Vale of Glamorgan Public Services Board Meeting
19th May 2016 @ 2pm - 4 pm
Committee Room 1, Civic Offices, Barry.

Agenda

No.	Agenda Item	Lead
1	**Welcome and Introductions**	Cllr Neil Moore
2	**Apologies for Absence**	Helen Moses
3	**Establishing the Public Services Board** • Invitations to participate and confirmation of membership (Appendix A) • Appointment of Chair and Vice Chair • Sub-groups and plans (Appendix B) • Resources for the PSB • Draft Terms of Reference (Appendix C)	Huw Isaac
4	**Public Services Board Name and Logo**	Huw Isaac
5	**Minutes of the Local Service Board Meeting held on the 23rd February 2016**	Huw Isaac
6	**Community Strategy 2014-18 Delivery Plan Progress Report** • Preventing Poverty • Helping People into Work • Mitigating Poverty	Huw Isaac Phil Evans and Helen Moses Marcus Goldsworthy and Emil Evans Helen Moses
7	**Well-being Assessment Update** • Engagement and Draft Well-being Survey (Appendix A) • Common Data Set (Appendix B) • Community Areas (Appendix C) • Timetable (Appendix D)	Helen Moses
8	**Social Services and Well-being Act update** • Integrated Health and Social Care Partnership Board Terms of Reference (8.1)	Sharon Hopkins and Phil Evans

	• Cardiff and Vale Health, Social Care and Well-being Governance Structure (8.2) • Timelines for Implementation of Social Services and Wellbeing Act - Part 9 Statutory Guidance (8.3) • Population Needs Assessment Project Brief (8.4) • Population Needs Assessment (8.5)	
9	**South Wales Programme Update**	Sharon Hopkins
10	**Forward Work Programme**	Cllr Neil Moore
11	**Any Other Business**	Cllr Neil Moore
12	**Date of next Public Services Board meeting** 1pm 7th July 2016, Committee Room 2, Civic Offices, Barry	

Vale of Glamorgan Public Services Board – 19th May 2016

Establishing the Public Services Board

In line with the statutory guidance there are a number of points of business that the Public Services Board (PSB) will need to agree at its first meeting. This report highlights the decisions that need to be made, relevant issues and the statutory guidance (denoted in italics).

1. Membership of the Public Services Board

The Well-being of Future Generations Act details the statutory members of the PSB, organisations that must be invited and suggested organisations that the PSB should engage with. The PSB can also invite other organisations to participate in the PSB who would then become 'invited participants' . These organisations must '*have a material interest in the well-being of the area'* and '*exercise functions of a public nature'.*

As agreed at the last Local Service Board (LSB) meeting in February a number of organisations have been contacted and asked for confirmation regarding participation in the PSB. Attached as Appendix A is a list of organisations who will be members of the PSB and who the named representatives will be. Also detailed are other organisations which the PSB may wish to consider inviting.

An invitation '*can take any form the board decide but has to specify the person to whom a response is to be sent. Invitations must be issued as soon as is reasonably practicable following the first meeting of a board'.*

R1: The PSB is requested to formally extend an invitation through the Chair to those listed as invited participants for the PSB.

R2: The verbal invitation to be followed up with an email confirming the invitation and acceptance.

R3: The PSB is asked to consider who else they may wish to invite to participate in the PSB and invitations to be issued by email through the Vale of Glamorgan Council.

2. Appointment of a chair and vice chair

In accordance with the Act and guidance the local authority must chair the first meeting. But '*members can then appoint another statutory member or an invited participant to chair'.* The PSB may also wish to consider appointing a vice chair.

R4: The PSB is requested to nominate and agree a Chair.

R5: The PSB is requested to discuss and agree on whether they wish to appoint a vice chair.

R6: If it is agreed that the PSB should have a vice chair the PSB are requested to nominate and agree a vice chair.

3. Adoption of the LSB plans and sub-groups

At the last LSB meeting on the 23rd February the LSB recommended that the Community Strategy Delivery Pan and sub-group arrangements be maintained and adopted by the PSB. It was suggested that structures would need to be reviewed as part of the development of the PSB's Well-being Plan which must be published in 2018. The LSB also recommended that other partnership structures for example Safer Vale and the Children and Young Peoples Programme Board are reviewed as part of the development of the PSB's Well-being Plan. The proposed structure of sub-groups is detailed in Appendix B.

R7: The PSB to adopt and maintain the existing plans and sub-group structures of the LSB and review existing partnership arrangements as part of the development of the Well-being Plan.

4. Resources

The PSB will need to consider how to resource its activities. The guidance states on page 10 that *'the local authority must make administrative support available to the public services board.'* This is considered to be *'ensuring the public services board is established and meets regularly; preparing the agenda and commissioning papers for meetings; inviting participants and managing attendance; work on the annual report and preparation of evidence for scrutiny.'*

The guidance continues '*it is for the board to determine how it will resource the functions it has to undertake, which are a responsibility of all the statutory members equally. It is for the board to determine appropriate and proportionate resourcing of the board's collective functions.'*

Detailed below are a number of duties that the PSB will need to undertake including supporting the PSB, production of the Well-being Assessment Plan and Annual Report and engagement.

With regards to engagement the guidance states that the PSB '*should seek to engage in a purposeful relationship with the people and communities in the area, including children and young people, Welsh-speakers and those with protected characteristics, in all aspects of its work.'* Therefore engagement activities could potentially require a significant resource from the PSB.

Activity	Resources/Costs
PSB Administrative Support • Agenda setting • Minutes • Work on the Annual Report (not including publication and translation costs) • Scrutiny preparation	Vale of Glamorgan Council to provide through a fixed term Policy Officer post up to March 2018. Post currently being advertised.
Well-being Assessment – publish 2017 • Data gathering and analysis • Engagement • Drafting • Translation • Publication	Part funded through Welsh Government grant £17,500 towards salary costs for lead officer and £5k for engagement. This funding will not cover all costs.
Well-being Plan – publish 2018 • Information gathering and drafting • Engagement • Translation • Publication	It is envisaged that the council funded policy officer will undertake a key role in the development of the plan but other resources will be required.
Support for sub-groups e.g. • Business Intelligence Group • Financial Inclusion Group • Improving Opportunities Board • Poverty Alignment Group • Asset Management Group In addition to the above groups there are also a number of other partnerships/boards e.g. Safer Vale, Children and Young Peoples Programme Board, Integrated Health and Social Care Board who will contribute to the priorities of the PSB.	Potentially to be undertaken by the Council's Strategy and Partnerships team.
Production of performance reports • Core data report • Delivery Plan Progress Reports • Annual Report	It is envisaged that the council funded policy officer will play a key role in producing these reports. There will still be other costs e.g. translation
Engagement e.g. Local Service Forum, Vale Viewpoint etc	The Forum has previously cost approx. £1,000 for half day event with lunch Vale Viewpoint is currently supported by the Council's Communications Team
Infobase Vale	Funded by the Council for 2016/17 (£9,500) but a new tool may be needed for the new assessment and data.

Maintain a website (English and Welsh)	Currently hosted and maintained by the Council
Translation costs for publications and engagement activities	These are unknown at present but all plans and reports and engagement materials will need to be translated.

R8: Partners are requested to consider how the necessary work will be resourced and the contributions they can make.

5. Terms of reference

The guidance states that '*at the first meeting a board must agree its Terms of Reference.'* Draft terms of reference have been circulated to partners and a number of comments received. The draft terms of reference are attached as Appendix C.

The terms of reference must include the following:

- Procedure for subsequent meetings
- Schedule for subsequent meetings
- How the board will involve people who are interested in the improvement of well-being in an area
- Proposals for establishing sub-groups
- Procedure for inviting persons to participate in the activity of the board
- How the board intends to involve those invited participants (and other partners)
- The procedure for resolving disagreements between members relating to the board's functions
- Any other terms the board considers need setting

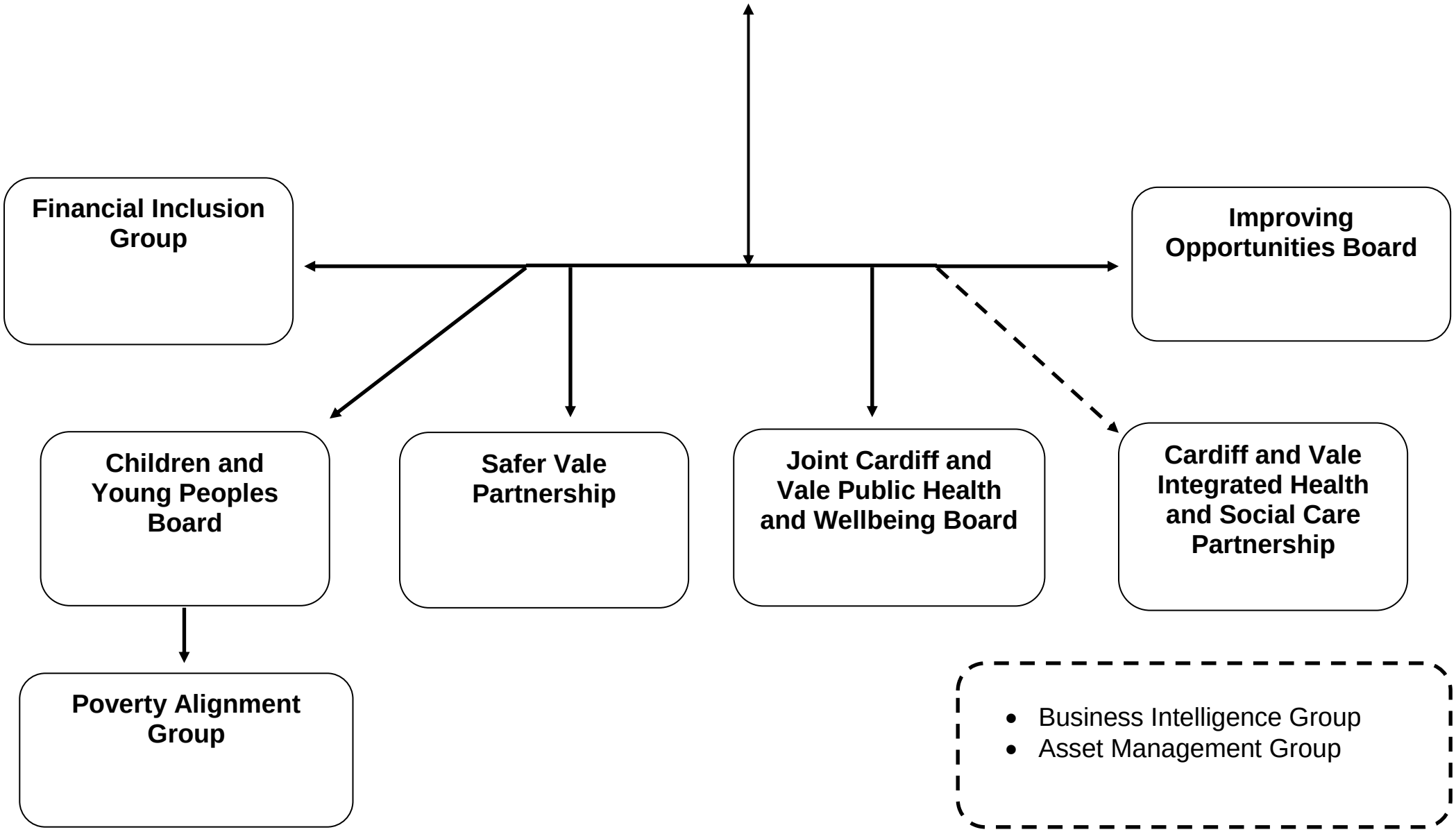
R9: The PSB are requested to consider the draft terms of reference and whether any further amendments are required in light of decisions made during the course of the meeting.

R10: PSB to agree the terms of reference.

Vale of Glamorgan Public Services Board Membership		
Organisation	**Confirmed Rep**	**Deputy/Alternative**
Statutory Members		
Cardiff and Vale UHB	Sharon Hopkins UHB Executive Director of Public Health Anne Wei to attend	Abigail Harris Executive Director of Strategy and Planning.
Fire Service	Huw Jakeway, Chief Fire Officer	Vaughan Jenkins, Group Manager
Natural Resources Wales	Gareth O'Shea, Director of Operations (South)	Nadia DeLonghi, Operations Manager – Taff & Ely
Vale of Glamorgan Council	Cllr Neil Moore (Leader) and Rob Thomas, Managing Director Huw Isaac, Head of Performance and Development to also attend	Cllr Lis Burnett (Cabinet Member)
Invited Participants		
Police & Crime Commissioner	Mark Brace Assistant Commissioner	
Glamorgan Voluntary Services (GVS)	Rachel Connor Executive Director	
Police	Stuart Parfitt Divisional Commander Central BCU	Superintendent Simon Davies
National Probation Service	Peter Greenhill Head of Local Delivery Unit	
Wales Community Rehabilitation Company	Dave Bebb Head of Cardiff and Vale of Glamorgan	
Welsh Government	Judith Cole Deputy Director Reforming Local Government Programme: Finance	
Welsh Ambulance Trust	Bob Tooby Head of Operations Cardiff and Vale	
Cardiff and Vale College	Emil Evans Vice Principal	
Town and Community Council	To be nominated by Community Liaison Committee in July	
Other potential Participants		
Public Health Wales NHS Trust		
Community Health Councils		
National Park Authorities		

HEFCW		
Arts Council for Wales		
Sports Council for Wales		
National Library of Wales		
National Museum of Wales		

Vale of Glamorgan Public Services Board



Vale of Glamorgan Public Services Board
DRAFT Terms of Reference

1. Purpose of the Public Services Board

1.1 The purpose of the Vale of Glamorgan Public Services Board (PSB) is to ensure member bodies work collaboratively to improve the economic, social, environmental and cultural well-being of the Vale of Glamorgan and contribute to the achievement of the seven well-being goals as set out in the Well-being of Future Generations Act (Wales) 2015.

1.2 Partners will work across organisational boundaries to agree actions to achieve better outcomes and improve well-being for citizens in the Vale of Glamorgan. The PSB will act in accordance with the sustainable development principle and in a manner which seeks to ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs.

1.3 The PSB will adopt the five ways of working to ensure activities are undertaken in accordance with the sustainable development principle and will:

- look to the long-term
- take an integrated approach
- involve people
- collaborate
- focus on early intervention and prevention

1.4 The core statutory functions of the PSB are to:

- prepare an assessment of well-being
- publish an assessment of well-being
- prepare a local well-being plan
- publish a well-being plan
- report annually on progress

1.5 ***In order to fulfil its statutory functions the Public Services Board will:***

- support and progress the principles and goals of the Well-being of Future Generations Act (Wales) 2015 in the Board and its member organisations;
- assess the state of economic, social, environmental and cultural well-being in the Vale of Glamorgan providing a robust evidence base to inform decisions on collective priorities for the area;
- set objectives that are designed to maximise the PSB's and member bodies' contributions to the national well-being goals;
- take individually and collectively, reasonable steps to meet these objectives;
- undertake collaborative activities which promote the cultural, economic, social, and environmental well-being of the region;
- provide public service leadership to tackle 'fundamental and unmet' challenges from a citizen perspective and ensure an effective whole-system response to the needs of citizens;

- ensure partners are working together to unblock barriers and address the key challenges facing the Vale;
- facilitate new models of delivery through potential pooling of resources, aligning services better across sectors or setting up new arrangements;
- be a learning partnership which develops best practice in transforming citizen centred services and facilitates the sharing of experience across the Welsh public service;
- co-ordinate local, regional and national priorities and develop effective relationships which overcome organisational barriers;
- look beyond the boundary of the Vale of Glamorgan as appropriate to offer and receive support from other PSBs to meet the challenges and opportunities identified in the PSB's assessment and objectives;

2. Membership

2.1 Details of the membership of the PSB and roles and responsibilities are set out below:

Statutory Membership

2.2 Statutory members are collectively responsible for fulfilling the board's statutory duties. The statutory membership of the Board will comprise:

- Cardiff and Vale University Health Board (Chair and/or Chief Executive)
- Natural Resources Wales (Chief Executive)
- South Wales Fire and Rescue (Chair and/or Chief Officer)
- Vale of Glamorgan Council (Leader and Managing Director)

2.3 The above will be the Board members. A member of the Board is able to designate an individual from their organisation to represent them on the Board. The person designated should have the authority to make decisions on behalf of the organisation. The Leader of the Vale of Glamorgan Council can only designate another member of the authority's executive to attend on their behalf.

2.4 The Leader of the Council in their capacity as PSB Chair at the first meeting of the PSB will request confirmation from all statutory partners with regards to who will be the representative on the Board and that they have the appropriate authority to make decisions.

2.5 The Chair of the PSB and nominated local authority officer should be notified of any changes in representation.

Invited Participants and other Partners

2.6 The following as specified statutory invitees will be invited to participate in the Board's activity.

- Welsh Ministers

- Chief Constable of South Wales Police
- The South Wales Police and Crime Commissioner
- Representatives of the National Probation Service and Community Rehabilitation Company
- Glamorgan Voluntary Services

2.7 The PSB will also engage with key partners in the area who have a material interest in the well-being of the area, or who deliver important public services, in the preparation, implementation and delivery of the work of the Board. The suggested list of ***other partners*** is as follows but the Board can invite these and other organisations to participate and become invited participants on condition that they exercise functions of a public nature. The suggested list of other partners is:

- Community Councils
- Public Health Wales
- Community Health Councils
- National Museum of Wales
- National Library of Wales
- National Park Authorities
- Further or Higher Education Institutions
- Higher Education Funding Council for Wales
- Sports Council for Wales
- Arts Council of Wales

2.8 Invitees are not required to accept the invitation and will not become statutory members of the Board. Bodies or persons which accept invitations from the Board will become ***invited participants***. Invited participants having accepted an invitation, will work jointly with the board on anything the board does under its well-being duty, including assessing the state of well-being in its area, setting objectives to maximise its contribution to the achievement of the goals, and taking reasonable steps to meet those objectives. They will be therefore entitled to make representations to the Board about the assessments of local well-being and the local well-being plan and take part in Board meetings and provide other advice and assistance.

2.9 The PSB chair will ask invited participants to join the PSB and for acceptance of the invitation to be confirmed to a nominated officer of the local authority. The Chair will clearly set out the reasons for the invitation and expectations for participation.

2.10 An invited participant may participate in the activity of the PSB from the day which the Board receives acceptance of its invitation.

<u>The Board</u>

2.11 The full Board will therefore comprise appropriate representation from the following organisations (to be updated as appropriate):

- Cardiff and Vale College

- Cardiff and Vale University Health Board
- Community Rehabilitation Company
- Glamorgan Voluntary Services
- National Probation Service
- Natural Resources Wales
- Office of the Police and Crime Commissioner South Wales
- Public Health Wales
- South Wales Fire and Rescue Authority
- South Wales Police
- Town and Community Councils (Community Liaison Committee Representative)
- Vale of Glamorgan Council
- Welsh Ambulance Service Trust - Cardiff and Vale
- Welsh Government

2.12 All Board members will be expected to progress and support the work of the Board and will be regarded by their colleagues as equal partners. Board members will ensure their organisation is appropriately represented at Board meetings as detailed in the statutory guidance. Board members will also take responsibility for ensuring that their organisation meets commitments made to the Board.

2.13 At the first meeting of the PSB one of the statutory members or invited participants will be appointed by the PSB as Chair and this will be reviewed annually.

2.14 Additional partners can be formally invited by the secretariat to participate in the PSB as required if agreed by the Board. This will ensure that as priorities and objectives are developed relevant organisations are invited to either participate in the PSB or its sub-groups.

3. Meetings

3.1 The PSB was formally established on the 1st April 2016. The PSB will meet a minimum of five times a year in the Vale of Glamorgan, subject to revision by members, and within 60 days of each local government election of councillors.

4. Secretariat

4.1 The secretariat function will be provided by Vale of Glamorgan Council. The function includes:

- Arranging regular meetings of the PSB
- Preparing agendas and commissioning papers for meetings
- Inviting participants and managing attendance
- Minute taking
- Working on the Annual Report
- Preparing evidence for Scrutiny

5. Resources

5.1 The Board must determine how it will resource the functions it has to undertake and this is the responsibility of all of the members equally. It is for the Board to determine appropriate and proportionate resourcing of the Board's collective functions.

5.2 Each statutory member will make a contribution towards the work of the PSB e.g. the undertaking of the well-being assessment, development, publication and implementation of the well-being plan and associated activities.

5.3 Each invited participant will be asked to make a voluntary contribution towards the work of the PSB e.g. the undertaking of the well-being assessment, development, publication and implementation of the well-being plan and associated activities.

5.4 To support the PSB work programme the Board will need to identify appropriate professionals from partner organisations to lead the programmes and associated workstreams and ensure that the programmes deliver the required outcomes.

6. Decision-making

6.1 Any function of the PSB is a function of each member and can only be exercised jointly. Unanimous agreement is needed in order for the PSB to publish assessments of local well-being and local well-being plans.

6.2 All the members must be in attendance at a meeting of the PSB for the decisions made during that meeting to be considered valid.

6.3 Each organisation which participates in the PSB will be considered equal and each organisation will only have one vote.

6.4 In the event of a disagreement between members and/or invited participants or other partners it will be the responsibility of the Chair to mediate an agreement and report back to the next Board meeting or if necessary organise a special meeting of the PSB.

