



## Vale of Glamorgan Public Services Board

9<sup>th</sup> April 2019

### Minutes

<b>In attendance:</b>		
<b>Name</b>	<b>Title</b>	<b>Organisation</b>
Mark Brace (MB)	Assistant Commissioner	South Wales Police and Crime Commissioner
Claire Evans (CE)	Superintendent	South Wales Police
Cllr John Thomas (JT)	Leader	Vale of Glamorgan Council
Rob Thomas (RT)	Managing Director	Vale of Glamorgan Council
Judith Cole (JC)	Deputy Director Workforce and Social Partnerships (Local Government)	Welsh Government
Christian Hadfield (CH)	GM – Operations Department (Vale of Glamorgan and Bridgend)	South Wales Fire & Rescue Service
Huw Jakeway (HJ)	Chief Fire Officer	South Wales Fire & Rescue Service
John Hogg (JH)	Head of South Central Wales Operations	Natural Resources Wales
Fiona Kinghorn (FK)	Director of Public Health	Cardiff and Vale UHB
Rachel Connor (RC)	Executive Director	Glamorgan Voluntary Services
Emil Evans (EE)	Vice Principal	Cardiff and Vale College
Cllr Mike Cuddy (MC)	Nominated Town and Community Council Representative	Penarth Town Council
<b>Also in Attendance:</b>		
Huw Isaac (HI)	Head of Performance and Development	Vale of Glamorgan Council
Helen Moses (HM)	Strategy and Partnership Manager	Vale of Glamorgan Council
Lloyd Fisher (LF)	Senior Data and Policy Officer	Vale of Glamorgan Council
Joanna Beynon (JB)	Policy Officer	Vale of Glamorgan Council
Deborah Gibbs (DG)	Principle Community Safety Officer	Vale of Glamorgan Council
Mark Davies (MD)	Partnership and Prevention Manager	Vale of Glamorgan Council
Anne Wei (AW)	Strategic Partnership and Planning Manager	Cardiff and Vale UHB
<b>Apologies:</b>		
Paula Ham (PH)	Director of Learning and Skills	Vale of Glamorgan Council
Hannah Williams (HW)	Head of South Wales One	National Probation Service

Alun Morgan (AM)	Chief Superintendent	South Wales Police
Nadia De Longhi (ND)	Operations Manager	Natural Resources Wales
Abigail Harris (AH)	Executive Director of Strategy and Planning	Cardiff and Vale UHB

	Actions
<p><b>1. Welcome and introductions</b></p> <p>MB welcomed everyone to the meeting and introductions were made. He advised that he had been asked to chair the meeting as Councillor Thomas may not be able to stay for the whole of the meeting.</p>	
<p><b>2. Apologies</b></p> <p>See above.</p>	
<p><b>3. Minutes of the Public Services Board 9<sup>th</sup> February 2018</b></p> <p>The minutes of the previous meeting were agreed by the Board of Partners as an accurate record.</p>	
<p><b>4. Joint Cardiff and Vale PSB Discussion</b></p> <p>RT explained that conversations had been taking place regarding the potential for joint meetings of the Cardiff and Vale PSBs and the format these could take. RT outlined the key themes to consider and that drivers include expectations from Welsh Government, greater alignment with the Regional Partnership Board and to reduce duplication.</p> <p>There is an opportunity for sharing of good practice and for aligning similar activities across the region. As a number of the partners across the two PSBs are the same there is scope to considering what could be taken forward through joint meetings.</p> <p>Partners were keen to explore the potential of the two PSBs working more closely together but recognised that although there were similar issues across the two areas and synergies between the two sets of Well-being Objectives that solutions may be different at a local level. Partners were keen to ensure that whatever joint arrangements are established that there is still a local focus. It was highlighted that there are will be different approaches needed to some issues within a capital city as opposed to how issues need to be addressed in more rural areas.</p> <p>The Board discussed the benefits and constraints of the 4 possible options presented in the meeting paper for this agenda item ranging from:</p> <ul style="list-style-type: none"> <li>• do nothing</li> <li>• establish six-monthly or annual joint learning events</li> <li>• alternate meetings between area specific and regional focus</li> <li>• create a single joint PSB</li> </ul> <p>HJ raised that partners are struggling with capacity and that a number of partners sit on several PSBs and working groups therefore joint discussions with Cardiff could cut down on duplication. RT responded that the Vale has a relatively light structure in terms of working groups. HM added that the structure of the Cardiff PSB is different to that of the Vale as it has a lot more layers. The Vale PSB has a smaller number of meetings to keep the focus local,</p>	

