RC noted that in Appendix One there are a variety of partners involved and five 3rd sector organisations. Asked if the CVCs can be involved as a mechanism for disseminating information out to the wider sector and community as this worked during the pandemic.

SG agreed and stated this is an initial attempt to condense all of the learning. Noted they are planning a workshop for next year and agreed to write to RC about it.

LB noted that on page 15 there is a mention of added value partnership development with Fast Track Cardiff being a partnership, but this should be 'FastTrack Cardiff and the Vale' and that LB and TB were members of the FastTrack board. Advised we must consider how to develop partnership with residents, so they are active participants in their own health. Pointed out the importance of place-based work and looking at the needs of distinct populations.

SG to amend to reflect comments made.

SG

<p>7.</p>	<p>Let's Talk Survey Results</p> <p>HR explained Let's Talk About Life in the Vale was a large-scale survey of residents about life in the Vale. The Council worked with independent researchers from Data Cymru who helped with development of a question set and data analysis. The council did promotional work to try and capture a representative population sample. Noted that the results have now all been collated, sorted into a variety of categories and presented in two different ways – a data dashboard being shared with officers and a high-level report that will go to cabinet this week and follow on to scrutiny committees.</p> <p>HR explained that respondents were asked questions about their health. 68% described their physical health as 'very or fairly good' and 70% for mental health. For the most deprived communities, the figure drops to 50% of respondents reporting 'very or fairly good' physical health and 54% for mental health. This corresponds with previous work done on health inequality. 70% of respondents had taken up invitation for vaccinations, 44% had taken up all invitations for screenings and 22% took up some invitations. There's a discrepancy for vaccination uptake with 58% uptake of all vaccinations in the most deprived communities, but screenings are at a similar level across the board.</p> <p>For responses on community safety the overall picture was positive with the majority of respondents across all demographics stating they felt safe in a variety of situations.</p> <p>Respondents were asked about environmental concerns. 67% of respondents reported that they were 'very or fairly concerned' about the climate emergency and 65% with the nature emergency. The most frequently chosen options respondents chose to address these issues were:</p> <ul style="list-style-type: none"> • Improve public transport networks. • Move to renewable and sustainable energy sources. • Increase protection and enhancement of natural spaces. • Increase recycling, upcycling and reuse. <p>Reducing carbon emissions and helping individuals to understand their carbon footprint were lower down on the list.</p> <p>In response to questions on volunteering, 33% of respondents said they are currently involved in volunteering. Respondents stated that volunteering had a positive impact on skills, confidence and mental/physical well-being. 17% of respondents say they are not currently involved with volunteering but would like to be.</p> <p>Respondents were also questioned about their priorities. They were given 11 options to choose from. The highest ranked were:</p> <ul style="list-style-type: none"> • Easily accessed care and healthcare services when my family or I need them. • Live in a neighbourhood that is clean and tidy. 	<p>HR</p>
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- Buy or rent a good quality home.
- Access regular recycling and waste collections.
- Enjoy the natural environment.

Things lower down in the list were:

- Take part in formal learning to help gain new skills.
- Engage with arts cultural or heritage events for free or at a price I can afford.

When asked which of these respondents felt they were able to do, the most chosen were:

- Enjoy the natural environment.
- Shop for food and everyday items within my local area.
- Access to regular recycling and waste collections.
- Buy or rent a good quality home.
- Live in a neighbourhood that is clean and tidy.

This shows some correlation between things people said were important to them and things they feel they can access.

HR explained that engagement work is beginning with less represented groups. Meetings with these groups will present results and check whether they correlate with their experiences of life in the Vale. HR noted that the reporting and sharing of engagement results will finish by the beginning of May to align with the Council's next corporate plan so that results can feed into the council's priorities over the next 5-years. [Lets Talk About Life \(valeofglamorgan.gov.uk\)](http://valeofglamorgan.gov.uk)

RC stated that as a member of the climate change subgroup it is interesting to see that personal responsibility for carbon is low and shows more work is needed to get the message out.

LB noted that the Let's Talk results will also be presented to the Council's Voluntary Sector Joint-Liaison Committee. The questions asked and responses given are not restricted to the Council's remit so there is learning for all partners.

EH queried how the PSB feels collectively about current priorities, mandated priorities in the statutory sector, and what citizens want. Questioned whether there was a tension there and recognised partners don't have the resources to meet everybody's agenda.

TB noted it is difficult to balance the priorities of our residents with what can be directly influenced. Work also needs to be undertaken to communicate with residents to build understanding and appreciation. Teams must consider how they can transform services, so they are able to meet those demands given the financial situation. Working in partnership through the PSB, the voluntary and community sector, and through connections with residents in our communities is needed to do things that support them within their communities.