7. Subgroups

7.1 PSB subgroups can be established to support the work of the PSB following agreement of members. They must include at least one member of the Board, and can also include any invited participant or other partner. Once established subgroups will draft their own terms of reference guided by the PSB terms of reference and these will be presented to the PSB for approval.

7.2 Sub-groups will support the PSB to deliver partnership priorities and will be a combination of programme boards and task and finish groups ensuring that the right organisations and professionals are involved in the delivery of agreed priorities.

7.3 The PSB will provide leadership and governance to support the work of other statutory partnerships/boards including the Cardiff and Vale Children and Adult Safeguarding Boards, Substance Misuse Area Planning Board, Safer Vale (Community Safety Partnership) and will align activities to the regional Integrated Health and Social Care Partnership Board.

7.4 PSB sub-groups will not:

- invite persons to participate in the Board's activity;
- set, review or revise the Board's local objectives;
- prepare or publish an assessment of well-being;
- consult on an assessment of well-being or prepare a draft of an assessment for the purposes of consulting;
- prepare or publish a local well-being plan;
- consult on a local well-being plan or prepare a draft of a local well-being plan for the purposes of consulting;
- review or amend a local well-being plan or to publish an amended local well-being plan;
- consult on an amendment to a local well-being plan;
- agree that the Board merges or collaborates with another Public Services Board;

8. Implementing our Responsibilities

8.1 To provide a robust framework for our activities the PSB will:

- Produce a Well-being Plan for the Vale of Glamorgan based on the findings of the well-being assessment as detailed in the Well-being of Future Generations Act statutory guidance.
- Make decisions based on business intelligence and robust engagement to inform the setting of our objectives.
- Maintain and develop strategic links with new and existing partners and stakeholders.
- Identify and progress opportunities for cross-boundary working, where appropriate.
- Create a supportive and challenging environment for partnership working.
- Have due regard to:
    - The Equality Act 2010 and Human Rights
    - The United Nations Convention on the Rights of the Child (UNCRC)
    - The Children and Families (Wales) Measure 2010
    - Tackling Poverty
    - Welsh Language
    - The Resilience of ecosystems duty (Biodoversity)

8.2 To promote effective engagement and wider participation with the work of the PSB we will:

- Develop a strategic approach to engagement building on existing networks and mechanisms to ensure stakeholders have the opportunity to inform the work of the PSB and are able to see the outcomes achieved.
- Invite relevant stakeholders to attend meetings of the PSB or sub-groups to ensure their knowledge and skills are fully utilised.
- Ensure that partners consider the needs of different communities and engage with residents across the Vale of Glamorgan.
- Work in accordance with the National Principles for Public Engagement in Wales and the National Standards for Children and Young People's Participation.
- Engage in a purposeful relationship with the people and communities in the Vale of Glamorgan including:
    - Children and young people
    - Welsh speakers
    - People with protected characteristics

8.3 To provide and coordinate resources to ensure the successful delivery of partnership priorities, the PSB will:

- Nominate individuals from within their respective organisations to lead areas of work, as appropriate.
- Communicate the importance of partnership working, emphasising that it is 'part of the day job'.
- Appropriately reflect the priorities of the Board within organisational strategies and plans.
- Address resource challenges which are impeding partners' progress in priority areas.

8.4 To ensure a timely and effective performance management and annual review process, the PSB will:

- Ensure the programme of annual review is delivered at appropriate times, to a high standard.
- Consider the Annual Review and agree action where necessary.
- Identify strategic risks that might impact on the programmes and mitigate as appropriate.
- Maintain a structured timetable for monitoring performance and agree actions as appropriate to resolve issues.

9. Audit and Scrutiny

9.1 Regular reports will be prepared for the Vale of Glamorgan Council's nominated Scrutiny Committee. All members of the Board, invited participants and partners will be expected to attend meetings of the Scrutiny Committee as necessary.

9.2 The Vale of Glamorgan Council's internal audit team to be invited to undertake an audit of the PSB one year after its establishment and to advise on the need for future audits.

9.3 The PSB will have due regard to the reports and recommendations issued by the Future Generations Commissioner for Wales.

10. Reviewing Terms of Reference

10.1 The Board can review and agree to amend the terms of reference at any time which they deem appropriate.

10.2 Terms of reference must be reviewed at each meeting held after the date of each ordinary local government election.

Vale of Glamorgan
Local Service Board
Bwrdd Gwasanaethau Lleol
Bro Morgannwg

VALE OF GLAMORGAN LOCAL SERVICE BOARD MEETING

23rd February 2016
Council Chamber, Civic Offices, Barry.

Present:

Cllr Neil Moore (NM) – Vale of Glamorgan Council (Chair)
Rob Thomas (RT) - Vale of Glamorgan Council
Huw Isaac (HI) – Vale of Glamorgan Council
Dr Sharon Hopkins (SH) – Cardiff and Vale UHB
Graeme Smith (GS) – Llanmaes Community Council
Anne Parkin (AP) – Cardiff and Vale College
Stuart Parfitt (SP) – South Wales Police
Vaughan Jenkins (VJ) – South Wales Fire & Rescue Service
Nadia De Longhi (NL) – Natural Resources Wales
Judith Coles (JC) – Welsh Government
Helen (HM) - Moses Vale of Glamorgan Council
Fran Howorth (FH) – Vale of Glamorgan Council

Apologies:

Kay Martin – Cardiff and Vale College
Bob Tooby – Welsh Ambulance Service Trust
Phil Evans – Vale of Glamorgan Council
Hayley Selway – Vale of Glamorgan Council
Anne Wei – Cardiff and Vale UHB
Peter Greenhill – National Probation Service
Rachel Connor – Glamorgan Voluntary Services
Jennifer Hill – Vale of Glamorgan Council
Marcus Goldsworthy – Vale of Glamorgan Council

	Action
1. Welcome and apologies for absence Apologies were given and introductions were made.	
2. Minutes of Local Service Board meeting held on 8 December 2015 Agreed as an accurate record.	
3. Matters arising NM advised that the community safety update would be included on the agenda for the first PSB meeting.	HM

The Local Service Forum to be considered as part of the discussion regarding transition from LSB to PSB.	
4. <u>Transition from Local Service Board to Public Services Board</u> A paper with eight proposals concerning the transition from LSB to PSB was presented to the meeting by HI. HI advised that this would be the last LSB meeting and that the new PSB would be established on the 1st April and would meet for the first time in May. The Board were also advised that there would be separate PSBs for Cardiff and the Vale of Glamorgan. Discussions regarding the future of the joint LSB were ongoing to determine if a joint arrangement would still be necessary in light of other regional arrangements e.g. the Integrated Health and Social Care Board. As many of the organisations who are members of the LSB would also be represented on the PSB the views of the Board were being sought on a number of key issues in order to ensure a smooth transition to the PSB. The first proposal was that invitations be sent to statutory members and invited participants requesting confirmation of who would be attending PSB meetings and that those invited to participate were willing to be part of the PSB. The proposal was agreed. The proposal to write to the Police and Crime Commissioner inviting them to participate in the PSB and to confirm their representative was also agreed. There was a brief discussion regarding 'other partners' over and above those already involved in the Vale including the private sector and it was agreed that this should be discussed further at the first PSB meeting. The proposal for the current Community Strategy Delivery plan and sub-group arrangements to be recommended to the PSB for adoption was also agreed. SH requested that an exercise be undertaken to consider how the delivery plan aligns to the national well-being goals and this was agreed. It was also agreed that sub-group structures should be reviewed as part of the development of the PSB's Well-being Plan which must be published in 2018. The Board also agreed that other partnership structures such as Safer Vale and the Children and Young Peoples Board be reviewed as part of the development of the new Well-being Plan.	NM NM HI HM HI HI

Draft terms of reference for the PSB had been prepared and circulated and these will need to be agreed at the first meeting of the PSB in May. HI asked all partners to consider the draft terms of reference which have been drafted in line with the draft guidance from Welsh Government and to forward any comments to HM.	All
The final proposal concerned the issue of resourcing the work of the PSB and HI referred members to the final page of the report which outlined some of the costs incurred in 2015/16 and some of the potential costs for 2016/17. HI reminded members that the grant which had previously funded a LSB Support officer post had come to an end and highlighted the section in the draft guidance regarding resources. Members were again asked to consider how their organisation may best contribute to the resourcing of the PSB which would need to be discussed at the PSB meeting in May.	All
HI also drew attention to recent correspondence from Welsh Government regarding potential funding to assist with the well-being assessment. A maximum of £45,000 is available between Cardiff and the Vale of Glamorgan and a bid must be submitted by the 18th March with support from all statutory members of the two PSBs.	
There was some discussion regarding the short timeframe for submitting the bid, that it is prior to the PSB being established and the need for future correspondence to go direct from Welsh Government to all statutory partners. JC agreed to raise these concerns with colleagues in Welsh Government.	JC
HM to work with colleagues in Cardiff to draft a proposal regarding the grant and circulate to partners.	HM
5. <u>Well-being Assessments – Business Intelligence Group update</u> Following on from the Business Intelligence workshop in November and discussions at the LSB in December an outline timetable and proposal for undertaking the well-being assessment had been drafted for discussion. The paper outlined the work already being undertaken in terms of discussions with relevant officers across partner organisations and consideration of the different assessments that need to be taken in to account. HM advised that work has started to pull together a data matrix to provide a way forward for the situation analysis which is the first key piece of work for the assessment. The LSB were asked to note progress and agree four recommendations: The board noted progress and the proposed way forward including	

considering health and social care issues on a regional basis and that as work progresses other areas may be identified where a more regional approach would be logical. The board agreed that the starting point for the community areas within the assessment should be Eastern Vale, Western Vale and Barry and that a map outlining the boundaries should be brought to the first PSB meeting. Engagement work should commence sooner rather than later and should be integral to the assessment. Initial desktop work should continue as outlined within the report to inform a final proposal on the assessment for agreement at the first PSB meeting in May. HM advised that discussions with colleagues leading on the population assessment for the Social Services and Well-being Act had already highlighted the need to work in parallel and the potential for a joined up approach to engagement. HM advised that a meeting with colleagues leading on the well-being assessment for Cardiff has already been arranged. SH advised that it would be useful to look at work undertaken in New Zealand, Australia and Canada on well-being as this may assist with some of the proposed engagement.	HM
6. <u>Local Health and Well-being Services</u> SH presented a paper on delivering local health and well-being services and provided feedback from the partnership planning event held in December 2015. The outcome of the event will contribute to the proposed development of a network of locality hubs which is part of the UHB's 'Shaping Our Future Wellbeing' Strategy. The collective aim is to provide better quality, more flexible, accessible and integrated accommodation to deliver a greater range of services The focus in the Vale of Glamorgan will be at Barry Hospital with more outpatient and day services but this will not preclude more local services aligned to GPs or leisure services as appropriate. The work promotes the social model of health and is consistent with the Well-being of Future Generations Act with an emphasis on prevention, collaboration and integration. The paper circulated for the meeting shows the direction of the work to date and the next steps which include exploring opportunities for more innovative use of IT, a more strategic approach to asset management with partners and to think differently about how	

services are delivered. A high level exercise is to be undertaken to translate the conceptual thinking around integrated clinical pathways and service models to further develop understanding about what will be required to meet the health and social needs of the population. The model will form the basis of a Programme Business Case which will be submitted to Welsh Government for approval and to access capital funding either through the All Wales Capital Programme or through other sources of funding with partners. There will be a further partnership event in May 2016 to test potential options in terms of local service delivery.	
7. <u>Vale of Glamorgan Council Corporate Plan 2016-20</u> RT advised that the draft Corporate Plan was agreed by the Council's Cabinet on the 22nd February and was due to be formally approved by Council on the 2nd March. The plan has been drafted with due regard to the Well-being of Future Generations Act and sets out the Council's priorities for the next four years. RT thanked those partners who had contributed to the consultation exercise and gave a brief overview of the plan's structure including the four well-being outcomes and eight well-being objectives with examples of some of the activities the Council will be undertaking to ensure these objectives are achieved. RT also advised that the Council had embraced the five ways of working as detailed in the Act and in particular there is a strong emphasis on preventative activities within the plan. Partners were complimentary with regard to the plan and commented on its accessibility and the useful summary at the rear of the document.	
8. <u>Any Other Business</u> NM thanked all LSB members for their contributions to the LSB and advised that he was looking forward to the new PSB being equally successful.	
9. <u>Date of inaugural Public Services Board Meeting</u> It was agreed that the date of the first meeting would be re-arranged to ensure all statutory members can attend.	HM

Community Strategy Delivery Plan 2014-18

Progress Report - May 2016

Introduction

The following report has been produced to update the Vale of Glamorgan Public Services Board on progress towards delivering the actions within the Community Strategy Delivery Plan 2014-18. In response to the findings of the 2013 Unified Needs Assessment it was agreed that the focus for the next phase of delivering the Community Strategy would be on tackling poverty. The Delivery Plan 2014-18 has been aligned to Welsh Government's Tackling Poverty Action Plan and encompasses three workstreams – Preventing Poverty, Helping People into Work and Mitigating the Impact of Poverty.

For each workstream, a Senior Reporting Officer and lead group has been identified to oversee delivery of the actions under the workstream. Each of the lead groups have contributed to the drafting of this document which is a twice yearly report to be presented to the PSB updating on progress throughout the course of the Delivery Plan. The reports will form part of a package of performance information with progress towards delivering the overall Community Strategy continuing to be monitored through the Annual Report and an annual Core Indicators Report. This will also be supplemented by the use of InfoBase Vale as an online tool designed to keep the needs assessment 'live'. The Local Government Data Unit has also produced an in-depth analysis of poverty across the Vale of Glamorgan, providing further context within which the PSB is working.

The Delivery Plan is designed to be a dynamic document which can be adapted in response to trends observed through regular progress reports. Following each progress report an updated version of the Delivery Plan is published on the PSB website pages. The PSB is asked to respond to any amendments requested under each workstream. The May 2016 update reports provide an update on the next steps identified within the previous progress report.

Executive Summary

Preventing Poverty

- The Poverty Alignment Group has agreed to map parenting services and projects. This will be finalised in the summer to inform any changes to services for the Autumn.

- A workshop across the four Vale programmes is planned which will enable relevant officers to develop a better understanding of the aims and scope of each programme and where similarities and opportunities for closer working exist. This will also include input from Public Health regarding how all four programmes can contribute to their priorities.

- Work is being undertaken across all four programmes with regards to current governance structures, funding and commissioning of services to identify areas for greater alignment and delivery of shared priorities.

- Welsh Government has advised that the Common Outcomes Framework will not be continued. The framework provided one set of reporting indicators from across the Families First, Flying Start and Communities First programmes and the Vale of Glamorgan was one of the early adopter's trialling the framework, however this will no longer continue. The process will be for twice yearly submissions but currently awaiting further information regarding Welsh Government direction. It is anticipated that joint plans will be required for 2017/18 and this is likely to be part of new guidance due in the Autumn. Funding for 2016/17 now allows for virement between the programmes.

Helping People into Work

- Three members of the Adult Community Learning team have undertaken the Digital Literacy practitioners course and will be working with the ACL tutors to embed digital literacy practice into all community learning classes. A schedule to train key local authority staff as digital literacy practitioners has also been agreed.

- CVCLP Learner Outcome Report for 2014/15 states that 43% of enrolments across the Partnership are from those living in the most deprived wards – this represents an increase of 13% since 2012/13.
- ESF funding has been secured by Welsh Government in order to set up a Communities For Work (C4W) project across Wales to be delivered alongside Communities First. This will create 4 additional posts dedicated to employability in the Vale once established.

- A new Communities First Delivery Plan has been approved for the Barry Cluster. It includes a greater focus on employability, with new emphasis on volunteering as a route to employment and low level mental health issues as a potential barrier to work.

- Should the ESF Inspire to Work bid be successful, a joint project with Llamau Housing working with unemployed young people aged 16-25 will be established. The project will seek to mentor young people and help them access education and employment opportunities.

- David George from Aston Martin will attend the next meeting of the Improving Opportunities Board. Discussions are between the college and Aston Martin are ongoing surrounding their requirement for staff. Apprenticeship provision has featured heavily in discussions to date.

- In conjunction with the Youth Service and Careers Wales, Communities First held a successful Careers Fair at the Memorial Hall on the 10th March 2016 to promote and take advantage of the opportunities provided by Careers Week and National Apprenticeship Week. Over 250 young people attended this event with a range of employers, local and national, as well as partner Agencies.

- Communities First has started developing an employer engagement strategy with its four neighbouring Clusters in Cardiff. A post will also be created to coordinate activity across the 5 Clusters.

- For the first time, all schools have set cohort targets for those pupils entitled to free school meals. In addition, more comprehensive analysis of data has identified those schools that effectively narrow the gap and those that do not through the use of the PDG, facilitating both a sharing of excellence and the opportunity to challenge where necessary.

Mitigating the Impact of Poverty

- Universal Credit was rolled out in the Vale on the 22nd February 2016. All claimants for Universal Credit are offered Personal Budgeting Support at every intervention. The DWP have also provided training to frontline staff.

- From November 2015 – March 2016 the Council's Money Advice Team carried out 367 visits to clients and helped with applications for Housing Benefit, Discretionary Housing Payments, Water Meters, the Warm Home Discount Scheme, Discretionary Assistance Scheme applications for award of goods, applications to benevolent and charity funds and issued food vouchers.
- The Benefit Cap will reduce from Autumn 2016 therefore partners are working together to identify all those who will become affected by the reduced cap and ensure they are made aware of the changes coming into effect and are offered budgeting support.

- The next standing agenda item at the Financial Inclusion Group to share ideas will include a demonstration of the Citizens Advice live webchat service. Partners are keen to learn from this and explore new ways of engaging with customers who need support.

- The Cardiff and Vale Public Health team has met with a range of partners to discuss a food charter and network for the Vale and draft principles for the charter are being developed.

- The group has agreed the initial focus for delivering it's Financial Inclusion Strategy will be to conduct the mapping exercise of local services. A questionnaire has been developed and the results of the exercise will be made available to partners as a resource and discussions are on-going into how this is presented. Results will feed into other work being undertaken by the group such as being able to identify gaps in services relating to fuel poverty and to begin informing discussion around a gateway model for money advice and support.

- The Families First 'Raising Awareness of Welfare Rights' project reached 79 clients in 2015/16, 46 of which were not claiming their full benefit resulting in £246,967 of additional benefits gained for families during this period.

Progress Update

Preventing Poverty

Senior Reporting Officer: Phil Evans (Director of Social Services, Vale of Glamorgan Council)

Monitored by: Children and Young Peoples Programme Board and Poverty Alignment Group.

Align Families First, Communities First and Flying Start programmes to help children, families and communities to escape poverty.				
	Task	**December 2015 - Next Steps**	**May 2016 Update**	**What are the next steps?**
1	Map services provided by the four programmes in terms of service type, customer group, geographical area and partners	The group to discuss work around parenting and also obesity which could potentially also be mapped to show provision and opportunities across the different programmes. The group will also consider issues arising from the regional Tackling Poverty event in November and whether these need to be mapped e.g. mental health. The information is being used as a basis for a programme of briefing sessions across social services to raise awareness about poverty in the Vale, the factors, consequences and services.	Discussions have focused on parenting services and work will now start to map relevant services. Concern regarding perception of who services are for e.g. often universal or high end but potentially a need for something in between.	To map parenting services and projects. This will be finalised in the summer to inform any changes to services for the Autumn.
2	Collate information regarding	Work with Welsh Government to refine the framework and feed in advantages of closer working across the three	Welsh Government have advised that the Common Outcomes Framework will not be continued.	A workshop across the four Vale programmes is planned which will enable relevant officers to develop

Align Families First, Communities First and Flying Start programmes to help children, families and communities to escape poverty.				
	Task	**December 2015 - Next Steps**	**May 2016 Update**	**What are the next steps?**
	current monitoring and reporting frameworks including timeframes	programmes.	The process will be for twice yearly submissions but currently awaiting further information regarding Welsh Government direction. This is likely to be part of new guidance due in the Autumn	a better understanding of the aims and scope of each programme and where similarities and opportunities for closer working exist. This will also include input from Public Health regarding how all four programmes can contribute to their priorities. Work is being undertaken across all four programmes with regards to current governance structures, funding and commissioning of services to identify areas for greater alignment and delivery of shared priorities.
3	Explore opportunities for joint training across the four programmes	The joint training has helped identify parenting as a potential area to be explored across the four programmes.	Collaboration on training activities has continued. Details of topics and numbers of attendees provided below: Safeguarding (125) Universal Credit (20) Personal Independence Payments (13) Managing your money (11) Poverty awareness for social services (17) The feedback from the poverty awareness session was extremely positive and more sessions are planned.	Further joint activities are planned: Reducing child accidents Lead workers Forum for ESF Networking Event for professionals Other training such as Making Every Contact Count (MECC) and Brief Intervention for Smoking Cessation and Alcohol Awareness may be arranged via the Local Public Health Team An exercise will also be undertaken across all four programmes to

Align Families First, Communities First and Flying Start programmes to help children, families and communities to escape poverty.				
	Task	**December 2015 - Next Steps**	**May 2016 Update**	**What are the next steps?**
			The bulk of joint training takes place in the 2nd and 3rd quarters of the year.	identify future training needs.
4	Explore opportunities for a more joined up approach to engagement and information provision across the four programmes	A way forward has been agreed regarding the work on the programme websites but there have been some delays due to capacity for further development of the websites.	Progress in this area has been delayed due to lack of capacity within some teams due to vacancies and sickness. The focus of attention has also been on the development of DEWIS.	Discussions are taking place about pooling skills across the programmes to develop work in this area. The need for frontline staff to be more consistent in terms of questions asked, how and when to make referrals and knowledge about a range of services has been identified.
5	Support the embedding of team around the family approaches.	As part of the evaluation of the helpline, consideration will be given to a range of options for the most appropriate location for the service.	Initial discussions have taken place between Flying Start and FACT regarding Team Around the Family (TAF) and how the ethos can be transferred across programmes.	Awaiting new guidance from Welsh Government regarding how TAF is rolled out further. Task and Finish Group within Flying Start established to move this forward in 2016-17
6	Work with Head Teachers to explore options to maximise how the Pupil Deprivation	The Poverty Alignment Group is keen to further explore the use of PDGs. Further updates can be found under the 'Helping People into Work' workstream.	An update is included in the Helping people into Work section of this report	Poverty Alignment Group to consider how best to link in to any work on this issue.