<p>however it is appreciated that partners do attend a lot of meetings for other PSBs.</p> <p>The PSB discussed how this work could link to the work of the RPB and the need for a stronger relationship between the RPB and the PSBs. However it was recognised that the RPB has distinct governance arrangements in place and that rather than invite RPB members to the proposed workshop FK would bring details of the RPB’s work to the workshop to help guide discussions.</p> <p>The Board of Partners agreed that further exploration of the options around six monthly learning events/alternate meetings seemed to be the best way forward with a view to potentially progressing towards the option of a single joint PSB in the future.</p> <p>The Board agreed that the initial way forward should consist of an informal coming together to consider how it would work, keeping a local focus and without restrictive governance arrangements. HJ noted that a similar approach has been taken in Bridgend which has allowed opportunities for collaboration whilst keeping the individual identity of Well-being Plans.</p> <p>HI informed the PSB that the next steps are for the Cardiff PSB to have a similar conversation with its members on Thursday 11<sup>th</sup> April with the intention of the next Vale PSB meeting possibly being used as a joint workshop to help identify a clear way forward. The Board of Partners agreed to the joint PSB workshop taking place at the next meeting.</p>	<p><b>FK</b></p> <p><b>HI/HM</b></p>
<p><b>5. Development of a Community Safety Strategy</b></p> <p>DG introduced the proposal to develop a Community Safety Strategy for the Vale. The Strategy would ensure a clear local focus on community safety activities in the Vale whilst still working on a number of key issues regionally. DG outlined that community safety links to a number of Well-being Objectives in the Well-being Plan and sought advice on how best the community safety partnership can link into and communicate with the PSB and how to ensure there is sufficient challenge.</p> <p>CE informed the PSB that a lot of work has been undertaken by South Wales Police on the escalation process involving local community safety partnerships and PSBs. CE agreed to share the problem solving escalation papers that show a clear structure is now in place for partners and escalations of problems to the PSB.</p> <p>FK explained that she has spent 2 years chairing the Area Partnership Board (APB) for substance misuse. The APB has a separate partnership that allows for a strategic oversight of substance misuse overlapping with community safety and that stronger integration is needed. Papers are currently being shared with Cardiff PSB showing the strategic oversight. FK would also be keen to share the papers with the Vale PSB. The possibility for the APB to link to the Community Safety Partnership in the Vale was also discussed in addition to other cross overs identified between the APB and the PSB through social care and safeguarding.</p>	<p><b>CE</b></p>

<p>CE raised a query on how the subject areas for the strategy set out within the meeting paper had been selected as there was a concern over sexual abuse being under the community safety partnership. DG noted the concern and would raise it at a meeting being held on Thursday to examine data and agree priorities for the Vale strategy.</p> <p>The PSB agreed that they would like to receive updates on a six monthly basis from the Community Safety Partnership.</p>	<p><b>DG</b></p>
<p><b>6. HM Prison and Probation Service in Wales – working in partnership</b></p> <p>MB gave HW’s apologies for not being able to attend in person. The Board discussed the chair of the PSB signing a memorandum of understanding (MOU) on behalf of the PSB, allowing the HM Prison and Probation Service (HMPPS) to join the PSB as a non-statutory partner. By signing the MOU the HMPPS will provide management representation at PSB meetings, as a representative of the Community Safety Partnership network will assist partners to formulate and implement strategies to reduce reoffending and keep communities safe.</p> <p>HMPPS will help deliver against shared priorities within the PSB Well-being Plan, identifying opportunities for integration with community safety agendas and strategies. HMPPS will also provide a quarterly Partnership Report to the PSB to support a holistic approach to prioritising and planning activity to improve local well-being for those who might otherwise become victims, the community, offenders and their families and where appropriate to local PSB activity, help to facilitate learning from those who have had contact with the criminal justice system, to benefit from a diverse range of experiences and perspectives.</p> <p>The Board agreed to HMPPS joining the PSB and for JT to sign the MOU on behalf of the PSB.</p>	<p><b>JT</b></p>
<p><b>7. Well-being Plan Implementation Update</b></p> <p>HI introduced the implementation update on the Well-being Plan and explained that at this meeting, Objective 2 ‘reduce poverty and tackle inequalities linked to deprivation’ will be reviewed in depth.</p> <p><b>Objective 1 – Enable people to get involved, participate in their local communities and shape local services update:</b></p> <p>CH provided the group with a brief overview of progress as this objective was focused on in detail in the previous meeting. All actions under this Objective are live and ongoing with the exception of action E6 which remains deferred because of capacity. The next engagement working group meeting will take place in May where the group will undertake an engagement mapping exercise. Work will be carried out going forward with a focus on youth engagement. It is expected that action E1 will be completed by the next PSB meeting.</p>	