LB stated one thing that has really taken the imagination of residents is that by selling recycling since the Council went to separated recycling,

	<p>in the last year £1.2-1.4 million was saved to offset waste and recycling costs. Demonstrating this to residents and showing that it has helped avoid putting council tax up higher is important.</p> <p>SH asked who the underrepresented groups were and what will be done about capturing their views.</p> <p>HR explained some of the groups are adults with disabilities and their carers, adults with dementia and younger people and the Council will meet with these groups and/or their representatives.</p> <p>SH questioned whether the process was all digital and whether that contributed to certain groups being underrepresented.</p> <p>HR explained the survey was largely done online but posters with QR codes were placed around buildings and libraries and hard copies were made available on request. When meeting with these groups the Council will query how they want to access information to inform the future approach to participation.</p> <p>LB noted the level of input and participation from young people which demonstrated the active Youth Council and Youth Champion. The top two funding priorities (care/healthcare and homes) from the results match two of the funding priorities in the budget. LB recognised that allows us to show people we have responded to the survey and are moving forward with the priorities. Noted that people being concerned over their ability to influence the Council is an issue that needs exploration.</p>	
<p>8.</p>	<p>Shaping places for well-being in Wales programme</p> <p>CB explained they have been working on a bid for funding from the health foundation to support the PSBs in relation to the impact on the wider determinants of health. The funding bid was successful and will offer PSB members action learning sets to reflect on practice and consider improvement.</p> <p>CH explained he would cover the system approach, the purpose of the programme they will be starting, the commitments and the timeline. A systems approach explores connections and relationships to tackle challenges differently. It is not just a way of thinking; it is supported by shareable tools and approaches. A systems approach has been developed to support PSBs in Wales to influence wider determinants of health, share the application and learn. CH stated that as part of this, learning groups will be established in PSBs. The design phase involved working closely with PSB workshops, public health, and local authority colleagues and showed a strong appetite for systems approaches. The literature and case studies show leadership is key for a systems approach to allow people the space and freedom to look differently at problems.</p>	

The programme approach will use learning groups from PSBs across Wales, focusing on 3 themes: the climate and nature emergency, poverty and inequality, healthy neighbourhoods. The learning groups will bring through an approach to systems thinking and tools, hopefully to integrate into PSB plans and delivery. Within the learning group the steps will be to agree the system of interest, map the system, explore the system, describe the change, and review and monitor the result.

CHE explained that for the learning group participants, there would be at least 4 facilitated sessions over the year, including 2 held in-person. They will then work with PSB colleagues to integrate the learning around the activities covered. Participants need a willingness to offer and receive constructive challenge. There is a commitment to integrate the learning back into the PSB and share with other PSBs. CHE recognised the time commitments of the PSB but people going into the learning groups need the permission to properly engage to maximise benefits. The programme team is committed to creating spaces for learning, providing expertise/bringing in outside expertise, supporting participants to integrate their learning into PSBs. Recognised PSBs are in different places and the programme must therefore be adapted to individual PSB needs.

CHE explained the programme will be 2-years and there would be a virtual 1-and-a-half-hour launch event on May 7th with a question-and-answer session. The learning groups will be brought together for an inaugural event on the 5th and 6th of June. In the first year there will be tailored support as the programme team will work alongside participants, followed by an end of year cross learning group event. The second year will have a similar pattern.

CHE noted the programme would then begin working with PSBs to make the learning more sustainable. A final evaluation report of the learning will be produced and shared across Wales. CHE stated there have been 5 expressions of interest from the Vale of Glamorgan. Urged partners to reflect on how the proposed themes align with PSB well-being objectives, whether they want a focus on one theme or to go across learning groups, and whether the expressions of interest are the right mix of people.

LB asked if there are particular people they are interested in.

CHE noted they are interested in a mix of people from strategic/policy level.

CD queried why this is PSB-only focused rather than linking in RPBs which are trying to take a systemic approach.

HM explained there may be people that contacted the council without formally submitting expressions of interest due to Easter. This approach works well for PSB priorities over age-friendly, climate and tackling poverty work.

	<p>CB stated there is a benefit of learning together, particularly for discussions and well-being plans centred on inequality. These are all important topics, and the learning will be valuable regardless of the topic.</p> <p>CHE noted learning groups are limited to around 5 people from each PSB.</p> <p>CB advised there might be some overlap as several organisations sit across several PSBs which may allow an extension in the numbers.</p>	
<p>9.</p>	<p>PSB Annual Report Development</p> <p>HM highlighted that work must start on the first Annual Report of the current Well-being Plan to be published in July and the team have been developing the timeframe and approach. The Annual Report will be presented to the PSB for approval at the meeting in July.</p> <p>The Board were advised that the team are looking at taking a similar approach to previous years by showcasing work through case studies and an integrated approach. The team will email out to relevant colleagues next week with requests for information on outcomes achieved over the past year against the new Well-being Plan, the differences being made, and the key steps for looking ahead to the year to come. The report will be focusing on the three priority areas of age friendly, deprived communities and the climate and nature emergencies. It will also include case studies on other activities that reflect wider objectives such as Move More Eat Well, Amplify Prevention, the Travel Charter, and Safer Vale. The aim is to have a draft ready by mid-June to provide partners with an opportunity to consider the report and feedback prior to the PSB meeting in July.</p> <p>It was also noted that the Annual Report is used to provide data updates on some of the key statistics around the Vale and relevant PSB measures. HM also advised that as part of the Annual Report development, the team are looking at how to build 6-monthly reporting into the PSB over the three priority workstreams.</p> <p>TB mentioned the request from the Council’s Corporate Performance and Resources Scrutiny Committee who have asked about updates on different PSB activities for different scrutiny committees. TB advised that HM has been looking at the various PSB workstreams, projects and programmes and how they might align with the remits of the different scrutiny committees. TB suggested that if PSB colleagues are happy, the Council will be in touch over the next few weeks to suggest a timeline about when it might be able to take a report or presentations to each of these scrutiny committees. It is an opportunity for elected members to understand the scale and impact of the PSB’s work.</p>	<p>HM</p>