Align Families First, Communities First and Flying Start programmes to help children, families and communities to escape poverty.				
	Task	**December 2015 - Next Steps**	**May 2016 Update**	**What are the next steps?**
	Grant could be utilised to fit with other intervention programmes			
7	Ensure that all four programmes link closely with public health priorities for the Vale and help to address health inequalities.	The group to consider at a future meeting how their work fits with the public health priorities of obesity, immunisations and tobacco.	Trina Nealon from the Cardiff and Vale Public Health Team has joined the group. Public Health will contribute to the planned workshop.	Trina to circulate relevant data to the group and participate in the proposed workshop. This will help ensure a clear understanding of public health priorities (local and national) and the current and potential contributions of the four programmes and promote joint working with relevant health agencies to ensure staff disseminating relevant information

Further Actions		
	Are there any changes needed to the delivery plan?	Any Additional Actions Requested: • None Any Amendments Requested: • Amend relevant actions to refer to four programmes not three to reflect the addition of Supporting People.

	PSB Response **Does the PSB have any revisions or additions (For use at the PSB)**	

Helping People into Work

Senior Reporting Officer: Kay Martin (Vice Principal, Cardiff and Vale College) and Marcus Goldsworthy (Head of Regeneration and Planning, Vale of Glamorgan Council)

Monitored by: Improving Opportunities Board

Improve opportunities for employment and skills development to improve access to jobs that can be a route out of poverty and to a better quality of life.				
	Task	**December 2015 - Next Steps**	**May 2016 Update**	**What are the next steps?**
1	Promote digital access and literacy with particular reference to deprived areas and hard to reach groups	Adult Community Learning is reviewed by stakeholders and Curriculum Group termly and any recommendations or changes to service delivery are implemented.	The DWP are working with Digital Communities Wales on a pilot to help Employment Support Allowance customers. Universal Credit is claimed digitally and the DWP are paying the local authority via a Delivery Partnership Agreement to provide digital support. A representative from each CVCLP provider has completed or is currently attending DLP training. 3 Members of the ACL team have undertaken the Digital Literacy practitioners course and will be working with the ACL tutors to embed digital literacy practice into all community learning classes. Vale ACL have delivered Digital Literacy and ITC courses and these	A schedule to train key local authority staff as digital literacy practitioners has been agreed. Cascade digital learning training to Tutor teams and monitor practice embedded in lesson plans and course outlines.

Improve opportunities for employment and skills development to improve access to jobs that can be a route out of poverty and to a better quality of life.				
	Task	**December 2015 - Next Steps**	**May 2016 Update**	**What are the next steps?**
			include an introduction to the 'Vale app'. CVCLP Learner Outcome Report for 2014/15 states that 43% of enrolments across the Partnership are from those living in the most deprived wards – this represents an increase of 13% since 2012/13. The Vale's 'Get the Vale Online Partnership' continues to meet on a regular basis coordinated by the Wales Co-op. This forum includes representatives from all the agencies in the Vale working on digital inclusion issues e.g. from the Voluntary Sector. The Council's Digital Inclusion Working Group addresses internal Council issues and comprises all those working on digital inclusion issues within the Council. Both forums promote digital inclusion issues across the Vale. Communities First continues to run 4 X weekly Digital Drop-In's across the	Work of 'Get the Vale Online Partnership' to continue. The Vale's Digital Inclusion Working Group to continue.

Improve opportunities for employment and skills development to improve access to jobs that can be a route out of poverty and to a better quality of life.				
	Task	**December 2015 - Next Steps**	**May 2016 Update**	**What are the next steps?**
			Cluster area. These sessions are run in conjunction with Newydd Housing and Age Connects. CAVC has established a Risual Microsoft academy to promote digital literacy to learners, staff and employers and to develop high level skills with employers.	Will continue until at least March 2017.
2	Put in place an exit strategy for when funding for Communities 2.0 comes to an end	The Get the Vale Online Steering Group to investigate possible funding streams for digital champion volunteer coordinator.	Further funding for a specific post has not been secured. However, the work of the 'Get the Vale Online Partnership' undertakes a great deal of the work in promoting the digital inclusion agenda. Improved digital social media presence online using Twitter and Facebook. Wisekids training is being used by ACL to develop learner blog for Vale Courses. Online payments scheme in development.	Publish links to Vale Courses blog and establish online payment scheme.
3	Implement the 'Prosperous Communities'	The Communities First programme is currently only funded until March 2016, and a priority is to ensure a prosperity	A new funding package has been agreed for a further year until March 2017, including a Prosperity	Implement the 2016/17 programme whilst planning has already started for post March

Improve opportunities for employment and skills development to improve access to jobs that can be a route out of poverty and to a better quality of life.				
	Task	**December 2015 - Next Steps**	**May 2016 Update**	**What are the next steps?**
	element of the Communities First plan. Providing additional support to unemployed people in Communities First areas including confidence building, CV and interview skills training and job fairs	programme is resourced after that date. Following a presentation at IOB Cardiff Met and CF to explore possibility of extending widening access scheme to the Vale.	programme. In addition, further funding under a new programme within Communities First areas called Communities For Work (C4W) has been offered. Once formally accepted, Communities First will have an additional 4 staff dedicated to employability.	2017. The C4W programme is due to go 'live' in Barry in the summer of 2016.
4	Support long term unemployed people into employment through mentoring, training and job search assistance.	The WORK Programme contract in the VOG does not provide for new referrals after March 2016, and the future delivery of the programme is currently under discussion.	Discussions within the DWP are taking place regarding the new Employment and Health provision that will replace the Work Programme. Activities and support through Communities First will continue. Waiting on confirmation of ESF funding for Inspire to Work.	If the Inspire to Work bid is successful this will be a joint project with Llamau Housing working with unemployed young people 16-25. The project will seek to mentor young people and help them access education and employment opportunities.
5	Develop links with existing and future	The Improving Opportunities Board will continue to meet with new employers to the area and ensure links are made	Communities First works with incoming employers. See below in 11 for more information on this.	Potential agenda item at next IOB meeting.

Improve opportunities for employment and skills development to improve access to jobs that can be a route out of poverty and to a better quality of life.				
	Task	**December 2015 - Next Steps**	**May 2016 Update**	**What are the next steps?**
	regeneration projects and investment including Communities First and CRC to provide access to good quality, sustainable training and employment opportunities	across the partnership.	The Welsh Governments' 'Vibrant and Viable Places' Regeneration framework continues to offer more opportunities in this area and is coordinated by the Vale's Tackling Poverty Fund - cross service meeting. The forum includes Communities First as well as the Castleland Renewal Area team.	
6	Promote access to new investment in the Enterprise Zone	Cardiff and Vale College (CAVC) to invite David George, Cardiff Airport & St Athan EZ Team, to meet with Vale of Glamorgan Improving Opportunities Board to discuss collaboration and the role of the board in securing new investment in the EZ.	David George from Aston Martin could not attend the last IOB meeting, but has agreed to join the next meeting. Aston Martin presents the Enterprise Zone with a strong opportunity for future investment. CAVC in partnership with Welsh Government are working closely with Aston Martin to help them recruit staff. More than 3,000 people attended the event and CAVC are now supporting Aston Martin to hold trade tests and organise visits to the	David George to attend next IOB meeting to discuss future investment opportunities.

Improve opportunities for employment and skills development to improve access to jobs that can be a route out of poverty and to a better quality of life.				
	Task	**December 2015 - Next Steps**	**May 2016 Update**	**What are the next steps?**
			factory in Gayden to discuss opportunities.	
7	Identify and monitor major capital funds including ESF to increase employment opportunities	As soon as the details have been finalised – likely to be in January/February 2016 - CAVC to offer the Board an overview of 3 new ESF funding streams.	Delay on funding authorisation led to project delays. These funding streams are now in place and CAVC will provide an update at the next IOB.	James Scorey from CAVC to deliver an ESF project(s) update at next IOB.
8	Engage with adult learners of all ages to improve skills and remove barriers to learning and employment	Review through data monitoring and monitoring outcomes for priority learners.	Adult Education is delivered through a strategic partnership between the Vale of Glamorgan, Cardiff Council, WEA YMCA CC Wales and CAVC. The partnership has successfully raised its success rate to 91% and compares favourably with the national comparator of 88%. The sharing of a curriculum based on learner needs has improved engagement. CVCLP Learner Outcome Report for 2014/15 states that 43% of enrolments across the Partnership are from those living in the most deprived wards – this represents an increase of 13% since 2012/13. The number of CVCLP enrolments from	Maintain current success rates and implement a summer programme. Move Open Learning Centre into Barry Library

Improve opportunities for employment and skills development to improve access to jobs that can be a route out of poverty and to a better quality of life.				
	Task	**December 2015 - Next Steps**	**May 2016 Update**	**What are the next steps?**
			Communities First areas has increased by 10% (to 42%) between 2012/13 and 2014/15. CVCLP learners within deprivation decile one achieve a success rate at or above the overall Partnership success rate. The VOG Council also operates a successful full cost recovery programme for leisure and, social learners.	
9	Promote apprenticeships across partners and other major employers.	CAVC will continue to hold sector specific events that demonstrate the benefits associated with Apprenticeships. Deloitte to speak with the Improving Opportunities Board to highlight the collaboration with CAVC and how other employers can benefit from a similar partnership. Deloitte also to discuss their skills plan and ongoing recruitment strategy. The Matching Service to continue	Meeting with miFuture and the LA took place in March 2016 to promote apprenticeship opportunities to young people aged 16-24. MiFuture has developed the UK's first swipe and apply recruitment app that matches opportunities to young adults. School liaison events in the borough undertaken by Staff at CAVC. Promotion of Apprenticeships is a priority of the college and staff are available upon request	Presentation to be made to the Engagement and Progression Board. The Council's HR service is giving consideration to piloting MiFuture Apprenticeship Presentation to VOG Education Cabinet Member & Regeneration Cabinet Member.

Improve opportunities for employment and skills development to improve access to jobs that can be a route out of poverty and to a better quality of life.				
	Task	**December 2015 - Next Steps**	**May 2016 Update**	**What are the next steps?**
		improvement to increase opportunities to attract and capture opportunities and/or applicants	Discussions are ongoing with Aston Martin surrounding their requirement for staff. Apprenticeship provision has featured heavily in discussions. Deloitte spoke at an Apprenticeship breakfast at CAVC to highlight the success of their programme, resulting in increased numbers next year. Deloitte's success has sparked interest from other firms such as Principality, Admiral, Motonovo Finance, Blake Morgan & Hugh James. In conjunction with the Youth Service and Careers Wales, Communities First held a successful Careers Fair at the Memorial Hall on the 10th March 2016 to promote and take advantage of the opportunities provided by Careers Week and National Apprenticeship Week. Over 250 young people attended this event with a range of employers, local and national, as well as partner Agencies.	CAVC to deliver an update on its Apprenticeship Training Agency (ATA) model. CAVC to deliver an update on Junior Apprenticeships. CAVC to provide a further update regarding Aston Martin's recruitment plans. Deloitte to speak at the IOB. Due to the success of the Careers Fair it is likely to be repeated again next March.

Improve opportunities for employment and skills development to improve access to jobs that can be a route out of poverty and to a better quality of life.				
	Task	**December 2015 - Next Steps**	**May 2016 Update**	**What are the next steps?**
10	Establish links between employers and training & learning providers and carry out surveys to identify skills needs, and what skills deficiencies there are.	LSKIP to attend the next Improving Opportunities Board meeting. CAVC to present Labour Market Intelligence for the region, based on information acquired through an economic modelling consultancy. CAVC will continue to invite employers such as FirstSource to Improving Opportunities Board meetings in order to share their individual skill gaps.	CAVC has been commissioned by LSKiP to undertake research on large companies across South Wales – offering unique insight into these organisations. CAVC, in unison with Business Insider, is conducting a research study with employers. CAVC invited Admiral and Conduit to the last IOB which LSKIP also attended.	CAVC to continue inviting employers to meetings. However, it will be important that actions and outputs are agreed following their attendance.
11	Develop an employer engagement strategy to ensure a number of agencies aren't targeting the same employers.	DWP role develops it will seek to involve and work with partners. IOB to continue to improve its position as a single point of contact for employer engagement.	Communities First has started developing an employer engagement strategy with its 4 neighbouring Clusters in Cardiff. There is a collaborative project in the current funding approval to deliver this. A post will also be created to coordinate activity across the 5 Clusters.	Create post and implement strategy. This project is due to go live in the summer of 2016; the post will be managed by the Cardiff STAR Cluster and Cardiff Community Housing Association.
12	Work with partners and the local community to implement	Continue with the remainder of the programme, and explore possible involvement beyond March 2017.	Projects are on track, and additional pipeline funding secured and spent. We are now in the final year of delivery.	Complete delivery and explore potential bid for post March 2017.

Improve opportunities for employment and skills development to improve access to jobs that can be a route out of poverty and to a better quality of life.				
	Task	**December 2015 - Next Steps**	**May 2016 Update**	**What are the next steps?**
	projects in Barry funded through the Welsh Government Tackling Poverty Fund.			
13	Work with local stakeholders on joint action for town centres, including place boards and exploration of business improvement districts.	Further implement the Town Centres Framework.	Joint activities such as the Penarth picnic streetfood event in April. New Town Centres Development Officer appointed. Appetite for Business improvement Districts low since failure at Ballot in Penarth, but may be considered again in due course.	Review progress against the Town Centres Framework.
14	Implement the Youth Engagement & Progression Framework (YEPF) to significantly sustain a reduction in the number of	Develop early identification tool in sixth forms, to help reduce dropout rates, and or place young people at risk of dropping out into the right provision. It is envisaged sixth forms will help with tracking of young people post 18. Start date Dec 2015. Looking into/researching development of a social enterprise and apprenticeship hub for young people NEET or at risk of	The EI tool has been designed and shared with all comprehensive schools and sixth form schools. The Vale has reduced the number of young people NEET by 1.08% bringing the figure down to 1.68% for 2015/16. Young People's Needs Assessment carried out to inform the Vale youth	YEPF 2016/17 plan has been submitted to Welsh Government highlighting a range of activities to be carried out to meet funding criteria. Strategic and operational developments on engagement of young people at risk of becoming NEET.

Improve opportunities for employment and skills development to improve access to jobs that can be a route out of poverty and to a better quality of life.				
	Task	**December 2015 - Next Steps**	**May 2016 Update**	**What are the next steps?**
	NEETs.	becoming NEET. Early stages of research, with a view to developing an outline proposal and feasibility study. LA role developing into an intermediary between schools and providers for 14-19 offers.	offer. Trial to be conducted. Research into the development of a social enterprise apprenticeship hub did not receive any support from local partners or WG. The Council has successfully brokered provision for schools and improved the offer for young people and demonstrated value for money. This has resulted in increased attendance, and engagement of young people. The proposed ESF projects will also provide extra resources e.g. C4W Youth Mentor post to address this issue.	Expand youth offer and ensure pre 16 curriculum needs are met Develop robust panels in schools, to ensure high risk young people are receiving ESF Inspire to Achieve intervention. Strengthen lead worker network through partnership working Ensure OOST and Educated At Home young people have access to one to one support ESF projects due to go live in the summer of 2016.
15	Work with schools to address variations in educational attainment across different areas of the Vale and to develop a better	Focus on the use of PDG by schools. A self- evaluation of the use of the grant is to be completed by each school. For the first time, schools will be required to set targets for the FSM cohort. An overall Vale target will also be set for the L2+ performance of learners entitled to free school meals.	The majority of Vale schools have self- evaluated their use of the PDG grant. The Challenge Adviser for each school has also evaluated the school's use of the PDG grant. There is an increased focus on the need to demonstrate impact. For the first time, all schools have set cohort targets for those pupils entitled to free school meals. In	Ensure that the PDG has been used as planned and ensure that the impact has been fully evaluated by schools within their self -evaluation reports. Compare targets set to outcomes achieved. Identify those schools that have

Improve opportunities for employment and skills development to improve access to jobs that can be a route out of poverty and to a better quality of life.				
	Task	**December 2015 - Next Steps**	**May 2016 Update**	**What are the next steps?**
	understanding of how poor performance in some geographical areas of the Vale can be addressed. Improve the performance of pupils in receipt of Free School Meals in all Key Stages.		addition, more comprehensive analysis of data has identified those schools that effectively narrow the gap and those that do not, so facilitating both a sharing of excellence and the opportunity to challenge where necessary. All challenge advisers working in Vale schools have the outcomes of pupils entitled to free school meals linked to one of their key performance objectives.	narrowed the performance grant and those that have not. Ensure that this information feeds into the categorisation process.

Further Actions		
	Are there any changes needed to the delivery plan?	Any Additional Actions Requested: • None – The IOB to review actions at the June 2016 meeting. Any Amendments Requested: • None – The IOB to review actions at June 2016 meeting.
	PSB Response **Does the PSB have any revisions or additions (For use at the PSB)**	

Mitigating the Impact of Poverty

Senior Reporting Officer: Hayley Selway (Head of Housing and Building Services, Vale of Glamorgan Council and Anti-Poverty Champion)

Monitored by: Financial Inclusion Group.

Improve the advice and support available for Vale residents experiencing financial and housing difficulties enabling them to maintain a suitable standard of living and to find a route out of poverty.				
	Task	**December 2015 - Next Steps**	**May 2016 Update**	**What are the next steps?**
1	Raise awareness about the impact of welfare reform with staff and residents including delivery of the Families First funded project 'Raising Awareness of Welfare Rights'	Partners will continue to prepare for the roll out of Universal Credit in the Vale of Glamorgan (Tranche 4 - February 2016). For example Citizens Advice Cardiff and Vale is providing Universal Credit training for frontline staff from those organisations participating in the Vale Families First project.	Universal Credit was rolled out in the Vale on the 22nd February 2016. All claimants for Universal Credit are offered Personal Budgeting Support at every intervention. The DWP have also provided training to frontline staff. The Families First 'Raising Awareness of Welfare Rights' project reached 79 clients in 2015/16, 46 of which were not claiming their full benefit resulting in £246,967 of additional benefits gained for families during this period.	Universal Credit support has been put in place as per the update on action 2 as below. The Financial Inclusion Group are discussing the forthcoming changes to Local Housing Allowance and a smaller working group will be established to discuss how these changes are dealt with in the Vale, particularly in relation to under 35s in order to avoid having to use Bed and Breakfast accommodation again.