**Objective 3 – Give children the best start in life:**

MD delivered an overview of the progress made against each action under Objective 3. The updates included; that mapping of early years provision has commenced, Flying Start and Families First have merged their parenting programmes, work has progressed with relation to ACEs as the vacant post funded by the RPB has now been filled. Families First have arranged ACEs training sessions and are carrying out a pilot to explore the number of ACEs, children they are in contact with have experienced, an action plan to roll out ACEs training with the education consortium is currently being developed. The Domestic Abuse, Referral and Assessment Co-ordination (DAARC) has been evaluated and is currently being reviewed by senior management within the Local Authority The Safer Vale Partnership is currently reviewing their current arrangements and implement a new Community Safety Strategy. There is commitment towards ensuring that the partnership exists to identify shared goals. The review of services under C22 has started however it has not progressed as much as previously hoped.

**Objective 4 - Protect, enhance and value our environment update:**

JH updated the Board of Partners that positive progress has been made with the asset management report being finalised and collaborative work with Cardiff in regards to active travel continues to develop. A more detailed update on progress against objective 4 will be delivered in the next PSB meeting.

**In depth update - Objective 2 - Reduce poverty and tackle inequalities linked to deprivation update:**

FK introduced the objective to the Board noting that there was a lot of interrelationships between themes under this objective and that good progress has been widely made.

HM and LF presented updated data to the Board after recognising the need to bring data from numerous sources together and update from the Well-being Assessment published in 2017. The data showed that although the Vale is seen as affluent there are still real inequalities and these are concentrated in certain areas. HM informed the group that a postgraduate student from Cardiff University had been working with the team to identify recent research however this student has now left the post. There is the possibility that further recruitment of a postgraduate student to assist in this area of work will be undertaken in future. A copy of the presentation will be circulated.

MD brought the PSB up to date on flexible funding arrangements for 2019. Ten Welsh Government grants have been brought together in two separate grants, the children's and communities grant (made up of 7 grants which range from early years to employability) and the housing grant (made up of 3 grants) which together total approximately £10 million. Work to deliver programmes under the children's and communities grant in the Vale is progressing well through the poverty alignment group and the development of a grant delivery plan which has been sent to Welsh Government. The Board of Partners was updated on the membership of the Strategic Flexible Funding board which sits with the local authority. A children and communities programme/ project leads group has been

established and has held its first meeting and is looking to develop a number of shared outcomes to help align activities.

MD highlighted that a number of employability programmes are continuing to be delivered through the ESF fund, Inspire to Work and Inspire to achieve to deliver employability skills and as part of the new arrangements they are being brought together in the Learning and Skills Directorate.

A further update on the theme of employability under this Objective was provided by EE against action D14. Over the last few months the Cardiff and Vale College and a Public Health colleague Rhiannon Urquhart have been working together with Barry Place Board to identify further work experience opportunities for students in industries such as tourism and catering etc. The next step for the College over the next 6 – 12 months is to work with Joanne O’ Keith who is the South East Wales lead for NTFW who have regional teams aimed to increase the number of employers who are recruiting apprentices in construction, engineering, child care, hospitality etc to increase the opportunities available.

EE reminded the Board that this work overlaps with several other areas within the Well-being Plan. Other upcoming work under this section is to potentially engage with the Cardiff Junior Apprentice Scheme where a successful pilot was held last year with apprentice students studying a minimum of 2 GCSEs, over 100 pupils are on the Junior Apprentice Programme in Cardiff. EE is keen to explore this approach as a pilot in the Vale.