Improve the advice and support available for Vale residents experiencing financial and housing difficulties enabling them to maintain a suitable standard of living and to find a route out of poverty.				
	Task	**December 2015 - Next Steps**	**May 2016 Update**	**What are the next steps?**
2	Monitor an agreed Partnership Delivery Agreement and continue to share and discuss best practice/research undertaken in other authorities	A meeting between the Council and the DWP has been arranged for December to discuss the Partnership Delivery Agreement once funding for the Vale is confirmed following the Spending Review. Technical training from the DWP will be arranged for benefits staff and will include going through a live claim.	The Delivery Partnership Agreement was agreed and signed prior to the rollout of Universal Credit. This is in place until March 2017. The DWP are funding the Local Authority to deliver Personal Budgeting Support and online support for Universal Credit Customers. At April 2016 there had been no referrals for support to date due to the low number of customers in the Vale on Universal Credit so far. These customers have in general been young single people who do not require support for using digital services. The technical training for benefits staff was delivered on the 2nd February 2016 and a follow up Universal Credit awareness session delivered on the 4th April 2016.	Continued dialogue between partners will ensure that any claimants needing Personal Budgeting Support are referred. The Council's benefits and housing teams will meet with Registered Social Landlords to put official referral mechanisms for Personal Budgeting Support in place.
3	Work with residents to ensure they are receiving correct benefit entitlements and to develop their budget/financial management skills	Work will take place to prepare for the reduction in the Benefit Cap. An exercise will be undertaken by the DWP and the Councils Benefits Team to identify any households in the Vale who will become affected by the cap once reduced and contact these households regarding the advice and support available, including help to develop their budgeting skills.	Partners continue to deliver a range of support and advice. A standing item is included on each Financial Inclusion Group agenda in order to share success stories and learn from best practice. In April, the Council's Money Advice Service provided an overview of the services they are able to offer and highlighted that from November 2015 – March 2016 the team carried out 367 visits to	The Benefit Cap will reduce from Autumn 2016 therefore partners are working together to identify all those who will become affected by the reduced cap and ensure they are made aware of the changes coming into effect and are offered budgeting support. Following a mapping exercise of local services (see action 7); the

Improve the advice and support available for Vale residents experiencing financial and housing difficulties enabling them to maintain a suitable standard of living and to find a route out of poverty.				
	Task	**December 2015 - Next Steps**	**May 2016 Update**	**What are the next steps?**
		Deliver the Financial Inclusion Strategy (see Action 7).	clients and helped with applications for Housing Benefit, Discretionary Housing Payments, Water Meters, the Warm Home Discount Scheme, Discretionary Assistance Scheme applications for award of goods, applications to benevolent and charity funds and issued food vouchers. For the end of the 2015/16 financial year, final Discretionary Housing Payment awards made totalled approximately £189,000 – which included contributions from additional funding set aside by the local authority above the Vale's DHP allocation for the financial year. As per the action 1 update, the Families First 'Raising Awareness of Welfare Rights' project gained £246,967 of additional benefits for families during 2015/16.	group are keen to discuss models to ensure clients receive the right advice from the correct specialists and avoid duplication. The group recognise that it is important that the client is directed to the most appropriate organisation for help and support based on their circumstances and are keen to explore the possibility of a 'gateway' model. The next standing agenda item at the Financial Inclusion Group to share ideas will include a demonstration of the Citizens Advice live webchat service. Partners are keen to learn from this and explore new ways of engaging with customers who need support. The Families First 'Raising Awareness of Welfare Rights' project will continue to be funded for 2016/17 to help ensure families are receiving their correct benefit entitlements.
4	Continue to develop a range of tools to provide a customer	Although initially set up to focus on Housing advice, it has been identified that the tool could be further developed to provide a wider range of information on a number of topics in	The On-Line Housing Advice Module is progressing well. The capabilities of the tool being developed by Northgate have been updated and will now enable households	Work to continue to develop the tool.

Improve the advice and support available for Vale residents experiencing financial and housing difficulties enabling them to maintain a suitable standard of living and to find a route out of poverty.				
	Task	**December 2015 - Next Steps**	**May 2016 Update**	**What are the next steps?**
	focused housing (plus) advice and options service	relation to Financial Exclusion. A post will be created to manage the tool.	accessing the website to be able to produce a tailored housing advice plan specific to their needs. As the tool will be able to provide tailored information in an easy read format there have been some delays however this will be the first tool of its kind. The next meeting between the Council and Northgate will take place in May to begin populating the system with the information that has been identified.	
5	Utilise a range of information gathered including the use of Foodbanks and reasons for referrals to help inform the Public Health team work to develop a Food Charter and Network for the Vale of Glamorgan.	The Financial Inclusion Group were keen to undertake some initial research to scope the issue of food poverty and assist with progressing this work. This will be discussed further with Public Health at the next meeting of the group. Proposals to develop a Food Charter and Network in the Vale will be presented to the joint Public Health Board who will lead on developing this.	The Cardiff and Vale Public Health team have met with a range of partners to discuss a food charter and network for the Vale and draft principles for the charter are being developed. Alongside this work a project is taking place to explore the individual and community assets that exist locally to promote good food. A session was delivered to 14 participants at the Age Connects café in Barry and a 'collectors booklet' was developed for participants to record anecdotes of their experiences to provide insight into the complex individual and	Due to staff shortages as a result of long term sick leave within the Public Health Team the charter has not yet been published however this work will be reviewed shortly. Capturing baseline data relating to the project is also under development.

Improve the advice and support available for Vale residents experiencing financial and housing difficulties enabling them to maintain a suitable standard of living and to find a route out of poverty.				
	Task	**December 2015 - Next Steps**	**May 2016 Update**	**What are the next steps?**
			societal drivers that determine food availability and choices in areas like Barry. The session not only explored what services are needed but also what people can do to help the community.	
6	Promote schemes and projects to help reduce energy costs and fuel poverty including Cyd Cymru	The Financial Inclusion Group is keen to engage further with the CYD Cymru project and will seek to invite a representative to attend meetings regularly. Through the Financial Inclusion Strategy, the group will begin work to undertake a mapping exercise in relation to the services provided in relation to fuel poverty. The potential to roll out the remit of the energy advisor to cover the whole Communities First Cluster area will be explored.	Registration for the latest round of collective energy switching through the Cyd Cymru initiative is currently closed. Since its inception, the scheme has saved households an average of £225 per year on energy bills. Cardiff and Vale Care and Repair have joined the Financial Inclusion Group and advised that the organisation has recently gained £133,000 in Healthy Homes funding from British Gas. This comprises of £103,000 in revenue funding and £30,000 in capital funding which has been used to set up and now deliver the 'Warm and Well' project from October 2015 to March 2017. The small pot of Capital funding available can be used to make improvements to windows which many other schemes do not.	Fuel Poverty remains high on the agenda for the Financial Inclusion Group and a mapping exercise will take place (see action 7) to determine services which currently exist across partners. The NEST partnership manager for the Vale of Glamorgan will attend the next meeting of the group to provide an update on NEST services and contribute to strategic discussions as the group are keen to ensure that issues around fuel poverty in the private sector are also captured. Hafod will provide feedback to the group on the Oxypod trial once the official results are available.

Improve the advice and support available for Vale residents experiencing financial and housing difficulties enabling them to maintain a suitable standard of living and to find a route out of poverty.				
	Task	**December 2015 - Next Steps**	**May 2016 Update**	**What are the next steps?**
			The energy advisor, funded through Vibrant and Viable Places continues to undertake visits with Gibbonsdown residents at home or at Council offices if they feel more comfortable, and support people with matters such as switching fuel providers. A number of advice sessions have been held on a variety of themes and residents can be provided with an energy monitor and app to monitor their usage. The Council has gained Arbed Eco Funding to undertake external improvement works to both Council and private properties in the Gibbonsdown area. There has been a huge take up for the project and the improvements being made will impact on reducing energy bills for tenants. Hafod Housing Association is trialling a project to fit Oxypods to boilers. The devices are fitted and draw the air out of radiators in order to make heating more efficient. Hafod have fitted devices and are monitoring them in five properties at the moment. Tenants have already seen a difference and have reported that thermostats have been turned down	

Improve the advice and support available for Vale residents experiencing financial and housing difficulties enabling them to maintain a suitable standard of living and to find a route out of poverty.				
	Task	**December 2015 - Next Steps**	**May 2016 Update**	**What are the next steps?**
			as a result which in turn will save money on fuel bills.	
7	Develop and implement a Financial Inclusion Strategy for the Vale of Glamorgan	If agreed by the LSB, work to deliver the strategy will begin in 2016. At the first meeting of the Financial Inclusion Group in 2016 an exercise will be conducted to prioritise which order the actions will be undertaken by the group and assign detailed timescales to them.	The Financial Inclusion Strategy was endorsed by the LSB in December 2015. Following this the Financial Inclusion Group have agreed that the initial action to focus on will be to map services provided across the Vale of Glamorgan in relation to a number of themes including money advice and fuel poverty to inform an information pack which can be shared through a variety of means. A similar exercise has been coordinated nationally however the group agreed to continue with work at a locally level and cross reference results of the two exercises to capture any potential gaps in responses to the requests for information.	An in depth questionnaire developed by the Wales Cooperative Centre has been adapted for the Vale of Glamorgan (with permission to do so) to assist with the mapping exercise. The questionnaire will be circulated shortly. The results of the exercise will be made available to partners as a resource and discussion are on-going into how this is presented. Results will feed into other work being undertaken by the group such as being able to identify gaps in services relating to fuel poverty and to begin informing discussion around a gateway model for money advice support as per action 3.

Further Actions		
	Are there any changes needed to the delivery plan?	Any Additional Actions Requested: • None Any Amendments Requested: • None
	PSB Response **Does the PSB agree or have any further revisions or additions? (For use at the PSB)**	

Community Strategy Delivery Plan 2014-18 Indicators

It should be noted that the following indicators do not directly measure performance against the actions contained within the plan. Rather, they have been identified to provide the PSB with a context against which partner organisations are working to tackle poverty and its effects within the Vale of Glamorgan. They may be used to help the PSB identify any emerging trends which may require a change to actions contained within the plan. The PSB and its sub groups are not solely accountable for influencing the indicators below.

It should be noted that current position shows either 2015/15 quarter 4 or 2015/16 annual data depending on the frequency of the indicator. For indicators recorded over calendar year (as highlighted in the notes column) current position data relates to 2015 calendar year. For quarterly indicators previous data will show 2015/16 Q3 data and for annual indicators 2014/15 annual data. Where the latest data is not available due to the nature of the indicator, the most recent figure available is shown in the previous position column and the comments sections should be referred to and provides information on what period this latest available data corresponds to.

Title	Previous Position	Current Position	Frequency	Comment	Notes	Source	Direction of Performance
Percentage of working age population who are economically active	77.2%		Q	2015/16 end of year data to be published at June 2016. Latest figure available is 2015/16 Q3	-	Stats Wales	
Percentage of children aged 4 to 5 years who are overweight or obese	21%		A	Latest data shows results recorded during 2013/14 academic year. Vale of Glamorgan is figure is lowest in Wales (21%). This is the latest data available at April 2016	Data is for the academic year.	Public Health Wales	

The number of job opportunities created by the Jobs Growth Wales scheme	448		Q	Most up to date data shows number at November 2015 since this scheme began April 2015 and is the latest data available at April 2016. National level data has been recorded up to March 2016, however detailed breakdowns by local authority are not available at this stage.	The first Jobs Growth Wales Scheme ended in April 2015. The second Jobs Growth Wales Scheme advertised its first jobs in mid-June 2015. Therefore data for this scheme was first published December 2015. Figure shows number since beginning of scheme at April 2015 until November 2015	Welsh Government	
The number of job opportunities filled by the Jobs Growth Wales scheme	446		Q	Most up to date data shows number at November 2015 since this scheme began April 2015 and is the latest data available at April 2016. National level data has been recorded up to March 2016, however detailed breakdowns by local authority are not available at this stage.	The first Jobs Growth Wales Scheme ended in April 2015. The second Jobs Growth Wales Scheme advertised its first jobs in mid-June 2015. Therefore data for this scheme was first published December 2015. Figure shows number since beginning of scheme at April 2015 until November 2015	Welsh Government	
Number of local individuals gaining training and employment through targeted recruitment and training in Council construction projects	24		A	Most up to date data available at April 2016 = 2014/15 data.	This measure forms part of the Vale of Glamorgan Council's Outcome Agreement 2013-16.	Vale of Glamorgan Council	
Percentage of children leaving care at age 16 with no qualifications	24%	36%	A	Current data is for 2015 calendar year. It should be noted that percentages are based on very low numbers.	Data corresponds to calendar year.	Stats Wales	

Percentage of Flying Start children reaching or exceeding developmental milestones at age 3	48%		A	2014/15 Figure includes the expansion to the area covered by Flying Start. 2015/16 data at local authority level available July 2016	Data from 2014/15 onwards includes expansion area not included previously	Welsh Government	
Percentage vacancy rate for retail units in town centres	9.6%	6.4%	A	Average across main Vale shopping centres = 6.4%, better than the target of 7%. Figures breakdown as follows: Barry Town Centre (Holton Road) Target = 8.5%, Actual = 7.56%; Broad Street/ High Street Barry Target = 9%, Actual = 8.15%; Windsor Road Penarth Target = 3.5%, Actual = 3.07%; Llantwit Major Target = 3%, Actual = 3.5%; Cowbridge Target = 5%, Actual 5.45%.	Figure shows overall average, a breakdown by each town centre is available	Vale of Glamorgan Council	
Percentage of the work programme referrals that could achieve a job outcome that did	24.6%	25.5%	A	This is the latest data available at the time of writing and shows the percentage of referrals achieving a job outcome since the Work Programme began to December 2015. Previous position shows % at June 2015 since inception of the programme. The work programme was launched throughout the UK in June 2011 and is part of a number of welfare to work reforms aimed at getting unemployed people into lasting employment. The programme uses private and public companies, called providers to find work for claimants transferred to them from Job Centre Plus at specified points in the their claim. Providers are paid for outcomes related to lasting employment, in particular when an individual reaches six months in work, or three months for those expected to require more assistance. This is known as a Job Outcome payment.	Data shows the percentage of referrals achieving a job outcome since the Work Programme began in June 2011	Department of Work and Pensions	

Number of people given 3 day emergency support by a food bank	3600		A	Total fed April - August 2015 = 963. This is the latest information provided by the Foodbank.	Detailed information on food parcels issued is reported to the Financial Inclusion Group. This includes information on the recipients age, ethnicity, ward of residence and whether they are in work.	Trussel Trust, Vale Foodbank	
Number of Discretionary Assistance Fund awards made	281		Q	The total awards made to Vale residents in 2014/15 up to and including Q3 equals £230,280.60. This equates to 3.4% of the total spend in Wales, a higher percentage share than 12 other local authorities. However, it should be noted that this may be influenced by the number of partners within an area who refer clients to the fund. This is the latest data available at April 2016.	-	Discretionary Assistance Fund	
Average weekly earnings	£568	£563	A	Data is for full time workers and shows average weekly earnings in £	Data corresponds to calendar year.	Stats Wales	
Percentage of people in employment who work under ten hours a week	2%	2.7%	Q	Most up to date information published relates to period January - December 2015. Figure for this period is 2.7%. Previous data shows September 2014- September 2015 period.		Nomis	
Percentage of the working age population with no qualifications	6.8%	7.5%	A	Data taken from Annual Population Survey and is therefore based on a sample.	Working age population is those aged 16-64. Data corresponds to calendar not financial year.	Nomis	
Percentage of working age people who are claiming Job Seeker's Allowance	1.8%	1.9%	Q	-	Working age population is those aged 16-64. Data taken at the end of the quarter.	Nomis	

Percentage of JSA claimants claiming for over 12 months	25.9%	24.7%	Q	-	-	Nomis	
Percentage of Year 11 school leavers known not to be in employment, education or training	2.8%		A	Careers Wales publish data in October, therefore 2015/16 official data available October 2016	-	Careers Wales Pupil Destination Survey	
Percentage of Year 13 school leavers known not to be in employment, education or training	4.08%		A	Careers Wales publish data in October, therefore 2015/16 official data available October 2016	-	Careers Wales Pupil Destination Survey	
Number of people registered on work based learning schemes	2570		A	Latest data available at April 2016 is 2013/14 (2570). Next data update due June 2016 for 2014/15 period.	Data captures the number of learners enrolled in work based learning (WBL) in Wales and includes WBL this is delivered by further education institutions and WB: delivered by other training providers. Leaner counts are provided on a 'unique learner' basis which uses the unique learner identifier in the underlying data. This eliminates any element of multiple counting where a leaner is enrolled at two or more providers in a single academic yea. Data is for leaners domiciled in the Vale of Glamorgan.	Stats Wales	
Number of mortgage possessions	7		Q	Latest data available at April 2016 is 2015/16 Q2. Number for this period = 7.	-	Ministry of Justice	

Percentage of households in which there is no employment	16.3%		A	2014 is latest data available at April 2016. Next update due November 2016.	Data corresponds to calendar not financial year	Stats Wales	
Number of decisions taken on homelessness	295		A	Latest data available at April 2016 is 2014/15 Annual Data	-	Stats Wales	
Number of households with dependent children who are statutory homeless	10		Q	Latest data available at April 2016 is 2015/16 Q1 data.	Indicator shows the number of households statutory homeless when data is recorded and therefore the same household can be counted in more than one quarter.	Vale of Glamorgan Council	
Number of Vale of Glamorgan LSOAs within the top 10%, 11-20% and 20-30% most deprived in Wales (according to WIMD overall deprivation rank)			-	In 2014, 4 Vale LSOA's were within the top 10% most deprived in Wales,8 in the 11-20% most deprived and 3 in the 21-30% most deprived. The Welsh Index of Multiple Deprivation is a relative measure and the 2014 results cannot be compared to previous years. The index can be broken down into a number of domains and further information and an interactive map can be found on InfoBase Vale.	The Welsh Index of Multiple Deprivation is a relative measure and results cannot be compared to previous years. The index can be broken down into a number of domains and further information and an interactive map can be found on InfoBase Vale. The index is produced every three years.	Welsh Government	

Vale of Glamorgan Public Services Board

19th May 2016

Vale of Glamorgan Well-being Assessment Update

Purpose

To update the Vale of Glamorgan Public Services Board (PSB) on work that has taken place to date to undertake the well-being assessment as required by the Well-being of Future Generations (Wales) Act 2015.

Recommendations

1. The PSB endorses the 'Let's Talk' brand and the initial survey exercise.

2. Members of the PSB note the attached timetable including required timeframes for sign off within their organisations.

3. The PSB agrees the proposed community areas for undertaking the assessment.

Progress Updates

Updates on the work taken place to date can be found below. Updates on the Well-being Assessment will form a standing agenda item for each PSB meeting.

- **Assessment of Local Well-being Fund**

In February 2016, the Vale Local Service Board was advised that £45,000 of funding was to be made available on a regional footprint to support the development of Well-being Assessments. The Vale of Glamorgan and Cardiff PSBs were successful in applying for this funding which has been allocated as follows; £17,500 for each local authority to fund officer time to undertake the assessment, £10,000 to fund coordinated engagement activity across the region.

In the Vale of Glamorgan the £17,500 will part fund a lead officer to undertake the data gathering, analysis work and drafting of the assessment. The funding allocated for enagagement activity will contribute to the development of materials, translation, venue costs and officer time as a programme of engagement is developed to include surveys, focus groups and workshops to inform the analysis.

- **Regional Steering Group**

To ensure alignment between the Well-being Assessment and Population Needs Assessment (PNA) as requried by the Social Services and Well-being Act a steering group has been established. This consists of lead officers for the Vale Well-being Assessment, Cardiff Well-being Assessment and lead for the Population Needs Assessement. A 'team' approach across the three assessments will generate a better understanding and co-ordination across the two areas and different sectors. It will provide opportunities for a programme of joint working and engagement, leading to shared learning and knowledge transfer, to ensure the necessary alignment between the three assessments.

The group will ensure regional issues are assessed jointly and the engagement campaign is coordinated across both areas. Within the Vale of Glamorgan, the Business Intelligence Group serves as a local steering group for the Well-being Assessment.

- **Engagement Brand – 'Let's Talk'**

A brand has been developed in relation to the engagement activities which will take place as part of all three assessments. This will ensure a coordinated approach and lead to consistency for members of the public participating in activities.

The overarching brand 'Let's Talk' was agreed by the PNA engagement group and has been supported by the Business Intelligence Group. As part of this branding a logo will be developed to be included on all engagement materials. It was agreed this brand is easy to understand and will work well in all aspects of the engagement to take place including on social media i.e. #Let'sTalk.

The 'Let's Talk' strapline will then be adapted based on the activity being undertaken i.e. area based focus groups - 'Let's Talk in Barry', subject based focus groups - 'Let's Talk Ageing Well' or activities relating to the Population Needs Assessment – 'Let's Talk Carers'.

An initial survey has been developed and agreed through the steering group and locally at the Business Intelligence Group. Focus groups will be undertaken over the summer months to further explore the findings of the initial survey in addition to emerging trends from the data analysis. A copy of the survey can be found at Appendix A. This will form a stand-alone exercise in the Vale of Glamorgan and the same questions will be integrated into the Ask Cardiff exercise to allow comparisons.

The Vale PSB is asked to endorse the survey for publication.

- **Common Data Set**

In order to provide a starting point for PSBs to undertake the assessment, Welsh Government commissioned the Local Government Data Unit to produce a common data set which consists of a list of indicators and links to where the data can be accessed.

This national data set aims to increase consistency and reduce duplication in the development of the assessments across Wales, it provides a list of suggested indicators for PSBs to consider using in the assessment, however it is emphasised that it is not a statutory requirement to include all of these indicators and this set of indicators is only a starting point to be supplemented by local evidence/ data and engagement activities.

In the Vale of Glamorgan, the LGDU have been commissioned to provide the InfoBase Vale System for a further 1 year period until March 2017. As part of this package, the LGDU will provide the Vale of Glamorgan with all of the indicators included in the set as graphs or as maps in cases where the data is available at geographies below local authority level. This will include Welsh translated versions.

The common data set can be found at Appendix B. Members of the Business Intelligence Group have been asked to consider the indicators included and identify any gaps. A data matrix is also being compiled and research undertaken to identify any additional local data/ evidence which could be included in the assessment.

- **Community Areas**

As per paragraph 58 of the statutory guidance, the assessment must analyse "the state of well-being in each community and in the area as a whole". Discussions at the workshop held in November 2015 and at the February 2016 Local Service Board meeting identified the three communities of Barry, Western Vale and Eastern Vale as the most appropriate to use within the Vale's assessment.

A map showing these three areas and a list of electoral wards to be included in each area is attached at Appendix C. These boundaries align to those used previously when area working groups were trialled within the Vale of Glamorgan, fit well with data availability and broadly align to GP cluster areas (with one exception – Sully surgery). Meetings with colleagues across all statutory PSB members have indicated that these community areas are acceptable for all partners.

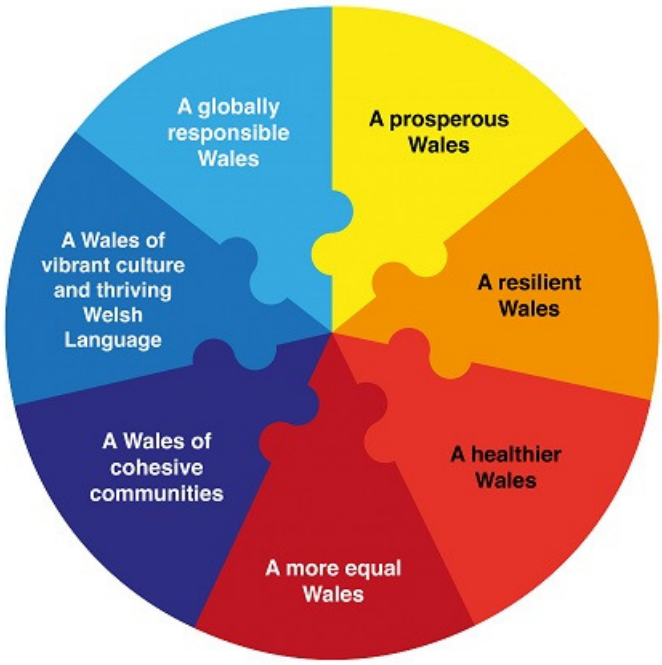
- **Outline Timetable**

An outline timetable has been developed and is attached at Appendix D. At this early stage it is difficult to know precisely how long certain aspects of the work may take, however the timetable aims to demonstrate that although the assessment must be published by April 2017, a draft will be needed well in advance of this date. Partners are asked to take note of the key dates outlined in the timetable in order to ensure arrangements are in place within their organisations to ensure sign off at various stages of the process is complete within the required timeframes. The timetable will be regularly updated and presented at each PSB meeting.

Let's talk about Well-being

National Well-being Goals

The seven national well-being goals are shown below and what we do in the Vale of Glamorgan will contribute to achieving these goals which all fit together. By improving the quality of our environment, our economy and society and culture we can improve the well-being of individuals, the local area and Wales as a whole



Have you previously heard about the National Well-being Goals?

- ◯ Yes
- ◯ No
- ◯ Not Sure

Is the aim of the National Well-being Goals clear, in your opinion?

- ◯ Yes
- ◯ No
- ◯ I don't know

Section 1: Social Well-being

Overall how satisfied are you with the Vale of Glamorgan as a place to live?

- ◯ Very satisfied
- ◯ Fairly satisfied
- ◯ Neither
- ◯ Fairly dissatisfied
- ◯ Very dissatisfied

And how satisfied are you with your local area?

- Very satisfied
- Fairly satisfied
- Neither
- Fairly dissatisfied
- Very dissatisfied

To what extent do you agree that you belong to your community?

- Strongly agree
- Tend to agree
- Neither
- Tend to disagree
- Strongly disagree

How do you think your social well-being will change over the next 5 years?

- Improve
- Decrease
- Stay the same
- Don't know

Please explain your answer here.

Section 1A: Community Safety

How safe or unsafe do you feel in the following situations?

	Very unsafe	Unsafe	Safe	Very safe
In everyday life in the Vale of Glamorgan				
At home in the daylight				
At home after dark				
When walking alone in your town/village in the daylight				
When walking alone in your town/village after dark				
When travelling by bus in daylight				
When travelling by bus after dark				
Cycling in the Vale of Glamorgan during the day				
Cycling in the Vale of Glamorgan at night				
When travelling by train during the day				
When travelling by train at night				
On roads as a driver				
As a pedestrian				

How much of a problem are the following in your area?

	Not a problem	A small problem/ rare occurrence	A problem/ frequent occurrence	A serious problem /everyday occurrence	I don't know
Vandalism/ graffiti	○	○	○	○	○
People using drugs	○	○	○	○	○
People dealing drugs	○	○	○	○	○
People being rowdy or drunk in public	○	○	○	○	○
Deliberate fires	○	○	○	○	○
Noisy neighbours	○	○	○	○	○
Doorstep selling/ unwanted callers	○	○	○	○	○

Do you think that crime and antisocial behaviour in your area has changed over the last 12 months?

- ○ They have decreased
- ○ They have increased
- ○ They have stayed the same
- ○ I don't know

Section 1B: Physical, Emotional and Mental Well-being

How satisfied are you with the following:

	Not satisfied	Satsified	Fairly Satisfied	Very Satisfied
Your emotional and mental well-being	○	○	○	○
Physical well-being	○	○	○	○
Where you live	○	○	○	○

If you have any further comments on the above please note them here.

Thinking about the help and support you need, (or you might need in the future) to enable you to lead as independent a life as possible, what would make a difference? Please tick all that apply.

- [ ] Access to easy to understand information
- [ ] Being able to speak to people
- [ ] Support to stay in my home
- [ ] Knowing where to get community information
- [ ] Being able to get help at an early stage
- [ ] Quick response times when I need help
- [ ] Feeling welcomed/included in my community
- [ ] Opportunities to engage in activities
- [ ] More help when I need it
- [ ] Variety and choice in the help that is available
- [ ] Someone to talk to
- [ ] Help with benefits/financial support
- [ ] Response and mobile warden service
- [ ] Contact with people in my community
- [ ] Help lines
- [ ] Moving in to sheltered housing
- [ ] Moving in to a residential care home
- [ ] Moving in with relatives
- [ ] Other

Below are some statements about feelings and thoughts. Please tick the box that best describes your experience of each over the last 2 weeks.

	Never	Rarely	Sometimes	Often	Always
I've been feeling optimistic about the future	☐	☐	☐	☐	☐
I've been feeling useful	☐	☐	☐	☐	☐
I've been feeling relaxed	☐	☐	☐	☐	☐
I've been dealing with problems well	☐	☐	☐	☐	☐
I've been thinking clearly	☐	☐	☐	☐	☐
I've been feeling close to other people	☐	☐	☐	☐	☐
I've been able to make up my own mind about things	☐	☐	☐	☐	☐
I've been feeling lonely	☐	☐	☐	☐	☐

How do you think your social well-being will change over the next 5 years?

- ○ Improve
- ○ Decrease
- ○ Stay the same
- ○ Don't know

Please explain your answer here.

Section 2: Economic Well-being

Please rate your current level of concern with being able to afford the following:

	Not concerned at all	Not very concerned	Fairly concerned	Very concerned
Housing costs (rent/mortgage)	○	○	○	○

Energy costs e.g. gas, electricity, coal	○	○	○	○
Transport (personal and public)	○	○	○	○
Food (regular meals)	○	○	○	○
Social or leisure activities	○	○	○	○
A decent standard of living	○	○	○	○

Are you currently in:

- ○ Full time employment
- ○ Part time employment
- ○ Unemployed
- ○ Retired
- ○ In full time education
- ○ Other

If other, please describe.

How satisfied are you in your job?

- ○ Very satisfied
- ○ Fairly satisfied
- ○ Neither
- ○ Fairly dissatisfied
- ○ Very dissatisfied

Do you feel you have sufficient access to training and employment opportunities?

- ○ Yes
- ○ No

Please explain your answer here.

Which of the following best describes your housing tenure? Please tick one box only.

- ○ Owned outright
- ○ Owned with a mortgage
- ○ Rented from the local authority
- ○ Rented from a housing association
- ○ Privately rented
- ○ Living with parents
- ○ Other

How satisfied are you with the quality of your home?

- ○ Very satisfied
- ○ Fairly satisfied
- ○ Neither
- ○ Fairly dissatisfied
- ○ Very dissatisfied

Do you think your economic well-being will change over the next 5 years?

- ○ Improve
- ○ Decrease
- ○ Stay the same
- ○ Don't know

Please explain your answer here.

Section 3: Environmental Well-being

Using the slider control please rate how satisfied you are with the following:

	Very satisfied	Fairly satisfied	Neither	Fairly dissatsfied	Very dissatisfied
Access to public transport	○	○	○	○	○
Access to open space	○	○	○	○	○
Recycling facilities	○	○	○	○	○
Quality of the local environment	○	○	○	○	○

If you have any further comments on the above please note them here.

How concerned are you that climate change will affect you and future generations in Wales?

- ○ Not concerned at all
- ○ Not very concerned
- ○ Fairly concerned
- ○ Very concerned
- ○ Don't Know

Who do you think is responsible for protecting the environment? Please tick all that apply.

- ☐ The public sector
- ☐ Communities
- ☐ Companies
- ☐ Individuals
- ☐ Voluntary and communitiy organisations

How do you think your environmental well-being will change over the next 5 years?

- ○ Improve
- ○ Decrease
- ○ Stay the same
- ○ Don't know

Please explain your answer here.

Section 4: Cultural Well-being

How important are the following to you?

	Not important at all	Not very important	Fairly important	Very important
Welsh culture, language & heritage	○	○	○	○
Religion	○	○	○	○
The arts/ cultural activities	○	○	○	○
Sport & recreation	○	○	○	○

Having a say in decisions that affect me	○	○	○	○	

If you have any further comments on the above please note them here.

Please tell us how regularly you take part in the following activities:

	Daily	Once or twice a week	Once or twice a month	Less often	Never
Arts and cultural activities	○	○	○	○	○
Sport	○	○	○	○	○
Recreational/ leisure activity	○	○	○	○	○

What factors stop you participating more? Please tick all that apply.

- ☐ Money
- ☐ Time
- ☐ Access
- ☐ Choice
- ☐ Other

If 'other', please specify

Do you currently volunteer for any of the following? Please tick all that apply

- ☐ Registered charities
- ☐ Neighbourhood support
- ☐ Religious groups and support
- ☐ School
- ☐ Activities and sports
- ☐ Children's play and youth groups
- ☐ The arts
- ☐ Health
- ☐ Law enforcement
- ☐ Other

Please tell us how many hours (approximately) do you volunteer per month?

How do you think your cultural well-being will change over the next 5 years?

- ○ Improve
- ○ Stay the same
- ○ Decrease
- ○ Don't know

Please explain your answer here.

Section 5:What affects your well-being?

Having considered the previous sections, what do you consider to be the most important factor(s) in your well-being?

What services or support do you think are important to maintaining or improving your current level of well-being?

Please share an example of a local service(s) or organisation(s) that has a positive affect on your, and you community's wellbeing.

What changes to public services would have the greatest positive impact on your well-being?

Section 6: About You

This information will help us ensure that the responses received are representative of the community

What is your gender?

- Male
- Female
- Other

If other, please describe.

At birth were you described as?

- Male
- Female
- Intersex
- Prefer not to say

How old are you?

- Under 18
- 18-24
- 25-34
- 35-54
- 55-74
- 75+

Please let us know if you are currently or have been affected by any of the following for 12 months or more. Please tick all that apply.

- [ ] Deaf/ Deafened/ Hard of hearing
- [ ] Learning impairment/difficulties
- [ ] Long-standing illness or health condition (e.g. cancer, HIV, diabetes or asthma.
- [ ] Mental health difficulties
- [ ] Mobility impairment
- [ ] Wheelchair user
- [ ] Visual impairment
- [ ] Prefer not to say
- [ ] Other

Other, please specify

Are you a carer for somebody, or does somebody care for you?

- ( ) No
- ( ) I am a carer
- ( ) Somebody cares for me

How would you describe your national identity?

- ( ) Welsh
- ( ) English
- ( ) Scottish
- ( ) Northern Irish
- ( ) British
- ( ) Other
- ( ) Prefer not to say

If other please specify

How would you describe your ethnic group?

- ( ) White -Welsh/ English/ Scottish/ Northern Irish/ British
- ( ) White - Irish
- ( ) White - Gypsy or Irish Traveller
- ( ) Any other white background
- ( ) Mixed/multiple ethnic groups - White and Black Caribbean
- ( ) Mixed/multiple ethnic groups - White and Black African
- ( ) Mixed/multiple ethnic groups - White and Asian
- ( ) Any other Mixed/multiple ethnic background
- ( ) Asian/Asian British - Indian
- ( ) Asian/Asian British - Pakistani
- ( ) Asian/Asian British - Bangladeshi
- ( ) Asian/Asian British - Chinese
- ( ) Any other Asian background
- ( ) Black / African /Caribbean/Black British - African
- ( ) Black / African /Caribbean/Black British - Caribbean
- ( ) Any other Black / African /Caribbean background
- ( ) Other ethnic group - Arab
- ( ) Any other ethnic group
- ( ) Prefer not to say

What is your religion?

- ( ) No religion
- ( ) Christian (all denominations)
- ( ) Buddhist
- ( ) Hindu
- ( ) Jewish
- ( ) Muslim
- ( ) Sikh
- ( ) Any other religion
- ( ) Prefer not to say

Which of the following options best describes how you think of yourself?

- ○ Heterosexual/Straight
- ○ Gay or lesbian
- ○ Bisexual
- ○ Other
- ○ Prefer not to say

What is your legal marital or same sex civil partnership status?

- ○ Single, that is never married and never registered in a same sex civil partnership
- ○ Married and living with husband/ wife
- ○ Separated but still legally married
- ○ Divorced
- ○ Widowed
- ○ In a registered same-sex civil partnership and living with your partner
- ○ Seperated but still legally in a same-sex civil partnership
- ○ Formerly in a same-sex civil partnership which is now legally dissolved
- ○ Surviving partner from a same-sex civil partnership
- ○ Prefer not to say

How many children, aged 18 or under, live in your household?

How many adults, other than yourself, live in your household?

Which area of the Vale of Glamorgan do you live in? Please click on the map to indicate whether you live in Barry, the Western Vale or the Eastern Vale.

Would you be willing to take part in future activities to improve our understanding of your well-being? We may ask you to attend meetings and focus groups or respond to questionnaires at intervals throughout the coming year.

- ○ Yes
- ○ No

Please provide your contact details. Your personal details will not be used when analysing the information you have given in the survey and will be stored securely as prescribed by data protection law.

Name	
E-mail address	
Telephone number	

Thank you for taking the time to complete this survey. Your responses will help us shape our Well-being Objectives.

Let's Talk

The newly created Vale of Glamorgan Public Services Board (PSB) is keen to find out more about what matters to you and what affects your well-being.

Together with PSB colleagues in Cardiff and with the Cardiff and Vale Integrated Health and Social Care Partnership we are talking to as many people as possible about their well-being and quality of life. This work is being undertaken as part of our new duties under the Well-being of Future Generations Act and the Social Services and Well-being Act and will help us to understand what is important to you and our local communities.

But, what does the new legislation mean? Both pieces of legislation will bring about significant changes in how local services are provided but put simply, the Well-being of Future Generations Act is about improving the social, environmental, economic and cultural well-being of Wales. This fits well with the Social Services and Well-being Act which aims to improve the well-being of people who need care and support, and carers who need support. These are both important pieces of legislation and mean that organisations will be working together to meet local needs and improve people's quality of life.

If you want more information about these important pieces of legislation please click on the following links.

http://gov.wales/topics/people-and-communities/people/future-generations-act/?lang=en

http://gov.wales/topics/health/socialcare/act/?lang=en

The information gathered through this survey will help inform what we will do locally to contribute to achieving the seven national well-being goals and improve the well-being of local residents.

We want to understand more about the social, economic, environmental and cultural well-being of our communities and also about the particular needs of those receiving care and support. This survey is just the beginning of a big conversation about well-being and later in the year we will be organising focus groups so we can talk to more people in detail about what is important to them.

All of the information gathered will help to inform our priorities and future plans and so it is important that we talk to lots of people and listen to what you have to say about what matters to you. So let's talk…..

Well-being of Future Generations (Wales) Act 2015: Assessments of Local Well-being - Common data set

Background
The Well-being of Future Generations Act (Wales) 2015 places a requirement on a Public Services Board (PSB) to prepare and publish an assessment of the state of well-being in its area. Discussions following the publication of both the Act's statutory guidance and the 'guidance on the use of evidence and analysis' by Welsh Government suggested there was considerable support for the production of a common 'core' data set to assist in the production of the assessments. In response to this suggestion the Welsh Government has provided funding to the Data Unit to produce an initial common data set.

The role of the data set
This data set can provide a starting point for PSBs across Wales to begin to assess well-being in the area and the production of the assessment. It will be just a part of the evidence base which PSBs will want to use to support their assessments, which is likely to also include local evidence and intelligence including the views of citizens. This national data set aims to increase consistency and reduce duplication in the development of the assessments across Wales. It is intended to allow for greater focus and resource to be aimed at the analysis of the data and alignment for partners supporting more than one PSB.

Developing the data set
The assessments of local well-being are required to consider the economic, social, environmental and cultural well-being of an area and in doing so draw on a range of statistical research and evidence. The common data set brings together measures commonly used and often requested to assess well-being in an area into a suggested list for each theme as the basis for this consideration.

In producing the data set, in addition to the expectations and requirements set out in the statutory guidance, a number of other tools, frameworks and publications have been considered. These include:

- National Well-being Indicators;
- Public Health Outcomes Framework Wales;
- SSIA Population Assessment Toolkit;
- Welsh Government's sustainable development indicators;
- Office for National Statistics' Measuring National Well-being;
- Natural Resources Policy Statement, Environment Bill; and
- Planning Act (Wales) 2015.

The data set has been developed to provide a consistent approach across Wales. Where possible the measures included are currently available at local authority level or below and updated regularly.

This approach has identified gaps in the availability of suitable data. For example measures due to be developed as National Indicators have been included for completeness and have been marked as 'under development'. The data set will be updated as and when these measures become available. Other gaps in data have been recorded for future consideration.

Final Draft

The lack of available national data means that some facets of well-being may appear under-represented in the data set. However, this does not mean that there will not be local sources of data or evidence available to PSBs and PSBs will in any case be expected to look for/at data above and beyond that which is contained here.

The data set aims to align with other assessments, incorporating some measures from these which are useful at a strategic level in the common data set itself, and enabling PSBs to use the other measures in the assessments to provide further evidence where appropriate.

Where possible the data set identifies measures at the lowest possible geographic level. However, in some cases the data may also be available at further disaggregation e.g. by gender, age or other characteristics. Where these are available, the links included alongside the data will in most cases direct users to them.

While the local assessments of well-being are required to consider future trends, beyond population data there is a limited national data available. PSBs will be able to draw on the Future Trends report.

In developing the data set the Data Unit has sought the views of a range of colleagues in partner organisations including:

- The Office of the Future Generations Commissioner;
- Welsh Government;
- Natural Resources Wales;
- Public Health Wales;
- The Office of the South Wales Police and Crime Commissioner; and
- Local Authority Partners across Wales.

The feedback received from across Wales has been incorporated to ensure the usability and relevance of the data set.

Using the data set

Use of the common data set is not a statutory requirement. However, it may provide a useful starting point for PSBs when considering evidence to support their local assessments of well-being.

The data set is not intended to be a checklist for the measures that need to appear in the final assessments of local well-being and there is no expectation that each assessment would need to include all of the measures listed. PSBs will need to consider the data set alongside a range of other sources, information and knowledge which are not included, including the views of citizens.

The measures contained in the data set often offer only a high-level measure or indicator of an issue, leaving it for PSBs to determine locally where there is a case for looking in more detail and sourcing further intelligence or involving citizens.

It is important to note that the information provided in this data set is some of the publically available data that may be relevant for assessing the state of well-being. It is not the only information. It provides only part of the evidence and information that partners hold and can bring to the discussion on the state of well-being in a place and for setting well-being objectives. It would be useful to think about the issues and opportunities for well-being in a place and then look to what information is needed to support these and identify the well-being objectives. The discussions at the PSB about the state of well-being in that area, both for the assessment and developing the well-being plan will be key. The data set offers suggestions for additional sources of evidence

Final Draft

which PSBs may want to consider alongside local plans, policies and research that have already been prepared.

The measures themselves are neutral, in that they could indicate both an area of potential strength and an area of potential need. PSBs are expected to capture the strengths and assets of their people and communities in the area in their assessment.

The data set can offer a starting point for thinking about and looking at links and relationships *between* measures. For example, links between high alcohol consumption and an increase in mental health referrals and/or crime rates.

Further guidance to assist in the production of a local well-being assessment can be found in the non-statutory 'guidance on the use of evidence and analysis' published by Welsh Government (http://gov.wales/docs/dpsp/publications/160225-spsf-5-non-stat-guidance-part-4-wfh-act-en.pdf).

Final Draft

Assessments of Local Well-being common data set

The measures have been themed to allow for ease of accessibility and reference. That is not to say other groupings could be used, or that indicators are not cross cutting or relevant in more than one theme

Demographic

In addition to the themed data, this data provides a breakdown of the current and future population of an area.