FK closed by updating the Board on the remaining actions under Objective 2. Work under D11 to promote healthy behaviour messages is key and the Board should look at ways to take forward the Move More, More Often Plan (Plan discussed under agenda item 10) and agree a set of actions. Conversations under D16 on active travel and outdoor play are progressing well and Food Vale have produced a charter with 3 key themes under D17.

MB thanked all those leading on actions for all their efforts and hard work and noted the update shows there are many cross cutting issues e.g. around ACEs.

**8. Embedding Children’s Rights in the work of the PSB**

HM provided the PSB with an overview on the report for this agenda item which summaries the workshop held on the 14<sup>th</sup> February by the Children’s Rights Commissioner. The Commissioner had previously asked for the PSB to pilot the Rights Toolkit as a PSB. The Toolkit was discussed at the most recent strategic leads meeting where the group were keen to build future focused actions to help improve the PSBs work in this area and embed the Children’s Rights Approach into existing actions in the Well-being Plan.

Feedback will be sent to the Commissioner on the Toolkit which notes that it was difficult to complete from a PSB perspective however the toolkit did help stimulate discussions.

<p>Four recommendations were made to the PSB for taking this work forward which built on the ideas generated at the workshop and the completion of the toolkit. The four recommendations were:</p> <ul style="list-style-type: none"> <li>• The Engagement Task and Finish Group to have a meeting focused on engaging with children and young people, sharing good practice and considering challenges.</li> <li>• Working with Rights Ambassadors to raise awareness and challenge current practices</li> <li>• Embedding a children’s rights approach in work on active travel</li> <li>• Arranging a meeting of the PSB with the Youth Forum/Cabinet</li> </ul> <p>FK informed the Board of Partners that there are a number of other youth groups the PSB can engage with such as the youth health advisory board. HJ added that the Fire service have youth cadets and fire ambassadors who could also be used by the Board</p> <p>The Board agreed for HM to progress the four areas of work identified.</p>	<b>HM</b>
<p style="text-align: center;"><b>9. Discussion: PSB Annual Report Ideas</b></p> <p>HI advised the Board of Partners that work has progressed since the previous meeting to develop a video annual report instead of the traditional written style with the possibility for creating other supporting videos after the July deadline.</p> <p>HM presented a proposed outline for the video which had been developed with the Council’s Communication Team. The theme of the 3 minute long video report is to show how all of the objectives link together and to point out that the PSB is at the very start of its work to deliver the Well-being Plan.</p> <p>AW suggested that RC be one of the presenters in the video to ensure there is a third sector balance. RC and the Board were happy for her to provide the concluding remarks. JH voiced that it was important for the video to show that all partners have undergone a big shift in their ways of working better collectively.</p> <p>FK informed the Board that Microsoft Sway is a good alternative way of presenting videos and information. It has been used by the public health team and the Future Generations Commissioner. It was noted that as video reports are an approach others are also taking it would be interesting to see others for comparison.</p>	
<p style="text-align: center;"><b>10. Presentation: Moving Forwards: Move More, More Often</b></p> <p>FK presented her Annual Report ‘Move More, More Often’ to the Board, advising that it was available online and from a link in the presentation slides for this agenda item. The report provides guidance and advice to organisations and individuals looking to be more active. Organisations are requested to sign up to the actions in the report and keep these in mind when designing spaces, organising standing meetings etc to benefit activity. FK asked everyone in</p>	<b>All</b>



<p>attendance to sign up to the acts and commit to the Move More, More Often proposals.</p> <p>The Board of Partners agreed to commit to the proposals in the report. AW suggested that 5 minutes be built into the next agenda where it is acceptable to stand up and move around. The Board agreed.</p> <p>FK asked for the link to the report to be tweeted and RT and asked for the link to be shared and put placed on websites.</p>	<b>All</b>
<p><b>11. Forward Work Programme</b></p> <p>HM informed the Board of Partners that Objective 4 ‘Protect, enhance and value our environment’ will be looked at in more detail in the next meeting and the annual report will require sign off.</p>	
<p><b>12. Any Other Business</b></p> <p>No other business was raised.</p>	
<p><b>13. Date of Next Meeting</b></p> <p>2<sup>nd</sup> July 2019, 9:00-11:00am, Committee Room 2, Civic Offices</p>	