Indicator	Availability	Level	Source	Link	Comment
Number of people	Current	LA, LSOA	Welsh Government	http://www.infobasecymru.net/IAS/themes/people/population/tabular?viewId=1152&geoId=1&subsetId=	Used widely in previous assessment
Number of people aged 0-15	Current	LA, LSOA	Welsh Government	http://www.infobasecymru.net/IAS/themes/people/population/tabular?viewId=1152&geoId=1&subsetId=	Used widely in previous assessment
Number of people aged 16-64	Current	LA, LSOA	Welsh Government	http://www.infobasecymru.net/IAS/themes/people/population/tabular?viewId=1152&geoId=1&subsetId=	Used widely in previous assessment
Number of people aged 65+	Current	LA, LSOA	Welsh Government	http://www.infobasecymru.net/IAS/themes/people/population/tabular?viewId=1152&geoId=1&subsetId=	Used widely in previous assessment
Percentage of people aged 0-15	Current	LA, LSOA	Welsh Government	http://www.infobasecymru.net/IAS/themes/people/population/tabular?viewId=1152&geoId=1&subsetId=	Used widely in previous assessment
Percentage of people aged 16-64	Current	LA, LSOA	Welsh Government	http://www.infobasecymru.net/IAS/themes/people/population/tabular?viewId=1152&geoId=1&subsetId=	Used widely in previous assessment
Percentage of people aged 65+	Current	LA, LSOA	Welsh Government	http://www.infobasecymru.net/IAS/themes/people/population/tabular?viewId=1152&geoId=1&subsetId=	Used widely in previous assessment
Projected number of people in 2030	Current	LA	Welsh Government	http://www.infobasecymru.net/IAS/themes/people/population/tabular?viewId=1186&geoId=1&subsetId=	Used widely in previous assessment
Number of people aged 0-15 projected in 2030	Current	LA	Welsh Government	http://www.infobasecymru.net/IAS/themes/people/population/tabular?viewId=1186&geoId=1&subsetId=	Used widely in previous assessment

Final Draft

Indicator	Availability	Level	Source	Link	Comment
Number of people aged 16-64 projected in 2030	Current	LA	Welsh Government	http://www.infobasecymru.net/IAS/themes/people/population/tabular?viewId=1186&geoId=1&subsetId=	Used widely in previous assessment
Number of people aged 65+ projected in 2030	Current	LA	Welsh Government	http://www.infobasecymru.net/IAS/themes/people/population/tabular?viewId=1186&geoId=1&subsetId=	Used widely in previous assessment
Percentage of people aged 0-15 projected in 2030	Current	LA	Welsh Government	http://www.infobasecymru.net/IAS/themes/people/population/tabular?viewId=1186&geoId=1&subsetId=	Used widely in previous assessment
Percentage of people aged 16-64 projected in 2030	Current	LA	Welsh Government	http://www.infobasecymru.net/IAS/themes/people/population/tabular?viewId=1186&geoId=1&subsetId=	Used widely in previous assessment
Percentage of people aged 65+ projected in 2030	Current	LA	Welsh Government	http://www.infobasecymru.net/IAS/themes/people/population/tabular?viewId=1186&geoId=1&subsetId=	Used widely in previous assessment

Final Draft

Social

This data seeks to provide an overview of the social well-being of an area. In addition to the data a number of key assessments need to be considered including:

- Social Services and Well-being assessment;
- Early years developments and assessment framework;
- Social Services Outcome Framework;
- Local Ageing Well Plans; and
- Local Equality Plans.

A comprehensive list of the assessments required can be found in part 3 of the statutory guidance that accompanies the Act (http://gov.wales/docs/desh/publications/160225-spsf-3-collective-role-en.pdf).

The availability of some elements of police force data vary across force areas and so have not been included in the data set. However, this may be available to PSBs locally to inform their assessments as appropriate. Further local data may be assessed to understand levels of anti-social behaviour, domestic abuse and community cohesion.

Indicator	Availability	Level	Source	Link	Comment
Gap (in years) in life expectancy at birth of females (between the most and least deprived) as measured by the slope of index inequality (SII)	Current	LA	Public Health Deaths (ONS)	http://www.wales.nhs.uk/sitesplus/922/page/83568	Public Health Outcomes Framework, National Indicator 02
Gap (in years) in life expectancy at birth of males (between the most and least deprived) as measured by the slope of index inequality (SII)	Current	LA	Public Health Deaths (ONS)	http://www.wales.nhs.uk/sitesplus/922/page/83567	Public Health Outcomes Framework, National Indicator 02
Mortality rate per 100,000 in persons from cancer (age standardised)	Current	LA	Public Health Mortality (ONS)	http://www.wcisu.wales.nhs.uk/official-statistics-exel-files-of-trend	Public Health Outcomes Framework
Mortality rate per 100,000 in persons from cardiovascular diseases (age standardised)	Current	LA	Public Health Mortality (ONS)	http://www.wales.nhs.uk/sitesplus/922/page/66686	Public Health Outcomes Framework
Mortality rate per 100,000 in persons from diabetes (age standardised)	Current	LA	Public Health Mortality (ONS)	http://www.yhpho.org.uk/default.aspx?RID=81090	Public Health Outcomes Framework
Number of people seriously injured or killed in road traffic incidents	Current	LA	Public Health Mortality (ONS)	http://gov.wales/statistics-and-research/road-safety/?lang=en	Public Health Outcomes Framework
Suicide rates (age standardised)	Current	LA	Office for National Statistics	http://www.ons.gov.uk/ons/taxonomy/index.html?nscl=Suicide+Rates	Public Health Outcomes Framework

Final Draft

Indicator	Availability	Level	Source	Link	Comment
The average number of years a newborn baby can expect to live if current mortality rates continue	Current	LA	Public Health Deaths (ONS)	http://www.ons.gov.uk/ons/rel/subnational-health4/life-expectancy-at-birth-and-at-age-65-by-local-areas-in-england-and-wales/index.html	Public Health Outcomes Framework
The average number of years a newborn baby can expect to live in good or very good health if current mortality and morbidity rates continue	Current	Wales	Public Health Deaths (ONS)	http://www.wales.nhs.uk/sitesplus/922/page/83568	Public Health Outcomes Framework, National Indicator 02
Number of permanent exclusion from schools	Current	LA	Welsh Government	https://statswales.wales.gov.uk/Catalogue/Education-and-Skills/Schools-and-Teachers/Exclusions/PermanentExclusions-by-LocalAuthority-Year	Used widely in previous assessment
Percentage of 11 to 16 year olds drinking sugary drinks once a day or more	Current	LHB	Health Behaviour in School Age Children	http://gov.wales/docs/caecd/research/2015/151022-health-behaviour-school-children-2013-14-key-findings-en.pdf	Public Health Outcomes Framework
Percentage of 11-16 year olds drinking alcohol at least once a week	Current	LHB	Health Behaviour in School Age Children	http://gov.wales/statistics-and-research/health-behaviour-school-aged-children/?lang=en	Public Health Outcomes Framework
Percentage of 11-16 year olds smoking at least once a week	Current	LHB	Health Behaviour in School Age Children	http://gov.wales/statistics-and-research/health-behaviour-school-aged-children/?lang=en	Public Health Outcomes Framework
Percentage of babies exclusively breastfed at 10 days following birth	Current	LHB	NHS Wales Informatics Service	https://public.tableau.com/profile/publichealthwalesobservatory#!/vizhome/Pregnancysurveillanceindicators2016/Pregnancyindicators	Public Health Outcomes Framework
Percentage of care leavers aged 16 and over attaining no qualifications	Current	LA	Welsh Government	https://statswales.wales.gov.uk/Catalogue/Health-and-Social-Care/Social-Services/Childrens-Services/Children-Looked-After/Educational-Qualifications-of-Care-Leavers/childrenaged16andoverceasingtobelookedafterduringyearending31march-by-localauthority-qualifications-measure	Social Services Well-being Assessment Data Catalogue
Percentage of children age 11-16 who are of healthy weight	Current	LHB	Health Behaviour in School Age Children	http://gov.wales/statistics-and-research/health-behaviour-school-aged-children/?lang=en	Public Health Outcomes Framework
Percentage of children in reception year (age 4-5 years) who are of healthy weight	Current	LA, LHB	Child Measurement Programme	http://www.wales.nhs.uk/sitesplus/888/page/67795	Public Health Outcomes Framework
Percentage of children in need achieving the expected level or above at the end of the Foundation Phase	Current	LA	Children in need census	https://statswales.wales.gov.uk/Catalogue/Health-and-Social-Care/Social-Services/Childrens-Services/Children-in-Need/educationalattainmentofchildreninneed-by-measure-year	Social Services Outcome Framework

Final Draft

Indicator	Availability	Level	Source	Link	Comment
Percentage of children who have fewer than two healthy lifestyle behaviours	Under development	Wales	School Aged Children Survey	-	National Indicator 05
Percentage of children who received scheduled vaccinations at age 4	Current	LA	NHS Wales Informatics Service	http://www.wales.nhs.uk/sitesplus/922/page/84657	Public Health Outcomes Framework
Percentage of Flying Start children reaching or exceeding their developmental milestones at 3 years	Current	LA	Welsh Government	http://gov.wales/statistics-and-research/flying-start/?lang=en	Social Services Well-being Assessment Data Catalogue
Percentage of live born babies whose birth weight is less than 2500g	Current	LA	NHS Wales Informatics Service	https://statswales.wales.gov.uk/Catalogue/Health-and-Social-Care/Births-Deaths-and-Conceptions/Births/livebirthswithlowbirthweight-by-area	Public Health Outcomes Framework, National Indicator 01, Social Services Outcome Framework
Percentage of looked after children on 31 March who have had three or more placements during the year	Current	LA	Welsh Government	https://statswales.wales.gov.uk/Catalogue/Health-and-Social-Care/Social-Services/Childrens-Services/Children-Looked-After/children-looked-after-childrenlookedafterat31march-by-localauthority-numberofplacementsduringyear-measure	Social Services Well-being Assessment Data Catalogue
Percentage of people who feel it is safe for children to play outside	Current	LA	National Survey for Wales	https://statswales.wales.gov.uk/Catalogue/Community-Safety-and-Social-Inclusion/Community-Safety	Used widely in previous assessment
The average number of decayed, missing or filled teeth in children aged 5 years	Current	LA	Welsh Oral Health Information Unit	http://www.cardiff.ac.uk/research/explore/research-units/welsh-oral-health-information-unit	Public Health Outcomes Framework
The teenage conception rate among females aged under 18 expressed as a rate per 1000 females aged 15-17	Current	LA	Office for National Statistics	http://www.ons.gov.uk/ons/rel/vsob1/conception-statistics--england-and-wales/index.html	Public Health Outcomes Framework
Gap in employment rate for those with a long term health condition and the overall employment rate in persons aged 16-64.	Current	LA	Annual Population Survey	http://www.wales.nhs.uk/sitesplus/922/page/83567	Public Health Outcomes Framework
Number of delayed transfers of care all reasons	Current	LA	Welsh Government	https://statswales.wales.gov.uk/Catalogue/Health-and-Social-Care/NHS-Performance/Delayed-Transfers-of-Care/delayreason-by-localauthority	Used widely in previous assessment
Number of dwellings improved through disabled facilities grants	Current	LA	Welsh Government	https://statswales.wales.gov.uk/Catalogue/Housing/Disabled-Facitilities-Grants/disabledfacilitiesgrants-by-area-granttype	Used widely in previous assessment

Final Draft

Indicator	Availability	Level	Source	Link	Comment
Number of substance misuse referrals	Current	LA	Welsh Government	http://gov.wales/topics/people-and-communities/communities/safety/substancemisuse/impact/stats/?lang=en	Used widely in previous assessment
Percentage of adults aged 16 or over who feel satisfied with their ability to access the facilities and services they need	Under development	LA	National Survey for Wales	-	National Indicator 24
Percentage of adults aged 16 or over who have fewer than two healthy lifestyle behaviours	Current	Wales	Welsh Health Survey	http://gov.wales/topics/health/cmo/publications/annual/cmo-report-15/?lang=en	National Indicator 03, Social Services Outcome Framework
Percentage of adults aged 16-64 who rate their satisfaction with their life as 7 out of 10 or higher	Current	LA	Annual Population Survey	http://www.ons.gov.uk/ons/publications/re-reference-tables.html?edition=tcm%3A77-407641	Public Health Outcomes Framework
Percentage of adults reporting to be overweight or obese	Current	LA	Welsh Health Survey	http://www.wales.nhs.uk/sitesplus/922/page/82563	Public Health Outcomes Framework
Percentage of adults who report their health as good or very good	Current	LA	Welsh Health Survey	http://gov.wales/statistics-and-research/welsh-health-survey/?lang=en	Public Health Outcomes Framework
Percentage of people feeling lonely as measured by the De Jong Giervald loneliness scale.	Under development	LA	National Survey for Wales	-	Public Health Outcomes Framework, National Indicator 30
Percentage of people feeling safe in all of the following situations: at home, walking in the local area and travelling	Under development	LA	National Survey for Wales	-	National Indicator 25
Percentage of persons aged 16 or over drinking more than 8 units (men)/ 6 units (women) on the heaviest drinking day in the previous week (age standardised)	Current	LA	Welsh Health Survey	http://gov.wales/docs/statistics/2015/150916-welsh-health-survey-local-authority-local-health-board-trends-2003-04-en.xlsx	Public Health Outcomes Framework
Percentage of persons aged 16 or over who reported being a current smoker (age standardised)	Current	LA	Welsh Health Survey	http://gov.wales/docs/statistics/2015/150916-welsh-health-survey-local-authority-local-health-board-trends-2003-04-en.xlsx	Public Health Outcomes Framework
Percentage of persons aged 16 or over who reported consuming five or more portions of fruit and vegetables the previous day (age standardised)	Current	LA	Welsh Health Survey	http://gov.wales/docs/statistics/2015/150916-welsh-health-survey-local-authority-local-health-board-trends-2003-04-en.xlsx	Public Health Outcomes Framework,

Final Draft

Indicator	Availability	Level	Source	Link	Comment
Percentage of persons aged 16+ who met physical activity guidelines in the previous week (at least 150 minutes of moderate /vigorous physical activity) (age standardised)	Current	LA	Welsh Health Survey	http://gov.wales/docs/statistics/2015/150916-welsh-health-survey-local-authority-local-health-board-trends-2003-04-en.xlsx	Public Health Outcomes Framework
Percentage of women who smoke during pregnancy	Current	LHB	NHS Wales Informatics Service	https://public.tableau.com/profile/publichealthwalesobservatory#!/vizhome/Pregnancysurveillanceindicators2016/Pregnancyindicators	Public Health Outcomes Framework
Rate of cancer incidence in the population	Current	LA	Public Health Wales	https://www.healthmapswales.wales.nhs.uk/IAS/dataviews/tabular?viewId=130&geoId=108&subsetId=	Used widely in previous assessment
Rate per 100,000 of emergency admissions for hip fractures in persons aged 65 or over (age standardised)	Current	LA	Patient episode Database for Wales	http://www.wales.nhs.uk/sitesplus/922/page/83567	Public Health Outcomes Framework
Those aged 16 or over, mental well-being according to Warwick- Edinburgh Mental Well-being Scale (WEMWBS)	Under development	LA	National Survey for Wales/ Understanding Society	-	National Indicator 29
Total admissions to mental health facilities	Current	LHB	Welsh Government	https://statswales.wales.gov.uk/Catalogue/Health-and-Social-Care/Mental-Health/Admissions-to-Mental-Health-Facilities/admissionstomentalhealthfacilitiesbylhb	Used widely in previous assessment
Number of households threatened with homelessness who were prevented from becoming homeless for at least 6 months - rate per 10,000 households	Current	LA	Welsh Government	https://statswales.wales.gov.uk/Catalogue/Housing/Homelessness/Acceptances-and-Other-Decisions	National Indicator 34
Percentage of dwellings which are free from Housing Health and Safety rating system hazards (HHSRS)	Current	LA	Annual Housing Hazards and Licenses	https://statswales.wales.gov.uk/Catalogue/Housing/Hazards-and-Licences/assessmentandresolvedhazards-by-area-assessment-dwelling	Public Health Outcomes Framework, National Indicator
Percentage of households in material deprivation	Current	LA	National Survey for Wales	https://statswales.wales.gov.uk/Catalogue/National-Survey-for-Wales/2014-15	Public Health Outcomes Framework, National Indicator 19
Total number of households decided to be eligible, unintentionally homeless and in priority need per 1,000 households	Current	LA	Welsh Government	http://www.infobasecymru.net/IAS/themes/housing/tabular?viewId=26&geoId=1&subsetId=	Used widely in previous assessment
Rate of all offences per 1,000 people	Current	LA	Office for National Statistics	http://www.ons.gov.uk/ons/taxonomy/index.html?nscl=Crime+in+England+and+Wales	Used widely in previous assessment

Final Draft

Economic

This data will be supported further by the release of the Future Trends Report which will be available later in the assessment cycle. Ahead of its release PSBs may want to consider the 2012 report 'Understanding Wales' Future', (http://gov.wales/docs/caecd/research/120109futureswalesen.pdf).

Other data that could be investigated locally to assess well-being include childcare provision, debt, regeneration and financial inclusion. Enterprise zones and the green economy may also contribute to local well-being.

Indicator	Availability	Level	Source	Link	Comment
Average gross weekly earnings	Current	LA	Annual Survey of Hours and Earnings	https://statswales.wales.gov.uk/Catalogue/Business-Economy-and-Labour-Market/People-and-Work/Earnings/averageweeklyearnings-by-welshlocalareas-year	Used widely in previous assessment
Gross disposable income per head	Current	LA	Office For National Statistics	https://statswales.wales.gov.uk/Catalogue/Business-Economy-and-Labour-Market/Regional-Accounts/Household-Income/householdincome-uk-100-by-area-year	National Indicator 10
Gross Value Added per hour worked (relative to UK average)	Current	NUTS3	Office For National Statistics	https://statswales.wales.gov.uk/Catalogue/Business-Economy-and-Labour-Market/Regional-Accounts/Gross-Value-Added-GDP/gva-by-welshnuts3areas-year	National Indicator 09
Percentage of people in employment who are on permanent contracts who earn 2/3 of the UK median wage	Under development	LA	Labour Force Survey	-	National Indicator 16
Pounds difference in the average (median) fulltime weekly earnings between males and females	Current	LA	Annual Survey of Hours and Earnings	http://www.neighbourhood.statistics.gov.uk/HTMLDocs/dvc126/index.html	National Indicator 17
Employment rates of over 50's	Current	LA	Annual Population Survey	https://statswales.wales.gov.uk/Catalogue/Business-Economy-and-Labour-Market/People-and-Work/Unemployment/ILO-Unemployment/ilounemploymentrates-by-welshlocalareas-year	Social Services Outcome Framework
Households in relative income poverty	Current	Wales	Department of Work and Pensions	https://www.gov.uk/government/statistics/households-below-average-income-19941995-to-20132014	National Indicator 18
Percentage of 16-64 year olds claiming Job Seekers Allowance	Current	LA, LSOA	Office For National Statistics	http://www.infobasecymru.net/IAS/themes/economy/tabular?viewId=11&geoId=1&subsetId=	Used widely in previous assessment
Percentage of 17-24 claiming Job Seekers Allowance	Current	LA, LSOA	Office For National Statistics	http://www.infobasecymru.net/IAS/themes/economy/tabular?viewId=11&geoId=1&subsetId=	Used widely in previous assessment

Final Draft

Indicator	Availability	Level	Source	Link	Comment
Percentage of children living in workless households	Current	LA	Annual Population Survey	https://statswales.wales.gov.uk/Catalogue/Business-Economy-and-Labour-Market/People-and-Work/Workless-Households/childrenlivinginworklesshouseholds-by-area-variable-householdstatus	Used widely in previous assessment
Percentage of people in employment who report satisfactory or higher levels of job satisfaction	Under development	LA	National Survey for Wales	-	National Indicator 20
Percentage of working age adults who are economically active	Current	LA	Welsh Government	https://statswales.wales.gov.uk/Catalogue/Business-Economy-and-Labour-Market/People-and-Work/Economic-Inactivity/economicinactivityratesexcludingstudents-by-welshlocalarea-year	Used widely in previous assessment
Percentage of working age people who are benefit claimants	Current	LA, LSOA	Office For National Statistics	http://www.infobasecymru.net/IAS/themes/economy/tabular?viewId=88&geoId=1&subsetId=	Used widely in previous assessment
Percentage of workless households	Current	LA	Annual Population Survey	https://statswales.wales.gov.uk/Catalogue/Business-Economy-and-Labour-Market/People-and-Work/Workless-Households/worklesshouseholds-by-area-variable-householdstatus	Used widely in previous assessment
Percentage of year 13 school leavers known to be not in education, employment or training	Current	LA	Careers Wales	http://www.careerswales.com/prof/server.php?show=nav.3850	Used widely in previous assessment
The percentage of children and young people (age <20 years) living in families in receipt of out of work (means tested) benefits or in receipt of tax credits where their reported income is less than 60% of the Welsh median income	Current	LA, LSOA	Department of Work and Pensions	https://www.gov.uk/government/statistics/personal-tax-credits-children-in-low-income-families-local-measure	Public Health Outcomes Framework
People aged 18-24 in education, employment or training	Current	Wales	Annual Population Survey	http://gov.wales/statistics-and-research/participation-young-people-education-labour-market/?lang=en	Public Health Outcomes Framework, National Indicator 22
Percentage of 15 year old pupils who have achieved the level 2 threshold	Current	LA	Welsh Examinations Database	https://statswales.wales.gov.uk/Catalogue/Education-and-Skills/Schools-and-Teachers/Examinations-and-Assessment/Key-Stage-4/examinationachievementsofpupilsaged15-by-localauthority	Public Health Outcomes Framework, National Indicator 07
Percentage of working age adults with level 3 or above qualifications	Current	LA	Annual Population Survey	https://statswales.wales.gov.uk/Catalogue/Education-and-Skills/Post-16-Education-and-Training/Lifelong-Learning/Qualification-Levels/highestqualificationlevelsofworkingageadults-by-regionsofwales-qualification	National Indicator 08

Final Draft

Indicator	Availability	Level	Source	Link	Comment
Percentage of working age adults with level 4 or above qualifications	Current	LA	Annual Population Survey	https://statswales.wales.gov.uk/Catalogue/Education-and-Skills/Post-16-Education-and-Training/Lifelong-Learning/Qualification-Levels/highestqualificationlevelsofworkingageadults-by-regionsofwales-qualification	National Indicator 08
Percentage of working age people with no qualifications	Current	LA	Annual Population Survey	https://statswales.wales.gov.uk/Catalogue/Education-and-Skills/Post-16-Education-and-Training/Lifelong-Learning/Qualification-Levels/highestqualificationlevelsofworkingageadults-by-regionsofwales-qualification	Used widely in previous assessment
Percentage of businesses who have survived for three years	Current	LA	Welsh Government	https://statswales.wales.gov.uk/Catalogue/Business-Economy-and-Labour-Market/Businesses/Business-Demography/businesssurvivalrates-by-area-survivalyear	Used widely in previous assessments
Share of businesses which are innovation active (%)	Current	Wales	Community Innovation Survey, Department of Business and Industry	https://www.gov.uk/government/collections/community-innovation-survey	National Indicator 11
The number of active business enterprises	Current	LA	Welsh Government	https://statswales.wales.gov.uk/Catalogue/Business-Economy-and-Labour-Market/Businesses/Business-Demography/activebusinessenterprises-by-area-year	Used widely in previous assessment
Percentage of children in reception year reaching expected level of development	Current	LA	Foundation Phase Baseline Assessment	https://statswales.wales.gov.uk/Catalogue/Education-and-Skills/Schools-and-Teachers/Examinations-and-Assessment/Foundation-Phase/results-by-localauthority-outcome	Public Health Outcomes Framework, National Indicator
Percentage of people satisfied with local area as a place to live	Under development	LA	National Survey for Wales	-	National Indicator 26
Measurement of development of young children. Proposed to be calculated from the Foundation Phase Baseline Assessment for children aged 4-5	Under development	LA	Foundation Phase Profile	-	National Indicator 06

Final Draft

Cultural

This data in particular can be supported by locally recorded data, the use and accessibility of leisure centres and libraries as well as civic participation in elections are among the additions that can be assessed to understand well-being in an area. An awareness of projects undertaken nationally and locally may also assist in assessing local well-being including Welsh Government's 'Fusion: tackling poverty through culture' (http://gov.wales/topics/cultureandsport/tackling-poverty-through-culture/?lang=en) and 'Emergence' report (http://zerocarbonbritain.org/images/pdfs/CULTURE%20SHIFT%20English.pdf).

Indicator	Availability	Level	Source	Link	Comment
Adult participation in sporting activities three or more times a week	Under development	LA	National Survey of Wales	-	National Indicator 38
Child participation in sporting activities three or more times a week	Current	LA	Sport Wales School Sports Survey	http://sport.wales/research--policy/surveys-and-statistics/school-sport-survey-2013-results/local-authority.aspx	National Indicator 38
Percentage of people who reported being moderately or vigorously physically active for 30 minutes on five or more days in the past week	Current	LA	Welsh Health Survey	http://www.wales.nhs.uk/sitesplus/922/page/82563	Used widely in previous assessment
Percentage of adults (aged 16+) attending or participating in arts culture or heritage activities at least 3 times a year	Under development	LA	National Survey of Wales	-	National Indicator 35
Percentage of museums and archives holding archival heritage collections that have been assessed as meeting the standard of the UK museum or archives accreditation	Current	LA	Museums Archives and Library Division, Welsh Government	-	National Indicator 39
Percentage of scheduled monuments in Wales that are in a stable or improving condition or listed buildings that are neither vulnerable nor at risk	Current	Wales	CADW	http://gov.wales/about/programmeforgov/culture/performance?code=OU095&lang=en	National Indicator 40
Percentage of adults who feel able to influence local decisions affecting their local area	Current	LA	National Survey of Wales	https://statswales.wales.gov.uk/Catalogue/National-Survey-for-Wales/2014-15	National Indicator 23

Final Draft

Indicator	Availability	Level	Source	Link	Comment
Percentage of people agreeing with all of: belonging to the area; that people from different backgrounds get on well together; that people treat each other with respect.	Under development	LA	National Survey of Wales	-	Public Health Outcomes Framework, National Indicator 27, Social Services Outcome Framework
Percentage of people who volunteer	Under development	LA	National Survey of Wales	-	Public Health Outcomes Framework, National Indicator 28
Percentage of adults who speak more than a few words of Welsh and speak Welsh daily	Current	LA	National Survey of Wales	https://statswales.wales.gov.uk/Download/File?fileId=503	National Indicator 36
Percentage of people 16+ who speak Welsh daily	Current	LA	National Survey of Wales	https://statswales.wales.gov.uk/Download/File?fileId=503	Used widely in previous assessment
Percentage of people who reported that they can speak Welsh	Current	LA	Census 2011	https://statswales.wales.gov.uk/Catalogue/Welsh-Language/WelshSpeakers-by-LocalAuthority-Gender-DetailedAgeGroups-2011Census	National Indicator 37
Number of occurrences of hate crime reported to Victim Support Wales	Current	LA	Victim Support Wales	http://www.dataunitwales.gov.uk/thematicdata	Used widely in previous assessment
Number of people whose national identify is not Welsh	Current	LA	Annual Population Survey	https://statswales.wales.gov.uk/Catalogue/Equality-and-Diversity/National-Identity/nationalidentity-by-localauthority-year	Used widely in previous assessment
Percentage of households that have internet access	Current	LA	National Survey of Wales	https://statswales.wales.gov.uk/Catalogue/National-Survey-for-Wales/2014-15	Used widely in previous assessment

Final Draft

Environmental

The Environment (Wales) Act requires a State of Natural Resources Report (SoNaRR) to be produced. The report will contain Natural Resources Wales' (NRW) assessment of the extent to which the sustainable management of natural resources is being achieved. Information will be presented at the national scale to describe trends and factors that are affecting, and likely to affect, the state of natural resources, the resilience of ecosystems and the benefits they provide. The first SoNaRR is expected to be available in September 2016.

SoNaRR will inform Welsh Ministers as they set out the national priorities for natural resources in their National Natural Resources Policy (NNRP), which is expected in April 2017. Following this, NRW are required to produce Area Statements to facilitate the implementation of the NNRP. These will set out the evidence for the natural resources in that area – these will be informed by and will in future inform the assessment of local well-being and local well-being plans. However the first round of Area Statements are not expected to be completed until 2019. NRW will make the evidence and information from these new reports available as they emerge.

In addition to the measures included in this section, a wide range of maps highlighting the natural assets of Wales and local areas are available on the NRW dissemination website 'Lle' (http://lle.gov.wales/catalogue?t=1&lang=en) and may complement a detailed assessment of assets in an area.

Indicator	Availability	Level	Source	Link	Comment
Air concentration score	Current	LA	Welsh Index of Multiple Deprivation	https://statswales.wales.gov.uk/Catalogue/Community-Safety-and-Social-Inclusion/Welsh-Index-of-Multiple-Deprivation/WIMD-Indicator-Analysis/indicatordata-by-localauthorities	Welsh Index of Multiple Deprivation
Air emissions score	Current	LA	Welsh Index of Multiple Deprivation	https://statswales.wales.gov.uk/Catalogue/Community-Safety-and-Social-Inclusion/Welsh-Index-of-Multiple-Deprivation/WIMD-Indicator-Analysis/indicatordata-by-localauthorities	Welsh Index of Multiple Deprivation
Annual average levels of nitrogen dioxide (NO2) pollution exposure	Current	LA	Department of Environment, Fisheries and Rural Affairs	http://uk-air.defra.gov.uk/data/pcm-data	National Indicator 04
Carbon emissions per head	Current	LA	Department for Energy and Climate Change	https://www.gov.uk/government/statistics/local-authority-carbon-dioxide-emissions-2013-estimates	Used widely in previous assessment
Percentage of days in the past year where air pollution is moderate or low	Current	Wales	Wales Air Quality Forum	http://www.welshairquality.co.uk/index.php	Public Health Outcomes Framework
Emissions of greenhouse gases that may reasonably attributed to the consumption and use of goods and services in Wales during the period	Under Development	Wales	Welsh Government	-	National Indicator 42

Final Draft

Indicator	Availability	Level	Source	Link	Comment
Territorial emissions of greenhouse gases by sector	Current	LA	National Atmospheric Emissions Inventory	http://naei.defra.gov.uk/data/local-authority-co2-map	National Indicator 41
Flood risk score	Current	LA	Welsh Index of Multiple Deprivation	https://statswales.wales.gov.uk/Catalogue/Community-Safety-and-Social-Inclusion/Welsh-Index-of-Multiple-Deprivation/WIMD-Indicator-Analysis/indicatordata-by-localauthorities	Welsh Index of Multiple Deprivation
Number of properties at combined high and medium flood risk from rivers and sea	Current	LA	Welsh Government	https://statswales.wales.gov.uk/Catalogue/Environment-and-Countryside/State-of-the-Environment/Our-Local-Environment/ProbabilityOfFloodingOfPropertiesAtRisk-by-Year	National Indicator 32
Number of properties at combined high and medium flood risk from rivers and sea	Current	LA Map	Natural Resources Wales	https://www.naturalresources.wales/our-evidence-and-reports/maps/flood-risk-map/?lang=en	National Indicator 32
Percentage of people who perceive that the local area is free from litter and rubbish	Current	LA	National Survey for Wales	https://statswales.wales.gov.uk/Catalogue/Community-Safety-and-Social-Inclusion/Community-Safety	Used widely in previous assessment
Percentage of people who perceive that the local area is well maintained	Current	LA	National Survey for Wales	https://statswales.wales.gov.uk/Catalogue/Community-Safety-and-Social-Inclusion/Community-Safety	Used widely in previous assessment
Percentage of municipal waste reused/recycled /composted	Current	LA	Welsh Government	https://statswales.wales.gov.uk/Catalogue/Environment-and-Countryside/Waste-Management/Local-Authority-Municipal-Waste/Annual/reuserecyclingcompostingrates-by-localauthority-year	National Indicator 15
Residual Waste generated from industrial, commercial and construction sources	Current	Wales	Natural Resources Wales	http://naturalresources.wales/our-evidence-and-reports/waste-reports/industrial-commercial-waste-survey/?lang=en	National Indicator 15
Percentage of surface water bodies and groundwater bodies achieving good overall status under the Water Framework Directive	Current	LA	Natural Resources Wales	https://nrw.maps.arcgis.com/apps/CompareAnalysis/index.html?appid=1bf1282038f54c6cb3bc5b07617b9c77	National Indicator 45
Rating of selected beaches by quality of water	Current	LA	National Resources Wales	http://environment.data.gov.uk/wales/bathing-waters/profiles/index.html	National Resources Wales
Capacity (in MW) of renewable energy equipment installed	Current	Wales	Department for Energy and Climate Change	https://www.gov.uk/government/statistics/regional-renewable-statistics	National Indicator 12

Final Draft

Indicator	Availability	Level	Source	Link	Comment
Percentage of properties or dwellings above an agreed Standard Assessment Procedure (SAP) rating	Current	Wales	EPC Admin Data	https://data.gov.uk/dataset/average_energy_efficiency_sap_rating_of_new_homes_england_and_wales_	National Indicator 33
Concentration of carbon and organic matter in topsoil per kg	Current	Wales	Countryside Survey, Glastir Monitoring and Evaluation Programme (GMEP)	https://gmep.wales/summary	National Indicator 13
Social return on investment evaluative report	Under Development	Wales	Welsh Government	http://gov.wales/topics/people-and-communities/communities/socialenterprise/measure/?lang=en	National Indicator 46
Status of Priority Species	Under Development	Wales	Welsh Government	-	National Indicator 44
The environmental burden placed on the planet by the population of an area	Current	LA	Welsh Government	http://gov.wales/docs/desh/publications/150724-ecological-footprint-of-wales-report-en.pdf	National Indicator 14

Contact

For further information please contact:

Chris Perkins

Statistical Research and Assessment Officer

Local Government Data Unit ~ Wales

chris.perkins@dataunitwales.gov.uk

029 2090 9520

Final Draft

Vale of Glamorgan Well-being Assessment Communities

Western Vale

Electoral Wards

- St. Bride's Major – 2 LSOAs
- Llandow/Ewenny
- Llantwit Major – 7 LSOAs
- Cowbridge – 4 LSOAs
- Peterston-Super-Ely
- St.Athan – 2 LSOAs
- Rhoose – 4 LSOAs
- Wenvoe – 2 LSOAs

Barry/ Central Vale

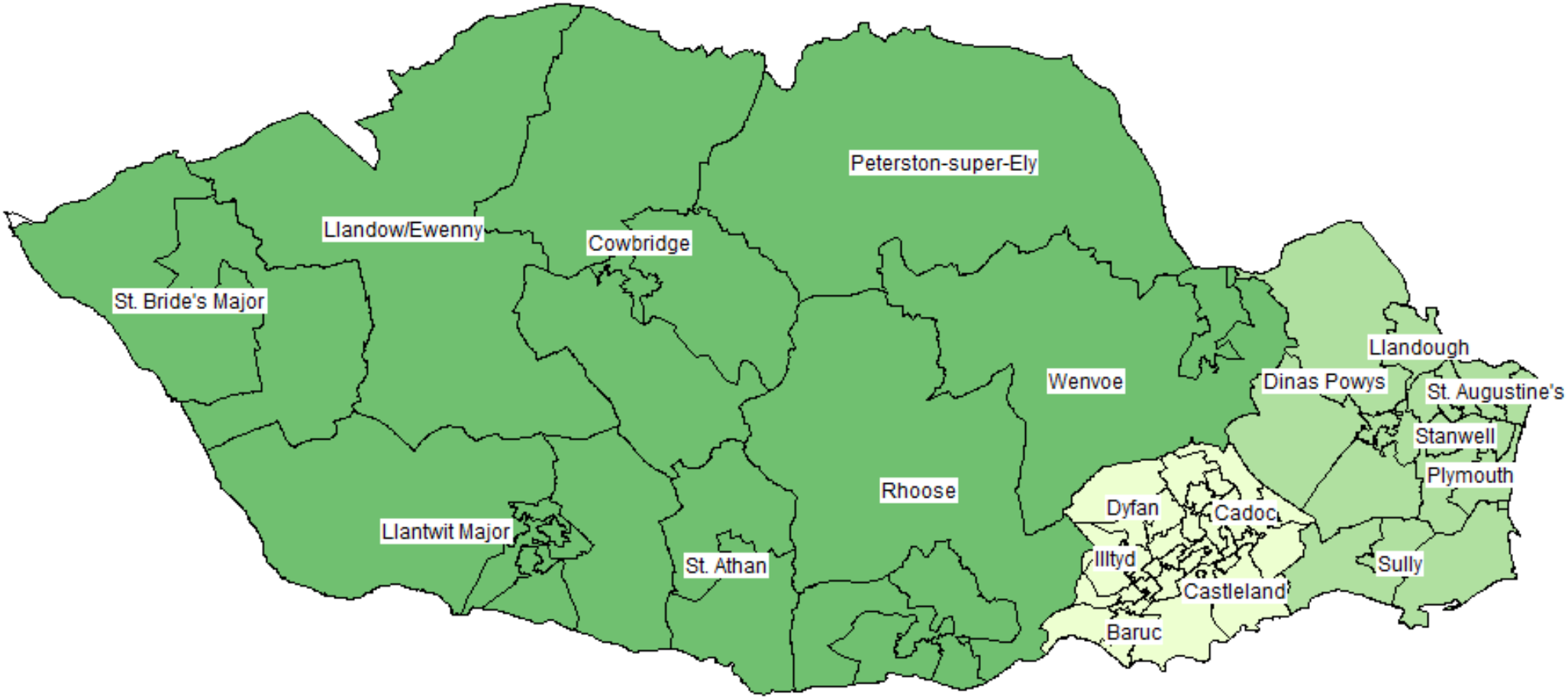
Electoral Wards

- Dyfan – 3 LSOAs
- Gibbonsdown – 4 LSOAs
- Court – 3 LSOAs
- Cadoc – 6 LSOAs
- Illtyd – 6 LSOAs
- Buttrills – 4 LSOAs
- Baruc – 4 LSOAs
- Castleland – 3 LSOAs (Castleland 1, 2G and 2H)

Eastern Vale

Electoral Wards

- Dinas Powys – 5 LSOAs
- Sully – 3 LSOAs
- Llandough
- Cornerswell – 4 LSOAs
- St. Augustine's – 4 LSOAs
- Stanwell – 3 LSOAs
- Plymouth – 3 LSOAs


Peterston-super-Ely
Llandow/Ewenny
Cowbridge
St. Bride's Major
Wenvoe
Llandough
Dinas Powys
St. Augustine's
Stanwell
Plymouth
Rhoose
Dyfan
Cadoc
Llantwit Major
St. Athan
Illtyd
Sully
Castleland
Baruc

Vale of Glamorgan Well-being Assessment Key Tasks Timeframes

Key Tasks	Timeframes
Data gathering and analysis	May – September 2016
Undertake 'Let's Talk' survey	May – July 2016
Focus groups	July – September 2016
Drafting	October – November 2016
Draft to PSB	**29th November 2016**
Internal briefings across partners	December 2016
Translation of drafts	December 2016
Consultation period	23rd December – 6th February
Draft to Scrutiny	24th January 2017
Amendments	January – February 2017
Amended draft to PSB	By 2nd March 2017
All partners to sign off	**2nd March – 20th March 2017**
Translation of changes	Ongoing
PSB final approval and publish	**By 1st April 2017**
Purdah period begins	6th April 2017

Cardiff and Vale of Glamorgan
INTEGRATED HEALTH & SOCIAL CARE PARTNERSHIP

Cardiff and Vale Regional Partnership Board: Terms of Reference

1. BACKGROUND

The Part 9 Statutory Guidance (Partnership Arrangements) of the Social Services and Well-being (Wales) Act 2014 (the Act) and the Partnership Arrangements (Wales) Regulations 2015 set out the main requirements, purpose and responsibilities of the Regional Partnership Board.

These Terms of Reference supplement these documents and set out specific local detail for the Cardiff and the Vale Regional Partnership Board.

2. PURPOSE

The purpose of the Cardiff and Vale Regional Partnership Board is to ensure the partnership bodies work effectively together to:

- Respond to the population assessment carried out in accordance with section 14 of the Act;
- Implement the plans for each of the local authority areas covered by the Board which local authorities and local health boards are each required to prepare and publish under section 14A of the Act;
- Ensure the partnership bodies provide sufficient resources for the partnership arrangements in accordance with their powers under section 167 of the Act;
- Promote the establishment of pooled funds where appropriate;
- Ensure that services and resources are used in the most effective and efficient way to improve outcomes for people in their region;
- Prepare an annual report for Welsh Ministers on the extent to which the board's objectives have been achieved;
- Provide strategic leadership to ensure that information is shared and used effectively to improve the delivery of services, care and support, using technology and common systems to underpin this;
- Inform the development of the Cardiff and Vale of Glamorgan Public Service Board's Wellbeing Plans and support delivery in response to the requirements of the Wellbeing of Future Generations Act 2015.

The Regional Partnership Board will prioritise the integration of services in relation to:

- Older people with complex needs and long term conditions, including dementia;
- People with learning disabilities;
- Carers, including young carers;
- Integrated Family Support Services;
- Children with complex needs due to disability or illness;
- Establishment of pooled funds in relation to family support functions from 2016 and care home accommodation by 2018.

3. DELEGATED POWERS AND AUTHORITY

The Regional Partnership Board is authorised by the Cardiff and Vale University Health Board and the City of Cardiff County Council and Vale of Glamorgan Council to deliver the requirements of Part 9 of the Act.

The Regional Partnership Board has authority to establish short life working groups which are time limited to focus on a specific matter of advice or assurance as determined by the Partnership Board.

4. MEMBERSHIP

The Regional Partnership Board must include:

- At least one elected member of each of Cardiff City and County Council and Vale of Glamorgan Council;
- At least one member of Cardiff and Vale University Health Board;
- The persons appointed as Directors of Social Services under section 144 of the Act in respect of Cardiff City and County Council and Vale of Glamorgan Council, or their nominated representatives;
- A representative of Cardiff and Vale University Health Board;
- Two persons who represent the interests of the third sector organisations in the area covered by the Regional Partnership Board;
- At least one person who represents the interests of care providers in the area covered by the Regional Partnership Board;
- One person to represent people with needs for care and support in the area covered by the Regional Partnership Board;
- One person to represent carers in the area covered by the Regional Partnership Board;
- One representative of each of Cardiff Third Sector Council and Glamorgan Voluntary Services;
- One representative of a national third sector organisation.

Officers, organisations or individuals will be invited to attend as required, or may be co-opted to be members of the Regional Partnership Board as appropriate.

A Chair and two Deputies from the University Health Board and the two Local Authorities will be selected from amongst the membership on an annual basis.

5. MEETINGS

Meetings will be quorate when the minimum membership (paragraph 4) set out in the Statutory Guidance is achieved.

Frequency of Meetings

Board Meetings will be held 3 times per year. The Partnership's Strategic Leadership Team will meet at intervening periods between the Regional Partnership Board meetings, in part to ensure that any required decisions/actions required at short notice can be undertaken with joint agreement from the 5 organisations pending final approval by the Partnership Board at the diarised time.

In addition to the Board Meetings, Development sessions and/or Workshops will be undertaken to develop the priorities of the Partnership's work programme. The focus and frequency of these sessions will be agreed by the Board as required.

Secretariat

Minute taking duties will be performed by the Partnership Support Officer with oversight from the Assistant Director for Integrating Health & Social Care.

Agenda Items

- Agenda Items should be submitted to the secretariat at least one calendar month before each Partnership Board meeting;
- Papers will be structured using an agreed format**;**
- The draft agenda will be shared with all members for approval 2 weeks before each meeting;
- Papers will be distributed a minimum of 5 working days before each meeting.

6. TERMS OF REFERENCE will be reviewed on an annual basis.

April 2016

Cardiff and Vale of Glamorgan
INTEGRATED HEALTH & SOCIAL CARE PARTNERSHIP

Membership of the Cardiff and Vale of Glamorgan Regional Partnership Board

Required Membership	Cardiff and the Vale of Glamorgan Membership
At least one elected member from the City of Cardiff and the Vale of Glamorgan local authorities;	**City of Cardiff Council** • Cllr Phil Bale, Leader of City of Cardiff Council • Cllr Susan Elsmore, Cabinet Member for Health, Housing and Wellbeing **(Chair of the Regional Partnership Board)** • Cllr Sue Lent, Deputy Leader and Cabinet Member for Early Years, Children and Families • Paul Orders, Chief Executive **Vale of Glamorgan Council** • Cllr Neil Moore, Leader of Vale of Glamorgan Council **(Vice Chair of the Regional Partnership Board)** • Cllr Stuart Egan, Deputy Leader and Cabinet Member for Adult Services • Cllr Bronwen Brooks, Cabinet Member for Housing, Building Maintenance and Community Safety • Rob Thomas, Managing Director
At least one member of the Cardiff and Vale University Health Board	Maria Battle, Chair of Cardiff & Vale University Health Board **(Vice Chair of the Regional Partnership Board)** Marcus Longley, Vice Chair of the Cardiff and Vale University Health Board
The persons appointed as Directors of Social Services under section 144 of the Act in respect of the City of Cardiff Council and Vale of Glamorgan Council, or their nominated representatives	Tony Young, Director of Social Services, City of Cardiff Council Phil Evans, Director of Social Services, Vale of Glamorgan Council
A representative of Cardiff and Vale University Health Board	Adam Cairns, Chief Executive, Cardiff and Vale University Health Board Abigail Harris, Director of Planning and Strategy, Cardiff and Vale University Health Board

Two persons who represent the interests of the third sector organisations in the area covered by the Regional Partnership Board	Sheila Hendrickson-Brown, Chief Executive Officer Cardiff Third sector Council (C3SC) Rachel Connor, Chief Executive Officer Glamorgan Voluntary Service (GVS)
One Person who represents the interests of national third sector organisations *(for both Older People and Children & Young People)*	Suzanne Davies, Cluster Services Manager, Action for Children Jeff Hawkins, Chairman of Age Connects Wales, Chief Executive of Age Connects Cardiff and the Vale and Vice Chair of Age Alliance Wales
At least one person who represents the interests of care providers in the area covered by the Regional Partnership Board	Malcolm Perrett, Vice Chair of Care Forum Wales
One person to represent people with needs for care and support in the area covered by the Regional Partnership Board	Andrew Templeton, Chief Executive, YMCA
One person to represent carers in the area covered by the Regional Partnership Board	James Livingstone, Carers Development Officer, Vale of Glamorgan and Carer
Other representation	Estelle Hitchon, Director of Partnerships and Engagement, Welsh Ambulance Services NHS Trust

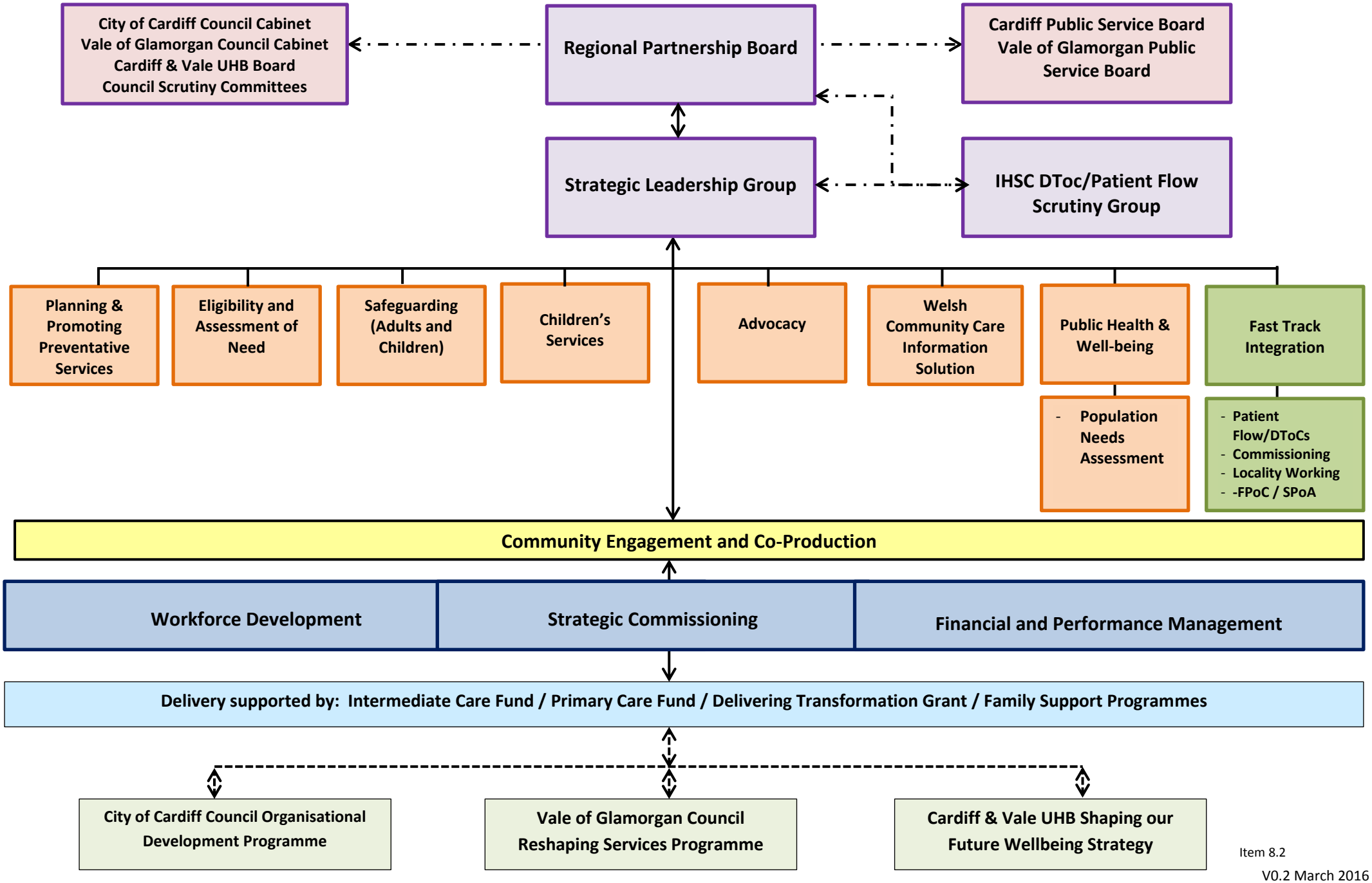
Secretariat

Partnership Secretariat	Rachel Jones, Assistant Director – Integrating Health & Social Care, Cardiff & Meredith Gardiner, Programme Manager – Health & Wellbeing Rachel Armitage, Partnership Support Officer

April 2016

Cardiff and Vale of Glamorgan
INTEGRATED HEALTH & SOCIAL CARE PARTNERSHIP

Cardiff & Vale of Glamorgan Health, Social Care and Wellbeing Governance Structure



Item 8.2

V0.2 March 2016

Timelines for Implementation of Social Services and Wellbeing Act - Part 9 Statutory Guidance - Co-operation and Partnership

Date Regulations come into force	Requirement
6th April 2016	Regional Partnership Board to prioritise integration of services in relation to: - Older people with complex needs and long term conditions, including dementia - People with learning disabilities - Carers, including young carers - Integrated Family Support Services - Children with complex needs due to disability or illness
6th April 2016	Establishment of pooled funds in relation to the exercise of family support functions – including Integrated Family Support Services as first priority. To include: - Establishing and assigning functions to the ISFT - Multi-disciplinary and multi-agency teams - Required to identify families where IFSS will have a direct benefit on a child's health and welfare - LAs have a written policy outlining how they will conduct family reviews and systems for recording the review and its outcome - Aligned with Parts 3 & 4 of the Act - Determine referral process and delivery structure
6th April 2016	Establishment of written agreements concerning any formal partnership arrangements which involve a delegation of functions
22nd April 2016	First Regional Partnership Board meeting to include: - Agreement of Terms of Reference and membership - Agreement of Work Programme /Objectives to inform annual report in March 2017 - Consideration of priority areas for integration - Citizen Panel approach
1st April 2017	Local authorities and UHB to have completed an assessment of the needs of the local population for care and support, support for carers and preventative services. To include: - An assessment of the range and level of services which are required to meet these needs (including Part 10 advocacy services) - Identify where the integrated provision of services, care and support will be most beneficial to people - Informed by views of service users including people who have or may have needs for care & support; people with parental responsibility for children who have or may have needs for acre and support; carers - Must engage with any private sector or third sector organisation which has an interest in care and support / preventative services - Publish on LA and UHB websites and submit to WG
	The Regional Partnership Board must produce a report in response to the assessment to include the establishment of functions that will be exercised jointly as a result of the population needs assessment
1st April 2017	Publication of Annual Regional Partnership Board on extent to which

	Board has met objectives – for submission to the Minister. To include: - Membership - Financial and progress reports - Response to the population needs assessment, including any supporting groups and structures - How Board has engaged directly with service users or groups - Outcomes delivered (including how resources have been effectively utilised) - Information on statutory provision used – eg Section 33 agreement (NHS Wales) Act 2006) or informal arrangement underpinned by a written agreement. - Produced bi-lingual and in other languages /braille/easy read if requested - Includes section on IFSS provision / progress
1st April 2018	Publication of Local Wellbeing Plans as part of Wellbeing of Future Generations Act
6th April 2018	Establishment of pooled funds in relation to care home accommodation functions. To include: - Population needs assessment and market analysis to include the needs of self-funders; - Agree an integrated market position statement and commissioning strategy to specify outcomes required of care homes and services required; - Encompasses both local authority placements and NHS funded placements (funded nursing care and continuing NHS healthcare); - Agree the method of commissioning – eg block contract / step up / step down / intermediate care services, respite care etc); - Agree common contract and specification; - Develop an integrated approach to agreeing fees with providers; - Develop an integrated approach to quality assurance; - Alignment of budget with overall expenditure identified, together with financial commitments of all agencies to the commissioning of care homes. This will be subject to a written agreement; - Consideration of not for profit business models will best meet needs; - Same approach to be adopted with long term domiciliary care and re-ablement services .

Cardiff and Vale of Glamorgan INTEGRATED HEALTH & SOCIAL CARE PARTNERSHIP 'Making Connections for Community Wellbeing'	**Project Brief**

Overview	
Programme	**Cardiff and the Vale Health Social Care and Well- being**
Project Title	Population needs assessment
Senior Responsible Officer	Dr Sharon Hopkins, Director of Public Health, Cardiff and Vale UHB
Project Manager	Dr Tom Porter, Consultant in Public Health Medicine, Cardiff and Vale UHB
Date:	Version: 8 April 2016 for information/discussion at Strategic Leadership Group. Comments please to tom.porter@wales.nhs.uk

Project Description and Overview

To undertake a population assessment of need for care and support in Cardiff and Vale, based on the requirements of the Act and Code, to include:

- Assessing current need for care and support through relevant quantitative and qualitative data
    - Identify, collate and analyse relevant quantitative and qualitative data
    - Go into additional depth ('deep dive') on certain agreed topics depending on outcome of initial data review
    - Collate results of previous engagement activities and identify any gaps in engagement
    - Engage with relevant sections of population / service users on gaps in knowledge and during process as findings emerge
    - Engage on potential transformational service change options
    - Identify overarching themes from data and agree vision of services required to meet the needs
- Identifying level of services, including preventative services, required to meet the needs identified
    - Describe current and future gaps in operational and preventative services required to meet the needs identified
- Producing one single report, in line with the requirements of the Act, for the Cardiff and Vale area, summarising the findings and outline plan of services required to meet the needs
    - Although one report will be produced the findings will be broken down wherever possible at LA and GP cluster level
- Ensuring alignment, avoiding duplication and gaps, with Wellbeing assessment process for Wellbeing of Future Generations Act

Project Scope

In scope:

- Population needs assessment
- Identifying level of services required to meet the needs

- Population engagement required under the Act

Not in Scope:

- Wellbeing Assessment to meet the requirements of the Wellbeing of Future Generations Act
    - The Wellbeing Assessment will need to be co-ordinated separately, but it is important that the processes for carrying out the PNA and the Wellbeing Assessment are aligned, in particular population engagement, and any gaps or duplication avoided. The headline findings from the PNA may feed into the Wellbeing Assessment
- Translation of findings into detailed operational plans – this is expected to take place after April 2017, but an overview of the level of services required to meet the needs will be included in the PNA
- Bespoke presentation of data for different operational services. Wherever possible this will be taken into account but ultimately it will be the responsibility of operational services to interpret and further analyse if necessary, the data collected for the PNA

Project Benefits	**Measure**
Will describe current and future needs for care and support in the population, and the services including prevention required to address those needs. Statutory obligation for key partners to take findings into account when planning future services	

Success Criteria

Objective	**Measure(s)**	**Target(s)**
Key milestones met – see Gantt	Requirements of Act met	n/a
	Meaningful and useful data and analysis for key areas	n/a
	Population engagement successful	Engagement evidence for all mandatory population groups
	Report agreed and submitted within timescale	April 2017

Financial Summary

Project Costs:

Estimated Costs	**Year 1**	**Year 2**
Opportunity costs existing staff time	n/a	Existing staff time
Project support for research and analysis for PNA	n/a	£53k
Population engagement	n/a	£24k
WG Data unit population of dataset	n/a	c£5k (tbc)

Project Funding:

External Funding /Grant	**£**	**Internal Funding**	**£**
Year 1	n/a	**Year 1**	n/a

Year 2	£77k - through DTG	**Year 2**	n/a
Year 3	n/a	**Year 3**	n/a

Project Resources:

Role Type and FTE	Purpose	Timescale & When Needed

Project Risks

Description of Risk	Inherent Status R/RA/AG/G	Countermeasures	Controlled Status R/RA/AG/G
Insufficient resource / capacity to carry out PNA and engagement	AG	Request for prioritisation of work by RPB	AG

Key Milestones

Action	Officer(s) Responsible	Timescale
See Gantt		

Stakeholder Management

Key Stakeholders	How are they involved?
See list with Gantt	

Documentation Sign-Off

	Name	Designation	Date
Completed by:	Dr Tom Porter	Consultant in Public Health Medicine, C&V UHB	8 April 2016
Approved by:			

Approved by Programme Board:	**Date:** For discussion at SLG and RPB April 2016

Population needs assessment for Social Services and Wellbeing (Wales) Act (2014): briefing for Cardiff and Vale of Glamorgan

Dr Tom Porter, Consultant in Public Health Medicine, Cardiff and Vale UHB
tom.porter@wales.nhs.uk 8 April 2016

Background

As part of the Social Services and Wellbeing (Wales) Act each region is required to produce a population needs assessment (PNA) by April 2017.

This briefing paper outlines the approach being taken in Cardiff and Vale to discharge this duty and ensure the resulting assessment is a valuable piece of intelligence which builds on and complements existing work and can be used to plan sustainable, integrated services.

Scope of assessment

The Act requires the PNA to identify the care and support needs for people in the area, including carers. The PNA must also identify where advices and services may be able to prevent future care and support needs.

'Care and support needs' in the context of the Act refers to services delivered by social services, or social services in conjunction with health. However, because the scope of the PNA includes identifying opportunities for prevention of care and support needs, it will also include services offered by wider partners including the third sector.

The Act uses a broad definition of wellbeing, attached in the Appendix. The PNA must include specific information on eight population groups, also listed in the Appendix.

The Local Authorities and the UHB have a statutory obligation to plan services to meet the needs identified in the PNA. An outline of the level and range of services required to meet the needs identified must be completed by April 2017, with a more detailed plan in the following financial year.

Part 9 of the Act requires that the findings from the PNA are used to inform joint commissioning, integration of services, and decisions around pooled budget arrangements.

Although the Act requires one final assessment to be published for each region, the information in this must be at sub-regional level too where available, e.g. LA, locality and cluster.

Governance and project management

The project is being managed by a Consultant in Public Health Medicine, Cardiff and Vale Local Public Health team, with a steering group consisting of leads from Cardiff Council, Vale of Glamorgan Council and the UHB Assistant Director for Integrated Health and Social Services.

An engagement subgroup, which has received training by Participation Cymru, is devising questions and routes for engagement.

A detailed Gantt chart and project brief is attached for information. Regular updates on progress will be brought to the Regional Partnership Board and Strategic Leadership Group.

Quantitative information

A suggested list of datasets for review has been released. The Data Unit will be collating and presenting the data for Cardiff and Vale. This will be reviewed by the project lead, and forwarded for comment and review to relevant service leads. Key themes from the quantitative data will be identified and agreed.

Engagement

The Act requires evidence of significant public and service user engagement as part of the assessment. This qualitative information can include previously collected information and make use of existing mechanisms to collect new information, as well as new data collection methods.

It is proposed that the engagement process will be used to identify care and support needs, and community assets, as well as test the acceptability and response to potential transformational change options to address needs.

Key partners will also be engaged in identifying needs and planning the response to these.

Service support

Undertaking the PNA and the response analysis will require support from service leads across the three organisations to help interpret findings for their area and make draft plans to address them.

Links with Wellbeing assessment

Under the Wellbeing of Future Generations (WFG) Act, each LA area is required to undertake and publish a wellbeing assessment by April 2017. This process is led by the new public service boards (PSBs) required by the WFG Act.

While the timescales of the Social Services and Wellbeing (SSW) and WFG assessments are similar, the level of detail and breadth of information is different. Experience from the Cwm Taf pilot suggests that while the two processes must be aligned to ensure sufficient operational capacity to carry out the assessments, running them as separate assessments is preferable.

To avoid confusion and diluting interest in public engagement activities, the engagement aspects of the WFG and SSW PNA will be closely aligned and share a single 'brand', collecting information to inform both assessments. Leads for the WFG wellbeing assessment will meet regularly with the PNA lead to ensure alignment and avoidance of duplication.

Appendix

Definition of wellbeing.

(taken from Part 2 Code of Practice, available at www.ccwales.org.uk/codes-of-practice-and-statutory-guidance)

25.Section 2 of Part 1 of the Act provides a clear definition of well-being that applies to:
a) people who need care and support; and
b) carers who need support.

26. Reference to well-being in the Act means the well-being of a person who needs care and support and carers who need support in relation to any of the following aspects:
a) Physical and mental health and emotional well-being

b) Protection from abuse and neglect
c) Education, training and recreation
d) Domestic, family and personal relationships
e) Contribution made to society
f) Securing rights and entitlements
g) Social and economic well-being
h) Suitability of living accommodation.
In relation to a child, “well-being” also includes:-
a) physical, intellectual, emotional social and behavioural development
b) “welfare” as that word is interpreted for the purposes of the Children Act 1989.
In relation to an adult, “well-being” also includes:-
a) Control over day to day life
b) Participation in work.

Population groups which PNAs must cover

This list is the minimum required by the Act but local areas are able to decide on additional population groups of interest in their area.

- children and young people
- older people
- health / physical disabilities
- learning disability/autism
- mental health
- sensory impairment
- carers who need support; and
- violence against women, domestic abuse and sexual violence

Vale of Glamorgan Public Services Board Work Programme	
Meeting Dates	**Agenda Items**
19th May 2016	PSB membership Terms of Reference Name and logo Delivery Plan Progress Report Well-being Assessment update Social Services and Well-being Act update South Wales Programme Forward Work Programme
7th July 2016	Well-being Assessment update – emerging priorities Core indicators report Annual Report update Community Safety Report Engagement on Major Trauma Services in South Wales
27th September 2016	Well-being Assessment update Annual Report
29th November 2016	Approve draft Well-being Assessment for consultation Ageing Well Plan Progress Report Calendar of meetings for 2017
February 2017	Agree revised Well-being Assessment for partners to sign off
March 2017	Agree final Well-being Assessment for publication